

MINUTES FROM THE HUNTSVILLE CITY COUNCIL REGULAR MEETING HELD ON THE 16TH DAY OF DECEMBER 2025 AT 6:00 P.M. AT THE CITY OF HUNTSVILLE SERVICE CENTER COMPLEX, LOCATED AT 448 HIGHWAY 75, IN THE CITY OF HUNTSVILLE, WALKER COUNTY, TEXAS.

The City Council met in a Workshop and Regular Session with the following:

COUNCILMEMBERS PRESENT: Mayor Humphrey, Mayor Pro Tem Strong, Councilmember At-Large Position 1 Lyle, Councilmember Ward 1 Fossum, Councilmember At-Large Position 2 Denman, Councilmember Ward 2 Cox, Councilmember At-Large Position 3 McKenzie, Councilmember Ward 3 Antwine, Councilmember At-Large Position 4 Graham

COUNCILMEMBERS ABSENT:

OFFICERS PRESENT: Ricardo Villagrand, Assistant City Manager; Kristy Doll, City Secretary; Leonard Schneider, City Attorney

OFFICERS ABSENT: Scott Swigert, City Manager

MAIN SESSION CALL TO ORDER

Mayor Humphrey called the meeting to order at 6:00 p.m.

INVOCATION AND PLEDGES - U.S. Flag and Texas Flag: *Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.*

Councilmember Bert Lyle gave the invocation, and the pledges were led by Mayor Russell Humphrey.

PROCLAMATION

PRESENTATIONS

- a. **Presentation from the Texas Police Chiefs Association for the re-accreditation of the Huntsville Police Department in the Texas Law Enforcement Best Practices Program.**
Darryle Slaven, Police Chief

Retired Huntsville Police Chief, Kevin Lunsford, a representative from the Texas Police Chiefs Association and Texas Law Enforcement Accreditation Program presented the City of Huntsville Police Department with their re-accreditation in Texas Law Enforcement Best Practices Program.

- b. **Presentation from Huntsville Aviation Inc. to request consideration to amend the Airport Fixed Base Operations (FBO) lease agreement by extending the deadline for completing the self-service fuel equipment installation.**
Layne Yeager, City Planner/Airport Manager

Wade Gilaspie spoke on the amendments to be considered to the Airport Fixed Base Operations (FBO) lease agreement. Mr. Phillip Bruins gave comment on the item.

PUBLIC HEARING

1. CONSENT AGENDA

The presiding officer will call for public comments before action is taken on these items. (Approval of Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations. An item may be removed from the Consent Agenda and added to the Statutory Agenda

for full discussion by request of a member of Council.)

- a. **Consider approving the Minutes from the November 18, 2025, Regular City Council Meeting.**
Kristy Doll, City Secretary
- b. **Consider approving the Minutes from the December 2, 2025, Regular City Council Meeting.**
Kristy Doll, City Secretary
- c. **Consider adoption of Ordinance No. 2025-41 to amend the budget for FY 25-26 and /or CIP Project Budgets.**
Lance Hall, Finance Director
- d. **Consider adoption of Ordinance No. 2025-40 to amend the Schedule of Fees and Charges.**
Lance Hall, Finance Director
- e. **Consider approving Resolution No. 2025-44 authorizing the City of Huntsville to register with the Texas Facilities Commission's Federal Surplus Personal Property Donation Program and designate authorized representatives.**
Christina Bodin-Turner, Grants Manager
- f. **Consider final payment and acceptance of roadway improvements to Wischnewsky Drive (formerly Parkwood Dr.).**
Ricardo Villagrand, Assistant City Manager

Councilmember Vicki McKenzie made a motion to approve Consent Agenda Items a. through f. The motion was seconded by Councilmember Jon Strong. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

2. STATUTORY AGENDA

- a. **Consider approving the City of Huntsville Purchasing Policy 2025.**
Lance Hall, Finance Director

Councilmember Tore Fossum made a motion to approve the City of Huntsville Purchasing Policy 2025. The motion was seconded by Councilmember Jon Strong. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

- b. **First Reading - Consider adopting Ordinance No. 2025-38 - Adopting a new Official City Seal by amending Chapter 2, Administration, Article III, Records, of the City of Huntsville Code of Ordinances.**
Kristy Doll, City Secretary

Councilmember Vicki McKenzie made a motion to move Statutory Agenda Item b. into Executive Session to receive legal counsel. The motion was seconded by Councilmember Casey Cox. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

3. CITY COUNCIL/MAYOR/CITY MANAGER

4. MEDIA INQUIRIES RELATED TO MATTERS ON THE AGENDA

None

5. ITEMS OF COMMUNITY INTEREST

Councilmembers announced Items of Community Interest.

6. EXECUTIVE SESSION

- a. **City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.071 – to receive legal advice on the Airport FBO Agreement.**
Scott Swigert, City Manager
- b. **City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.074 – Personnel Matters: regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Attorney.**
Brian Beasley, HR Director
- c. **City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.074 – Personnel Matters: regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Special Prosecutor for Municipal Court.**
Russell Humphrey, Mayor

City Council convened into Executive Session at 6:47 p.m.

7. RECONVENE

City Council reconvened from Executive Session at 8:46 p.m.

Item 6.c.

Councilmember Karen Denman made a motion to direct Human Resources to recruit a Special Prosecutor for Municipal Court. The motion was seconded by Councilmember Tore Fossum. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

Item 2.b.

Councilmember Casey Cox made a motion waive the two reading requirement and adopt Ordinance No. 2025-38 - Adopting a new Official City Seal by amending Chapter 2, Administration, Article III, Records, of the City of Huntsville Code of Ordinances. The motion was seconded by Councilmember Tore Fossum. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

ADJOURNMENT

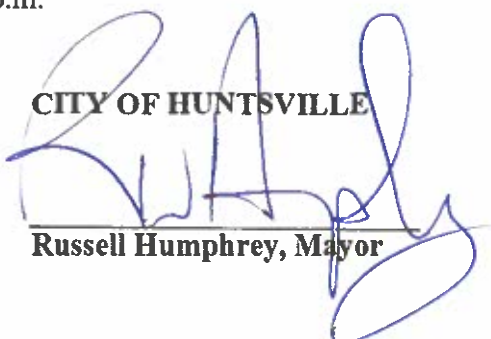
Mayor Humphrey adjourned the meeting without objection at 8:47 p.m.

ATTEST:


Kristy Doll, City Secretary



CITY OF HUNTSVILLE


Russell Humphrey, Mayor