MINUTES FROM THE HUNTSVILLE CITY COUNCIL REGULAR MEETING HELD ON THE 18TH DAY OF NOVEMBER 2025 AT 6:00 P.M. AT THE CITY OF HUNTSVILLE SERVICE CENTER COMPLEX, LOCATED AT 448 HIGHWAY 75, IN THE CITY OF HUNTSVILLE, WALKER COUNTY, TEXAS.

The City Council met in a Workshop and Regular Session with the following:
COUNCILMEMBERS PRESENT: Mayor Humphrey, Mayor Pro Tem McKenzie, Councilmember At-Large Position 1 Lyle, Councilmember Ward 1 Fossum, Councilmember At-Large Position 2 Denman, Councilmember Ward 2 Cox, Councilmember Ward 3 Antwine, Councilmember At-Large Position 4 Graham, Councilmember Ward 4 Strong

COUNCILMEMBERS ABSENT:

OFFICERS PRESENT: Scott Swigert, City Manager; Kristy Doll, City Secretary; Leonard Schneider, City Attorney

OFFICERS ABSENT:

WORKSHOP (5:30 P.M.)

a. **Reception to recognize newly elected Councilmembers.**

MAIN SESSION CALL TO ORDER

Mayor Humphrey called the meeting to order at 6:00 p.m.

INVOCATION AND PLEDGES - ***U.S. Flag and Texas Flag:*** *Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.*

a. **Posting of the colors by Boy Scout Troop 98**

Councilmember Bert Lyle gave the invocation, and the pledges were led by Mayor Humphrey.

ELECTION MATTERS

a. **Administer the Oaths of Office and Statements of Officer to the duly elected Mayor and Ward Councilmember Positions two (2), three (3), and four (4) for City Council by Walker County Court at Law Judge, John R. Gaines.**

The Honorable John R. Gaines, Walker County Court at Law Judge, administered the Oaths of Office and Statements of Officer to the duly elected Mayor Russell Humphrey, Councilmember Ward 2 Casey Cox, Councilmember Ward 3 Anissa Antwine, and Councilmember Ward 4 Jon Strong.

b. **Consider electing a Mayor Pro Tem.**

Councilmember Karen Denman made a motion to nominate Councilmember Jon Strong as Mayor Pro Tem. The motion was seconded by Councilmember Tore Fossum. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

PROCLAMATIONS

a. **Proclamation No. 2025-19 Cy Andrew Brown Eagle Scout**
Russell Humphrey, Mayor

b. **Proclamation No. 2025-22 Small Business Saturday**
Russell Humphrey, Mayor

PRESENTATION

a. **Receive a presentation on fraud from Terri Gardner, Sergeant Investigator, Office of the Inspector General, Texas Board of Criminal Justice.**
Pat Graham, Councilmember At-Large Position 4

PUBLIC HEARING

1. **CONSENT AGENDA**
The presiding officer will call for public comments before action is taken on these items. ***(Approval of Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations. An item may be removed from the Consent Agenda and added to the Statutory Agenda for full discussion by request of a member of Council.)***

a. **Consider approving the Minutes from the October 21, 2025, Regular City Council Meeting.**
Kristy Doll, City Secretary

b. **Consider adopting Ordinance No. 2025-35, Ordering a Municipal Runoff Election to be held on December 13, 2025, for the purpose of electing a Ward One Councilmember to serve a three-year term.**
Kristy Doll, City Secretary

c. **Consider approving the 2025 Election Services Contract with Walker County for the Runoff Election to be held on December 13, 2025, for the purpose of electing a Ward One Councilmember to serve a three-year term.**
Kristy Doll, City Secretary

d. **Consider adopting Resolution No. 2025-38, authorizing the City's application to the U.S. Department of Justice, Bureau of Justice Assistance, FY2025 Bulletproof Vest Partnership (BVP) Grant Program, and acceptance of funds if awarded.**
Christina Bodin-Turner, Grants Manager

e. **Consider adopting Resolution No. 2025-37, authorizing submission of an application to the Office of the Governor, Public Safety Office (PSO), for the FY2026 Bullet-Resistant Components for Law Enforcement Vehicles Grant, and acceptance of funds if awarded.**
Christina Bodin-Turner, Grants Manager

f. **Consider adoption of Resolution No. 2025-39 authorizing the City of Huntsville to accept FEMA Public Assistance (PA) funds awarded under Disaster Declaration DR-4781-TX (Severe Storms, Straight-Line Winds, Tornadoes, and Flooding) and authorizing the City Manager to execute all related documents.**
Christina Bodin-Turner, Grants Manager

g. **Consider adoption of Resolution No. 2025-40 authorizing the City of Huntsville to accept FEMA Public Assistance (PA) funds awarded under DR-4798-TX (Hurricane Beryl) and authorizing the City Manager to execute all related documents.**
Christina Bodin-Turner, Grants Manager

h. **Consider authorizing the City Manager to approve a contract for the replastering of the competition**

pool at the Frank D. "Poncho" Roberts Aquatic Center.
Penny Joiner, Director of Parks and Leisure

i. **Consider adoption of Ordinance 2025-31 to amend the Schedule of Fees and Charges**
Lance Hall, Finance Director

j. **Consider authorizing the City Manager to enter into an agreement with Freese and Nichols (FNI) for professional engineering services for the FY 24-25 CIP Project# AJ-10, B5 Gravity Line Rehabilitation Project.**
Kathlie Jeng-Bulloch, City Engineer

Councilmember Jon Strong made a motion to approve Consent Agenda Items a. through j. The motion was seconded by Councilmember Tore Fossum. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None.

