MINUTES FROM THE HUNTSVILLE CITY COUNCIL REGULAR MEETING HELD ON THE 21ST DAY OF OCTOBER 2025 AT 6:00 P.M. AT THE CITY OF HUNTSVILLE SERVICE CENTER COMPLEX, LOCATED AT 448 HIGHWAY 75, IN THE CITY OF HUNTSVILLE, WALKER COUNTY, TEXAS.

The City Council met in a Joint Workshop with the Planning Commission and Regular Session with the following:
COUNCILMEMBERS PRESENT: Mayor Humphrey, Mayor Pro Tem McKenzie, Councilmember At-Large Position 1 Lyle, Councilmember Ward 1 Fossum, Councilmember At-Large Position 2 Denman, Councilmember Ward 2 Cox, Councilmember Ward 3 Antwine, Councilmember At-Large Position 4 Graham, Councilmember Ward 4 Strong

COUNCILMEMBERS ABSENT:

OFFICERS PRESENT: Scott Swigert, City Manager; Kristy Doll, City Secretary; Leonard Schneider, City Attorney

OFFICERS ABSENT:

JOINT WORKSHOP with Planning Commission (5:00-6:00 P.M.)

Mayor Humphrey called the Joint Workshop to order at 5:00 p.m.

a. **City Council and Planning Commission joint workshop to review revisions to the Development Code, Article 7, Landscape and Buffers, concerning tree preservation.**
   Layne Yeager, City Planner/Airport Manager

Presentation was given by Kevin Byal, Director of Development Services

ADJOURNMENT

Mayor Humphrey adjourned the Joint Workshop at 5:46 p.m.

MAIN SESSION CALL TO ORDER

Mayor Humphrey called the meeting to order at 6:00 p.m.

INVOCATION AND PLEDGES - ***U.S. Flag and Texas Flag:*** *Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.*

Councilmember Bert Lyle gave the invocation, and the pledges were led by Mayor Humphrey.

PRESENTATION

a. **Receive a presentation to review the recommended amendments to the adopted building codes and fire code**
   Greg Mathis, Fire Chief
   Kevin Byal, Director of Development Services

Chief Mathis and Kevin Byal gave a presentation on amendments to the building and fire codes.

1. **CONSENT AGENDA**
   The presiding officer will call for public comments before action is taken on these items. ***(Approval of Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations. An item may be removed from the Consent Agenda and added to the Statutory Agenda for full discussion by request of a member of Council.)***

   a. **Consider approving the Minutes from the October 7, 2025, Regular City Council Meeting.**
      Kristy Doll, City Secretary

   b. **Consider the approval of the Monthly Financial Report for the month of September 2025.**
      Lance Hall, Finance Director

   c. **Consider the approval of the Quarterly Investment Reports for the Third Quarter ending 09/30/2025.**
      Lance Hall, Finance Director

   d. **Consider adoption of Ordinance 2025-27 to amend the budget for FY 24-25 and/or CIP Project Budgets.**
      Lance Hall, Finance Director

   e. **Consider adoption of Ordinance 2025-28 to amend the budget for FY 25-26 and/or CIP Project Budgets.**
      Lance Hall, Finance Director

   f. **Consider authorizing the City Manager to approve a contract to purchase a complete Storm Sewer CCTV Equipment Package.**
      Kim Kembro, Public Works Director

   g. **Consider acceptance of a grant award from the Firehouse Subs Public Safety Foundation for the purchase of a Zodiac rescue boat, motor, trailer and accessories.**
      Christina Bodin-Turner, Grants Manager

   h. **Consider authorizing the City Manager to award a mowing and trimming service contract for R.O.W. (Veterans Memorial), Transfer Station, additional acreage mowing, and Bruce Brothers Airport.**
      Kim Kembro, Public Works Director

   Consent Agenda Item 1.h. was moved from the Consent Agenda to the Statutory Agenda for consideration.

   i. **Consider authorizing the City Manager to enter into a contract for printing and mailing services for utility bills and informative inserts.**
      Lance Hall, Finance Director

   j. **Consider authorizing the City Manager to enter into an agreement Amendment #1 with Pape-Dawson Engineers for professional engineering services for the FY 23-24 Waterline Replacement Projects.**
      Kathlie Jeng-Bulloch, City Engineer

   k. **Consider the purchase of FY 2026 vehicles and equipment from multiple vendors, authorizing the City Manager to award the contract.**
      Kim Kembro, Public Works Director

l. **Consider authorizing the City Manager to award a contract for recycling processing, covering both residential curbside recycling and materials from the recycling center.**
Kim Kembro, Public Works Director

Councilmember Vicki McKenzie made a motion to approve Consent Agenda Items a. through g. and i. through l. The motion was seconded by Councilmember Tore Fossum. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

2. STATUTORY AGENDA

Item 1.h. was moved from the Consent Agenda to the Statutory Agenda.

