MINUTES FROM THE HUNTSVILLE CITY COUNCIL REGULAR MEETING HELD ON THE 2ND DAY OF DECEMBER 2025 AT 6:00 P.M. AT THE CITY OF HUNTSVILLE SERVICE CENTER COMPLEX, LOCATED AT 448 HIGHWAY 75, IN THE CITY OF HUNTSVILLE, WALKER COUNTY, TEXAS.

The City Council met in a Workshop and Regular Session with the following:
COUNCILMEMBERS PRESENT: Mayor Humphrey, Councilmember At-Large Position 1 Lyle, Councilmember Ward 1 Fossum, Councilmember At-Large Position 2 Denman, Councilmember Ward 2 Cox, Councilmember Ward 3 Antwine, Councilmember At-Large Position 4 Graham, Councilmember Ward 4 Strong

COUNCILMEMBERS ABSENT: Mayor Pro Tem McKenzie

OFFICERS PRESENT: Scott Swigert, City Manager; Sharon Schultz, Deputy City Secretary; Leonard Schneider, City Attorney

OFFICERS ABSENT: Kristy Doll, City Secretary

WORKSHOP (5:30 P.M.)

Mayor Humphrey called the Workshop to order at 5:30 p.m.

a. **Discussion on Permit Process and Fees**
Kathlie Jeng-Bulloch, City Engineer
Kevin Byal, Director of Development Services

Presentations were given by Kathlie Jeng-Bullock, City Engineer, and Kevin Byal, Director of Development Services.

Mayor Humphrey adjourned the Workshop at 6:01 p.m.

MAIN SESSION CALL TO ORDER

Mayor Humphrey called the meeting to order at 6:01 p.m.

INVOCATION AND PLEDGES - ***U.S. Flag and Texas Flag:*** *Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.*

Councilmember Bert Lyle gave the invocation, and the pledges were led by Mayor Russell Humphrey.

PROCLAMATION

a. **Proclamation No. 2025-23 CRPS Awareness Month**
Russell Humphrey, Mayor

PUBLIC HEARING

Mayor Humphrey closed the Regular Session and opened the Public Hearing at 6:05 p.m.

a. **Public Hearing - Regarding a request to amend the Zoning District Map to change the zoning designation from Medium Density Residential (MR) to Mixed Use (MU) for the property located at 3709 Montgomery Road, Walker County (Property ID 15777).**

Layne Yeager, City Planner/Airport Manager

Applicants Michele Whitecotton, Kristen Dutka, and Cindy Markham gave remarks in favor of the Item.

The Mayor called for comments in opposition of the Item, there were none.

The Mayor called for comments in support of the Item, Joel Starkey gave comment in support of the Item.

Mayor Humphrey closed the Public Hearing and opened the Regular Session at 6:13 p.m.

1. **CONSENT AGENDA**
The presiding officer will call for public comments before action is taken on these items. ***(Approval of Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations. An item may be removed from the Consent Agenda and added to the Statutory Agenda for full discussion by request of a member of Council.)***
   a. **Consider approving the Minutes from the November 14, 2025, Special City Council Meeting.**
   Kristy Doll, City Secretary

   b. **Consider adoption of Ordinance No. 2025-36 to amend the budget for FY 25-26 and/or CIP Project Budgets.**
   Lance Hall, Finance Director

   c. **Consider approving the expenditure of funds approved in the 2025-2026 FY budget for the upfitting of police vehicles.**
   Wade Roberts, Lieutenant

   d. **Consider the acceptance of the Monthly Financial Report for the month of October 2025.**
   Lance Hall, Finance Director

Councilmember Anissa Antwine made a motion to approve Consent Agenda Items a. through d. The motion was seconded by Councilmember Tore Fossum. The motion passed 8 - 0. Yes: Russell Humphrey, Karen Denman, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

2. **STATUTORY AGENDA**
   a. **First Reading - Consider adoption of Ordinance No. 2025-37 amending the Zoning District Map to change the zoning designation from Medium Density Residential (MR) to Mixed Use (MU) for the property located at 3709 Montgomery Road, Walker County (Property ID 15777).**
   Layne Yeager, City Planner/Airport Manager

Councilmember Casey Cox made a motion to waive the two reading requirement and approve Ordinance No. 2025-37 amending the Zoning District Map to change the zoning designation from Medium Density Residential (MR) to Mixed Use (MU) for the property located at 3709 Montgomery Road, Walker County (Property ID 15777). The motion was seconded by Councilmember Pat Graham. The motion passed 8 - 0. Yes: Russell Humphrey, Karen Denman, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

   b. **First Reading - Consider Ordinance No. 2025-39 approving the Petition for Consent to the Creation of Huntsville Municipal Utility District No. 3 submitted by Gibbs Brothers & Company L.P. and Robinson Gibbs I, LLC.**
   Leonard Schneider, City Attorney

Councilmember Anissa Antwine made a motion to waive the two reading requirement and adopt Ordinance No. 2025-39 consenting to the Creation of a Municipal Utility District to be known as Huntsville Municipal Utility District No. 3. The motion was seconded by Councilmember Jon Strong. The motion passed 8 - 0. Yes: Russell Humphrey, Karen Denman, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

c. **Second Reading - Consider adopting Ordinance No. 2025-32 to amend Chapter 2, Administration, Article I. In General, Sec. 2-2, and Article IV. Purchasing Procedures, Sec. 2-91 of the City of Huntsville Code of Ordinances.**
   Lance Hall, Finance Director

