

CITY OF HUNTSVILLE, TEXAS

Russell Humphrey, Mayor

Jon Strong, Ward 4, Chairman
Karen Denman, At-Large Position 2



Vicki McKenzie, At-Large Position 3
Pat Graham, At-Large Position 4

CITY COUNCIL FINANCE COMMITTEE AGENDA

TUESDAY, DECEMBER 16, 2025, 8:00 AM

Huntsville City Hall, 1220 11th Street, Huntsville, Texas, 77340

Persons with disabilities who plan to attend this meeting and may need auxiliary aids or services are requested to contact the City Secretary's office (936.291.5413) two working days prior to the meeting for appropriate arrangements.

1 CALL TO ORDER

2 DISCUSSION/CONSIDERATION

The Finance Committee will hear presentations, discuss, and may consider recommendations to the City Council on the following items.

- a** Consider and approve the minutes of the November 18, 2025 Finance Committee meeting.
Lance Hall, Finance Director
- b** Discuss possible change to day and/or time of Finance Committee meetings.
Lance Hall, Finance Director
- c** Budget Amendments
Lance Hall, Finance Director
- d** Discussion of changes to the FY 2025-2026 Fee Schedule - Solid Waste
Lance Hall, Finance Director

3 ADJOURNMENT

CERTIFICATE

I do hereby certify that the above notice was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.HuntsvilleTX.gov, in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: December 10, 2025

TIME OF POSTING: 3:25 p.m.

TAKEN DOWN:

Kristy Doll

Kristy Doll, City Secretary



CITY COUNCIL FINANCE COMMITTEE AGENDA

12/16/2025

Agenda Item Number: 2.a.

Agenda Item: Consider and approve the minutes of the November 18, 2025 Finance Committee meeting.

Initiating Department/Presenter: Finance

Presenter:
Lance Hall, Finance Director

Discussion: Consider and approve the minutes of the November 18, 2025 Finance Committee meeting.

Financial Implications:

Associated Information:

1. Fin Comm Minutes 11.18.2025

Finance Committee Minutes

November 18, 2025

Members' Present: Jon Strong, Vicki McKenzie, Karen Denman, and Pat Graham

Staff Present: Scott Swigert, Sam Maisel, Lance Hall

The agenda items discussed were:

- Approved the minutes of the October 21, 2025, meeting.
- Lance discussed the Budget Amendment for the FY 25-26 budget on a CIP project that has been completed and needs an additional \$11,727 to pay the final bill. The finance committee approved the budget amendment to be presented to the full city council at the December 2nd meeting.
- Lance discussed the purchasing policy briefly and explained that we were asking for permission to change the purchasing policy limit to the new state threshold from \$50K to \$100K. We are seeking guidance on our purchasing policy. The policy was submitted to Leonard for review, and changes were made based on his recommendations. The committee has approved the new purchasing policy, which will be presented to the full City Council for approval on December 2, 2025.
- Lance discussed the changes to the Code of Ordinances that need to be made to meet the guidelines outlined in the purchasing policy.
- Lance discussed the Fiscal Policy changes that needed to be updated to match the purchasing policy and the Code of Ordinances. This will be taken to the full City Council on December 2nd.



CITY COUNCIL FINANCE COMMITTEE AGENDA
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12/16/2025

Agenda Item Number: 2.b.

Agenda Item: Discuss possible change to day and/or time of Finance Committee meetings.

Initiating Department/Presenter: Finance

Presenter: Lance Hall, Finance Director

Discussion: Discuss possible change to day and/or time of Finance Committee meetings.
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Financial Implications:

Associated Information:



CITY COUNCIL FINANCE COMMITTEE AGENDA

12/16/2025

Agenda Item Number: 2.c.

Agenda Item: Budget Amendments

Initiating Department/Presenter: Finance

Presenter:
Lance Hall, Finance Director

Discussion: Discussion and possible action on the proposed Budget Amendments.

Financial Implications:

Associated Information:

1. Exhibit A - BA Fin Comm -MLK Grant \$4.5M Iso
2. Exhibit B - BA Fire House Subs Rescue Boat

Budget Amendments FY 25-26 Finance Committee and City Council - December 16, 2025
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Exhibit A

Increase: MLK Street Improvement Project		\$ 450,000
Decrease: General Fund - Unallocated Reserves		\$ 450,000
Explanation:	The City Council approved the acceptance of a grant in the amount of \$4,500,000 for the MLK Street Improvements at its meeting on November 18, 2025, with a 10% match requirement from the City. These funds will put the money in place for the MLK Street improvements. Staff is requesting \$450,00 of the General Fund's Unallocated Reserves be used to fund the cost. After use of this \$450,000, the General Fund's balance of Unallocated Reserves will be approximately \$255,000 above the General Fund's \$8,772,993 required 25% reserve amount.	