2. **STATUTORY AGENDA**

a. **First Reading - Consider adoption of Ordinance 2025-32 to amend Chapter 2, Administration, Article I. in General, Sec. 2-2, and Article IV. Purchasing Procedures, Sec. 2-91 of the City of Huntsville Code of Ordinances**
Lance Hall, Finance Director

First Reading - No action taken.

b. **First Reading - Consider acceptance of a grant in the amount of $4,500,000.00 award from GLO, CDBG-DR adopting Resolution 2025-43 and designating the City Manager as the Authorized Representative to execute all contract documents. The City will be responsible for a 10% match amount of $450,000.00 for the MLK Street Improvement.**
Kathlie Jeng-Bulloch, City Engineer

Councilmember Vicki McKenzie made a motion to waive the two reading requirement and adopt Resolution 2025-43 accepting a grant award from the Texas General Land Office (GLO) Community Development Block Grant Disaster Recovery (CDBG-DR) fund in the amount of $4,500,000.00 with the City's 10% match amount of $450,000.00 for a total of $4,950,000.00 for the MLK Street Improvements; and to designate the City Manager as the City's Authorized Representative to execute all contract documents. The motion was seconded by Councilmember Tore Fossum. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None.

c. **First Reading - Consider acceptance of a grant award in the amount of $1,099,500.00 from GLO, CDBG-MIT funds adopting Resolution 2025-42 and designating the City Manager as the Authorized Representative to execute all contract documents. The City will be responsible for a 0% match amount of $0.00 for the Autumn Road Flood and Drainage Project.**
Kathlie Jeng-Bulloch, City Engineer

Councilmember Vicki McKenzie made a motion to waive the two reading requirement and adopt Resolution 2025-42 accepting a grant award from the Texas General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) fund in the amount of $1,099,500.00 with the City's match amount of $0.00 for a total of $1,099,500.00 for the Autumn Road Flood and Drainage Project in the area of the Spring Lake Water Plant; and to designate the City Manager as the City's Authorized Representative to execute all contract documents. The motion was seconded by Councilmember Jon Strong. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore

Fossum, Casey Cox; No: None.

Public comments were heard from Mr. Colby Oldham and Mr. Charles John Maisel.

d. First Reading - Consider authorizing the City Manager to enter into an agreement with Garver USA for professional engineering services for the FY 24-25 CIP Project # 10, AJ-11 Basin Gravity Line Rehabilitation Project.
Kathlie Jeng-Bulloch, City Engineer

Councilmember Vicki McKenzie made a motion to waive the two reading requirement and approve to authorize the City Manager to enter into an agreement with Garver USA for professional engineering services for the FY 24-25 CIP Project # 10, AJ-11 Basin Gravity Line Rehabilitation Project in the amount of $373,199.00. This authorization includes Seven (7) Tasks of Basic Services, and Two (2) Tasks of Additional Services. The motion was seconded by Councilmember Anissa Antwine. The motion passed 7 - 2.
roll call vote:
Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Anissa Antwine, Casey Cox
No: Bert Lyle, Tore Fossum

3. CITY COUNCIL/MAYOR/CITY MANAGER

a. Consider the board appointments to the City of Huntsville Boards and Commissions for expiring board positions.
Russell Humphrey, Mayor

Mayor Humphrey nominated Board and Commission member reappointments as presented. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

BOARD NAME	SEAT #	APPOINT/ REAPPOINT	BOARD MEMBER	TERM EXPIRES
Cemetery Advisory Board				
	4	Reappointment	Douglas Wright	8-31-2027
	9	Reappointment	Andy Graves	8-31-2027

4. MEDIA INQUIRIES RELATED TO MATTERS ON THE AGENDA

None

5. ITEMS OF COMMUNITY INTEREST

Councilmembers announced Items of Community Interest.

6. EXECUTIVE SESSION

a. City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.087 for deliberation regarding economic development negotiations - Project Urban Forest.
Scott Swigert, City Manager

b. City Council will convene in closed session as authorized by Texas Government Code, Chapter 551,

Section 551.074 - Personnel Matters: regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Devan Dawson, Municipal Court Judge.
Russell Humphrey, Mayor

c. **City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.074 - Personnel Matters: regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Angela Valis, Alternate Municipal Court Judge.**
Russell Humphrey, Mayor

City Council convened into Executive Session at 7:30 p.m.

7. RECONVENE

City Council reconvened from Executive Session at 8:07 p.m.

Councilmember Antwine made a motion that the City Council approve and authorize the Mayor to amend the employment agreement, for one year, of the Presiding Municipal Judge to include a 4.5% salary increase, effective retrospectively to October 1, 2025, and authorize a one-time lump-sum payment equal to 1.5% of the Judge's adjusted annual salary. The motion was seconded by Councilmember Fossum. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

Councilmember Antwine made a motion that the City Council approve and authorize the Mayor to amend the employment agreement, for one year, of the Alternate Municipal Judge to include a 4.5% rate increase, effective retrospectively to October 1, 2025. The motion was seconded by Councilmember Fossum. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

ADJOURNMENT

Mayor Humphrey adjourned the meeting without objection at 8:09 p.m.

ATTEST:

Kristy Doll, City Secretary

CITY OF HUNTSVILLE

Russell Humphrey, Mayor