Councilmember Anissa Antwine made a motion to adopt Ordinance 2025-32 to amend Chapter 2, Administration, Article I. in General, Sec. 2-2, and Article IV. Purchasing Procedures, Sec. 2-91 of the City of Huntsville Code of Ordinances. The motion was seconded by Councilmember Tore Fossum. The motion passed 8 - 0. Yes: Russell Humphrey, Karen Denman, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

d. **Move to adopt Ordinance No. 2025-33 to amend the budget for fiscal year 2025 - 2026; amending the Fiscal Policy.**
   Lance Hall, Finance Director

Councilmember Jon Strong made a motion to adopt Ordinance 2025-33 to amend the budget for fiscal year 2025 - 2026; amending the Fiscal Policy. The motion was seconded by Councilmember Karen Denman. The motion passed 8 - 0. Yes: Russell Humphrey, Karen Denman, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

e. **First Reading - Consider authorizing the City Manager to award the construction contract for FY22-23 Tanyard Creek Lift Station Expansion and Force Main Project.**
   Kathlie Jeng-Bulloch, City Engineer

Councilmember Bert Lyle made a motion to waive the two reading requirement and approve to authorize the City Manager to enter into a construction contract with Principal Services, Ltd and Principal Plant Services, Ltd. (sister company), in the amount of $5,839,067.07 for the construction of the Tanyard Creek Lift Station Force Main Replacement and the Tanyard Creek Lift Station Improvements & Expansion. The motion was seconded by Councilmember Tore Fossum. The motion passed 8 - 0. Yes: Russell Humphrey, Karen Denman, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

f. **First Reading - Consider authorizing the City Manager to enter into an agreement Amendment #1 with LJA Engineering for professional engineering services for FY22-23 Tanyard Creek Lift Station Expansion and Improvement Project.**
   Kathlie Jeng-Bulloch, City Engineer

Councilmember Tore Fossum made a motion to waive the two reading requirement and authorize the City Manager to enter into Amendment #1 with LJA Engineering for professional engineering services for the CIP FY 22-23 Tanyard Creek Lift Station Expansion and Improvement Project in the amount of $172,500.00. This Amendment #1 authorization is only for the Construction Phase and Additional Services. The motion was seconded by Councilmember Jon Strong. The motion passed 8 - 0. Yes: Russell Humphrey, Karen Denman, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

g. **First Reading - Consider authorizing the City Manager to enter into an agreement Amendment #1 with LJA Engineering for professional engineering services for FY22-23 Tanyard Creek Lift Station**

Force Main Replacement Project.
Kathlie Jeng-Bulloch, City Engineer

Councilmember Tore Fossum made a motion to waive the two-reading requirement and authorize the City Manager to enter into Amendment #1 with the LJA Engineering for professional engineering services for the CIP FY 22-23 Tanyard Creek Lift Station Force Main Replacement Project in the amount of $148,500.00. This Amendment #1 authorization is only for the Construction Phase and Additional Services. The motion was seconded by Councilmember Pat Graham. The motion passed 8 - 0. Yes: Russell Humphrey, Karen Denman, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

h. **First Reading – Consider authorizing the City Manager to enter into an agreement Amendment #1 with LJA Engineering for professional engineering services for the FY24-25 CIP AJ-09 Basin Replacement Project.**
Kathlie Jeng-Bulloch, City Engineer

Councilmember Jon Strong made a motion to waive the two reading requirement and authorize the City Manager to enter into an agreement with LJA Engineering for professional engineering services for the FY24-25 CIP AJ-09 Basin Gravity Sanitary Sewer Replacement Project in the amount of $404,000.00. This authorization is for the remaining part of the original Phase III Agreement. The motion was seconded by Councilmember Tore Fossum. The motion passed 8 - 0. Yes: Russell Humphrey, Karen Denman, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

i. **First Reading - Consider authorizing the City Manager to enter into an agreement with Pape-Dawson for professional engineering services for the FY 24-25 CIP Project # 8 Gravity Lines Rehabilitation Project in the AJ-10 Basin.**
Kathlie Jeng-Bulloch, City Engineer

Councilmember Bert Lyle made a motion to waive the two reading requirement and approve to authorize the City Manager to enter into an agreement with Pape-Dawson for professional engineering services for the FY 24-25 CIP Project # 8, AJ-10 Basin Gravity Lines Rehabilitation Project in the amount of $584,835.30. This authorization includes Seven (4) Tasks of Basic Services, and Two (4) Tasks of Additional Services. The motion was seconded by Councilmember Jon Strong. The motion passed 8 - 0. Yes: Russell Humphrey, Karen Denman, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

3. **CITY COUNCIL/MAYOR/CITY MANAGER**

4. **MEDIA INQUIRIES RELATED TO MATTERS ON THE AGENDA**

None

5. **ITEMS OF COMMUNITY INTEREST**

Councilmembers announced Items of Community Interest.

6. **EXECUTIVE SESSION**

a. **City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.071 – to receive legal advice on the Airport FBO agreement and receive advice on the petition by ETJ water rate payers, Public Utility Commission Docket 58983.**
Scott Swigert, City Manager

City Council convened into Executive Session at 6:56 p.m.

7. RECONVENE

City Council reconvened from Executive Session at 8:15 p.m.

Councilmember Casey Cox made a motion to ratify the hiring of Emily Rogers to represent the City in Water Rate Appeal, Docket 58983, Public Utility Commission of Texas. The motion was seconded by Councilmember Tore Fossum. The motion passed 8 - 0. Yes: Russell Humphrey, Karen Denman, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

ADJOURNMENT

Mayor Humphrey adjourned the meeting without objection at 8:16 p.m.

ATTEST:

Kristy Doll, City Secretary

CITY OF HUNTSVILLE

Russell Humphrey, Mayor