1.h.Consider authorizing the City Manager to award a mowing and trimming service contract for R.O.W. (Veterans Memorial), Transfer Station, additional acreage mowing, and Bruce Brothers Airport.
Kim Kembro, Interim Public Works Director

Councilmember McKenzie made a motion to authorize the City Manager to award the mowing and trimming service contract for R.O.W. (Veterans Memorial), Transfer Station, additional acreage mowing, and Bruce Brothers Airport mowing to Precision L&L. The motion was seconded by Councilmember Jon Strong. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

a. **First Reading - Consider approving Ordinance 2025-29 adopting the 2024 International Fire Code along with the revisions and amendments to Chapter 20 of the City of Huntsville Code of Ordinances.**
Greg Mathis, Fire Chief

Councilmember Jon Strong made a motion to suspend the City of Huntsville rules and procedures, waive the two-reading requirement, and adopt Ordinance 2025-29 adopting the 2024 International Fire Code to include revisions and amendments to Chapter 20, Fire Prevention and Protection of the City of Huntsville Code of Ordinances. The motion was seconded by Councilmember Tore Fossum. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

b. **First Reading - Consider approving Ordinance 2025-30 adopting Chapter 12, Building and Building Regulations, of the Huntsville Code of Ordinances.**
Kevin Byal, Director of Development Services

Councilmember Anissa Antwine made a motion to waive the two-reading requirement and approve Ordinance 2025-30 adopting Chapter 12, Building and Building Regulations, of the Huntsville Code of Ordinances. The motion was seconded by Councilmember Vicki McKenzie. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

c. **First Reading - Consider authorizing the City Manager to award the City Hall Audio-Visual (AV) Installation Project to NCS in the amount of $318,504.50 and to designate the City's Information Technology Department as project manager, with NCS as the installer.**
Bill Wavra, IT Director

Councilmember Vicki McKenzie made a motion to waive the two-reading requirement and authorize the City Manager to award the City Hall Audio-Visual (AV) Installation Project to NCS in the amount of $318,504.50, funded by $258,289 from Christiansen's remaining allocation and $60,215.50 from the Information

Technology Department's FY 2024–2025 budget, and to allow the City's Information Technology Department to manage the AV installation moving forward, with NCS serving as the installer. The motion was seconded by Councilmember Jon Strong. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

d. **First Reading - Consider authorizing the City Manager to award the construction contract for CIP 23-24 Waterline Replacement Project with S-Co Inc. for an amount of $1,342,034.00.**
Kathlie Jeng-Bulloch, City Engineer

Councilmember Vicki McKenzie made a motion to waive the two-reading requirement and authorize the City Manager to enter into a construction contract with S-Co Inc., for an amount of $1,342,034.00. The motion was seconded by Councilmember Anissa Antwine. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

3. **CITY COUNCIL/MAYOR/CITY MANAGER**

a. **Consider the board appointment to the City of Huntsville Arts Commission.**
Russell Humphrey, Mayor

Mayor Humphrey nominates Arts Commission board member as presented. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

BOARD NAME	SEAT #	APPOINT/ REAPPOINT	BOARD MEMBER	TERM EXPIRES
Arts Commission				
	5	Appoint	Jason Brandolini	8-31-2028

b. **Consider the appointment of a representative to the Houston-Galveston Area Council (H-GAC).**
Russell Humphrey, Mayor

Councilmember Vicki McKenzie made a motion to designate Mayor Humphrey as the Representative to the Houston-Galveston Area Council (H-GAC). and Councilmember Jon Strong as the official alternate. The motion was seconded by Councilmember Pat Graham. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

c. **Consider nominating one candidate for each of the two Board of Directors Positions on the Walker County Appraisal District's (WCAD) Board.**
Russell Humphrey, Mayor

Councilmember Vicki McKenzie made a motion to nominate Jack Dean and Otis Oliphant for each of the two Board of Directors Positions for the Walker County Appraisal District's (WCAD) Board of Directors. The motion was seconded by Councilmember Jon Strong. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

4. **MEDIA INQUIRIES RELATED TO MATTERS ON THE AGENDA**

None

5. **ITEMS OF COMMUNITY INTEREST**

Councilmembers announced Items of Community Interest.

6. **EXECUTIVE SESSION**

   a. **City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.071, to receive legal advice on claims by Frost Construction Company, Inc. regarding Service Center Expansion & Renovation.**
   Leonard Schneider, City Attorney

   b. **City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.074 - Personnel Matters: regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Devan Dawson, Municipal Court Judge.**
   Russell Humphrey, Mayor

   c. **City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.074 - Personnel Matters: regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Angela Valis, Alternate Municipal Court Judge.**
   Russell Humphrey, Mayor

   d. **City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.074 - Personnel Matters: regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Attorney.**
   Russell Humphrey, Mayor

City Council convened into Executive Session at 6:54 p.m.

7. **RECONVENE**
Take action on items 6b-6d discussed in the executive session, if needed.

City Council reconvened from Executive Session at 7:19 p.m.

   a. **Consideration and possible action on claims by Frost Construction Company, Inc., regarding Service Center Expansion & Renovation.**
   Leonard Schneider, City Attorney

Councilmember Vicki McKenzie made a motion to accept the settlement agreement and close out the project with Frost Construction Company. The motion was seconded by Councilmember Pat Graham. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

ADJOURNMENT

Mayor Humphrey adjourned the meeting without objection at 7:19 p.m.

ATTEST:

CITY OF HUNTSVILLE

Kristy Doll, City Secretary

Russell Humphrey, Mayor