Budget Amendments FY 25-26
Finance Committee & City Council
December 16, 2025

Exhibit B

Increase: Grant Management -Capital Project		\$	33,490
Increase: General Fund - Grant Revenue		\$	33,490
Explanation:	The City of Huntsville Fire Department received a grant in the amount of \$33,490 from the Firehouse Subs Public Safety Foundation for the purchase of a Zodiac Rescue Boat, motor, trailer, and accessories. The City Council approved the acceptance of this grant at its meeting on October 21, 2025. This budget amendment places the grant money into the budget for the purchase of this item.		



CITY COUNCIL FINANCE COMMITTEE AGENDA

12/16/2025

Agenda Item Number: 2.d.

Agenda Item: Discussion of changes to the FY 2025-2026 Fee Schedule - Solid Waste

Initiating Department/Presenter: Finance

Presenter:
Lance Hall, Finance Director

Discussion: Discussion of changes to the FY 2025-2026 Fee Schedule - Solid Waste

Financial Implications:

Associated Information:

1. FY 26 Fee Schedule Amended 11.18.2025 add changes to be made -Solid Waste

Exhibit A

Schedule of Fees and Charges			FY 2026 Changes
Per Month Fee			
6 Yard Dumpster			
	1 Collection per week	\$159.73	
	2 Collections per week	\$286.40	
	3 Collections per week	\$413.07	
	4 Collections per week	\$539.75	
	5 Collections per week	\$666.41	
Per Pickup Fee			
	Unscheduled/Extra Pickups - ONSITE	\$83.85	
	Unscheduled/Extra Pickups - Start from Transfer Station	\$111.81	
	After Hours/Extra Pickup	\$155.08	
Per Month Fee			
8 Yard Dumpster			
	1 Collection per week	\$187.85	
	2 Collections per week	\$342.66	
	3 Collections per week	\$497.46	
	4 Collections per week	\$652.25	
	5 Collections per week	\$807.06	
Per Pickup Fee			
	Unscheduled/Extra Pickups - ONSITE	\$104.49	
	Unscheduled/Extra Pickups - Start from Transfer Station	\$141.80	
	After Hours/Extra Pickup	\$189.26	
Per Month Fee Plus Tonnage Fee of \$95.82 per ton			
Open Top Roll-off			
	1 Collection per week	\$723.59	\$ 758.75
	2 Collections per week	\$1,222.29	\$ 1,441.25
	3 Collections per week	\$1,721.03	\$ 2,053.75
	4 Collections per week	\$2,219.74	\$ 2,737.50
	5 Collections per week	\$2,471.33	\$ 3,422.50
Per Trip Fee Plus Tonnage Fee of \$95.82 per ton			
	Extra Pickups	\$183.19	\$ 250.00
	Call In	\$393.28	
	Stand-by	\$393.28	
Set Fees and Deposits			
	Roll-off Container Set Fee, New Commercial and Existing Commercial Contractors, Outside City Limits (To Drop Off Roll-Off) One Time Fee	\$184.13 / per roll off	
	DEPOSIT - New Commercial Contractors, Outside City Limits	\$1,500 / per roll off	
Disposal Fees at Scale House			
	Basic Fee - Inside City Limit	\$78.00 per ton	
	Basic Fee - Outside City Limit, TDCJ, SHSU	\$97.41 per ton	
	Minimum Fee - Inside City Limit	\$15.00	
	Minimum Fee - Outside City Limit, TDCJ and SHSU	\$20.00	
	White Goods/Large Furniture - Inside City Limit	\$78.00 per ton	
	White Goods/Large Furniture - Outside City Limit, TDCJ and SHSU	\$97.41 per ton	
	Yard waste and limbs - Inside City Limit smaller than 4" diameter	Free with City Water Bill	
	Trees, stumps, limbs - Inside City Limit	\$78.00 DIAMETER GREATER 4" / Free with City Water Bill	
	Trees, stumps, limbs - Outside City Limit, TDCJ and SHSU	\$97.41 per ton	
	Tires, Small (i.e. car or pickup truck) - Inside City Limit	\$4.54 Per Tire	
	Tires, Small (i.e. car or pickup truck) - Outside City Limit, TDCJ and SHSU	\$5.68 Per Tire	
	Tires, Large (i.e. semi-truck) - Inside City Limit	\$20.43 Per Tire	
	Tires, Large (i.e. semi-truck) - Outside City Limit, TDCJ and SHSU	\$24.40 Per Tire	
	Small dead animal (i.e. dog, cat) - Inside City Limit	\$5.68 each	
	Small dead animal (i.e. dog, cat) - Outside City Limit, TDCJ and SHSU	\$7.09 each	
	Large dead animal (i.e. cow, horse) - Inside City Limit	\$78.00 per ton	
	Large dead animal (i.e. cow, horse) - Outside City Limit, TDCJ and SHSU	\$97.41 per ton	