

MINUTES FROM THE HUNTSVILLE CITY COUNCIL REGULAR MEETING HELD ON THE 16TH DAY OF SEPTEMBER 2025 AT 6:00 P.M. AT THE CITY OF HUNTSVILLE SERVICE CENTER COMPLEX, LOCATED AT 448 HIGHWAY 75, IN THE CITY OF HUNTSVILLE, WALKER COUNTY, TEXAS.

The City Council met in a workshop and regular session with the following:

COUNCILMEMBERS PRESENT: Mayor Humphrey, Mayor Pro Tem McKenzie, Councilmember At-Large Position 1 Lyle, Councilmember Ward 1 Fossum, Councilmember At-Large Position 2 Denman, Councilmember Ward 2 Cox, Councilmember Ward 3 Antwine, Councilmember At-Large Position 4 Graham, Councilmember Ward 4 Strong

COUNCILMEMBERS ABSENT:

OFFICERS PRESENT: Scott Swigert, City Manager; Kristy Doll, City Secretary; Leonard Schneider, City Attorney

OFFICERS ABSENT:

WORKSHOP (5:00-6:00 P.M.)

Mayor Humphrey called the Workshop to order at 5:00 p.m.

a. Comcast Project Update

Jessica Beemer with Comcast gave a presentation.

b. Stormwater Drainage Series 101

Kathlie Jeng-Bulloch, City Engineer and John Grounds gave presentations.

Mayor Humphrey adjourned the Workshop at 5:58 p.m.

MAIN SESSION CALL TO ORDER

Mayor Humphrey called the meeting to order at 6:01 p.m.

INVOCATION AND PLEDGES - *U.S. Flag and Texas Flag: Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.*

Councilmember Bert Lyle gave the invocation, and the pledges were led by Mayor Humphrey.

PROCLAMATION

a. Proclamation No. 2025-14 National IT Professionals Day

Russell Humphrey, Mayor

PUBLIC HEARING

Mayor Humphrey called the Public Hearing to order at 6:07 p.m.

a. Public Hearing on the Tax Year 2025 (FY 2025/2026) Tax Rate for the City of Huntsville.

Lance Hall, Finance Director

Mayor Humphrey called for citizen comments; there were no comments from the public.

Mayor Humphrey closed the Public Hearing at 6:09 p.m.

Mayor Humphrey opened the Regular Session at 6:09 p.m.

1. CONSENT AGENDA

The presiding officer will call for public comments before action is taken on these items. (*Approval of Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations. An item may be removed from the Consent Agenda and added to the Statutory Agenda for full discussion by request of a member of Council.*)

- a. Consider approving the Minutes from the September 2, 2025, Regular City Council Meeting.
Kristy Doll, City Secretary**
- b. Consider temporarily suspending the Rules of Procedure Section 3.01 requiring a regular City Council meeting on the first Tuesday of the month for the November 4, 2025, Regular City Council meeting.
Kristy Doll, City Secretary**
- c. Consider the approval of the Monthly Financial Report for the month of August 2025.
Lance Hall, Finance Director**
- d. Consider adopting Resolution No. 2025-29, ratifying the submission of the City of Huntsville's Application to the U.S. Department of Transportation Build America Bureau's Rural and Tribal Assistance Pilot Program and authorizing the acceptance of grant funds if awarded.
Christina Bodin-Turner, Grants Manager**
- e. Consider adopting Resolution No. 2025-31 - authorizing the City Manager to execute the Texas Department of Transportation Reimbursable Grant Agreement for the FY2026 Routine Airport Maintenance Program (RAMP) at Huntsville Municipal Airport.
Layne Yeager, City Planner/Airport Manager**
- f. Consider authorizing the City Manager to approve a supply agreement for water meters, software, and associated supply items.
Kim Kembro, Assistant Public Works Director**

Consent Agenda Item 1.f. was moved from the Consent Agenda to the Statutory Agenda for consideration.

- g. Consider authorizing the City Manager to enter into an agreement with HR Green, INC. for professional engineering services for the FY 24-25 CIP Project# 11 (Table ES-8, AJ-10 Basin) Wastewater Line Replacement Project.
Kathlie Jeng-Bullock, City Engineer**
- h. Consider authorizing the City Manager to enter into an agreement with KSA Engineering, Inc. for professional engineering services for the Huntsville Municipal Airport - Airport Road Realignment.
Layne Yeager, City Planner/Airport Manager**

Councilmember Vicki McKenzie made a motion to approve Consent Agenda Items a through e., and g. through h. The motion was seconded by Councilmember Anissa Antwine. The motion passed 9 - 0. Yes:

Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

2. STATUTORY AGENDA

Item 1.f. was moved from the Consent Agenda to the Statutory Agenda.

1.f. Consider authorizing the City Manager to approve a supply agreement for water meters, software, and associated supply items.

Kim Kembro, Assistant Public Works Director

Councilmember Vicki McKenzie made a motion to authorize the City Manager to approve a supply agreement with Badger Meter for water meters, software, and associated supply items. The motion was seconded by Councilmember Anissa Antwine. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

a. Consider adopting Ordinance No. 2025-22 to adopt the FY 2025-2026. Budget with all policies, fees, rates, and provisions as referenced therein. Record/roll call vote required.

Lance Hall, Finance Director

Councilmember Vicki McKenzie made a motion to adopt Ordinance No. 2025-22 to adopt the FY 2025-2026 Budget with all policies, fees, rates and provisions as referenced therein. The motion was seconded by Councilmember Jon Strong. The motion passed 8 - 1.

roll call vote:

Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Anissa Antwine, Tore Fossum, Casey Cox

No: Bert Lyle

b. Consider ratifying the increased property tax revenues of \$197,186 reflected in the FY 2025-2026 Budget as adopted.

Lance Hall, Finance Director

Councilmember Vicki McKenzie made a motion to ratify the increased property tax revenues of \$197,186 reflected in the FY 2025-2026 Budget as adopted. The motion was seconded by Councilmember Jon Strong. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

c. Consider adopting Ordinance No. 2025-26 adopting the Tax Rate of \$0.3475 per \$100 valuation, approving both components; one component being M&O at \$0.3051 and the other component being Debt Service at \$0.0424 and levying taxes for the City of Huntsville for the FY 2025-26. Record/roll call vote required.

Lance Hall, Finance Director

Councilmember Vicki McKenzie made a motion to adopt Ordinance No. 2025-26 adopting the Tax Rate of \$0.3475 per \$100 valuation, approving both components, one component being M&O at \$0.3051 and the other component being Debt Service at \$0.0424 and levying taxes for the City of Huntsville for the FY 2025/2026. This tax rate is effectively a .87% increase in the tax rate. The motion was seconded by Councilmember Tore Fossum. The motion passed 9 - 0.

roll call vote:

Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox

No: None

- d. Consider approving a local bank as the City's depository bank and authorizing the City Manager to sign the contract for banking services with the bank for a term of up to five (5) years, commencing on October 1, 2025, and ending September 30, 2030.**
Lance Hall, Finance Director

Councilmember Anissa Antwine made a motion to approve First National Bank as the City of Huntsville's Depository Bank and authorize the City Manager to sign the contract for banking services with First National Bank for a term of five (5) years, commencing on October 1, 2025, and ending September 30, 2030. The motion was seconded by Councilmember Pat Graham. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

- e. Consider adopting Resolution No. 2025-30 appointing Walker County Chief Appraiser to serve as the Tax Assessor and Collector for the Reserves of Huntsville PID.**
Lance Hall, Finance Director

Councilmember Anissa Antwine made a motion to adopt Resolution No. 2025-30 - appointing Walker County Chief Appraiser to serve as the Tax Assessor and Collector for the Reserves of Huntsville PID. The motion was seconded by Councilmember Bert Lyle. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

- f. First Reading - Consider adopting an Ordinance No. 2025-25 updating the Service and Assessment Plan and Assessment Roll for the Reserves Public Improvement District.**
Lance Hall, Finance Director

Councilmember Bert Lyle made a motion to waive the two-reading requirement and adopt Ordinance No. 2025-25 updating the Annual Service Plan Update (2025) and the Assessment Roll for the Reserves Public Improvement District. The motion was seconded by Councilmember Anissa Antwine. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

- g. First Reading - Consider authorizing the City Manager to enter into an agreement for Part 2 of Phase II professional engineering services for the FY 20-21 N.B. Davidson Wastewater Treatment Plant Improvement Project.**
Kathlie Jeng-Bullock, City Engineer

Councilmember Jon Strong made a motion to waive the two reading requirement and approve to authorize the City Manager to enter into an agreement with Lockwood, Andrews & Newnam (LAN), Inc. for the Part 2 of Phase II professional engineering services for the FY 20-21 N.B. Davidson Wastewater Treatment Plant Improvement Project in the amount of \$997,694.00. The motion was seconded by Councilmember Pat Graham. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

- h. Second Reading - Consider adopting Ordinance No. 2025-23, for a Development District Map Amendment Request to change from Medium Density Residential to Simple Living Residential located at 174 (173) Moffett Springs Road, Walker County Property ID 10311.**
Layne Yeager, City Planner/Airport Manager

Councilmember Vicki McKenzie made a motion to approve Ordinance 2025-23, for a Development District Map Amendment Request to change from Medium Density Residential to Simple Living Residential located

at 174 (173) Moffett Springs Road, Walker County Property ID 10311. The motion was seconded by Councilmember Jon Strong. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

- i. **Second Reading - Consider adopting Ordinance No. 2025-24, for a Development District Map Amendment Request to change from Simple Living Residential (SLR) to Mixed Use (MU), located at 1920 Veterans Memorial Parkway, Walker County Property ID 17448.**
Layne Yeager, City Planner/Airport Manager

Councilmember Tore Fossum made a motion to adopt Ordinance No. 2025-24, for a Development District Map Amendment Request to change from Simple Living Residential (SLR) to Mixed Use (MU), located at 1920 Veterans Memorial Parkway, Walker County Property ID 17448. The motion was seconded by Councilmember Casey Cox. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

3. CITY COUNCIL/MAYOR/CITY MANAGER

4. MEDIA INQUIRIES RELATED TO MATTERS ON THE AGENDA

None

5. ITEMS OF COMMUNITY INTEREST

Councilmembers announced Items of Community Interest.

5. EXECUTIVE SESSION

- a. **City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.087, for deliberation regarding economic development negotiations. Project: Destination Huntsville.**
Scott Swigert, City Manager
- b. **City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.074 – Personnel Matters: regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Six month evaluation - City Manager Scott Swigert.**
Scott Swigert, City Manager

City Council convened into Executive Session at 6:48 p.m.

7. RECONVENE

City Council reconvened from Executive Session at 8:28 p.m.

ADJOURNMENT

Mayor Humphrey adjourned the meeting without objection at 8:28 p.m.

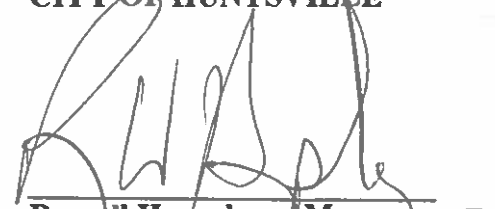
ATTEST:



Kristy Doll, City Secretary



CITY OF HUNTSVILLE



Russell Humphrey, Mayor