

CITY OF HUNTSVILLE, TEXAS

Russell Humphrey, Mayor

Vicki McKenzie, Mayor Pro Tem
Position 3 At-Large
Bert Lyle, Position 1 At-Large
Karen Denman, Position 2 At-Large
Pat Graham, Position 4 At-Large



Tore Fossum, Ward 1
Casey Cox, Ward 2
Anissa Antwine, Ward 3
Jon Strong, Ward 4

HUNTSVILLE CITY COUNCIL AGENDA

TUESDAY, OCTOBER 21, 2025

JOINT WORKSHOP with PLANNING COMMISSION 5:00 P.M. - Main Conference Room

REGULAR SESSION 6:00 P.M. - Main Conference Room

City of Huntsville Service Center Complex, 448 Highway 75 N, Huntsville, Texas, 77320

Persons with disabilities who plan to attend this meeting and may need auxiliary aids or services are requested to contact the City Secretary's office (936.291.5413) two working days prior to the meeting for appropriate arrangements.

JOINT WORKSHOP with Planning Commission (5:00 p.m.)

CALL TO ORDER

DISCUSSION

- a. City Council and Planning Commission joint workshop to review revisions to the Development Code, Article 7, Landscape and Buffers, concerning tree preservation.
Layne Yeager, City Planner/Airport Manager

ADJOURNMENT

CITY COUNCIL MAIN SESSION (6:00 p.m.)

CALL TO ORDER

INVOCATION AND PLEDGES - *U.S. Flag and Texas Flag: Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.* Test

PRESENTATIONS

- a. Receive a presentation to review the recommended amendments to the adopted building codes and fire code.
Greg Mathis, Fire Chief
Kevin Byal, Director of Development Services

1. CONSENT AGENDA

The presiding officer will call for public comments before action is taken on these items. *(Approval of Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations. An item may be removed from the Consent Agenda and added to the Statutory Agenda for full discussion by request of a member of Council.)*

- a. Consider approving the Minutes from the October 7, 2025, Regular City Council Meeting.
Kristy Doll, City Secretary
- b. Consider the approval of the Monthly Financial Report for the month of September 2025.
Lance Hall, Finance Director
- c. Consider the approval of the Quarterly Investment Reports for the Third Quarter ending 09/30/2025.

Lance Hall, Finance Director

- d. Consider adoption of Ordinance 2025-27 to amend the budget for FY 24-25 and/or CIP Project Budgets.
Lance Hall, Finance Director
- e. Consider adoption of Ordinance 2025-28 to amend the budget for FY 25-26 and/or CIP Project Budgets.
Lance Hall, Finance Director
- f. Consider authorizing the City Manager to approve a contract to purchase a complete Storm Sewer CCTV Equipment Package.
Kim Kembro, Public Works Director
- g. Consider acceptance of a grant award from the Firehouse Subs Public Safety Foundation for the purchase of a Zodiac rescue boat, motor, trailer and accessories.
Christina Bodin-Turner, Grants Manager
- h. Consider authorizing the City Manager to award a mowing and trimming service contract for R.O.W. (Veterans Memorial), Transfer Station, additional acreage mowing, and Bruce Brothers Airport.
Kim Kembro, Public Works Director
- i. Consider authorizing the City Manager to enter into a contract for printing and mailing services for utility bills and informative inserts.
Lance Hall, Finance Director
- j. Consider authorizing the City Manager to enter into an agreement Amendment #1 with Pape–Dawson Engineers for professional engineering services for the FY 23-24 Waterline Replacement Projects.
Kathlie Jeng-Bullock, City Engineer
- k. Consider the purchase of FY 2026 vehicles and equipment from multiple vendors, authorizing the City Manager to award the contract.
Kim Kembro, Public Works Director
- l. Consider authorizing the City Manager to award a contract for recycling processing, covering both residential curbside recycling and materials from the recycling center.
Kim Kembro, Public Works Director

2. STATUTORY AGENDA

- a. **First Reading** - Consider approving Ordinance 2025-29 adopting the 2024 International Fire Code along with the revisions and amendments to Chapter 20 of the City of Huntsville Code of Ordinances.
Greg Mathis, Fire Chief
- b. **First Reading** - Consider approving Ordinance 2025-30 adopting Chapter 12, Building and Building Regulations, of the Huntsville Code of Ordinances.
Kevin Byal, Director of Development Services
- c. **First Reading:** Consider authorizing the City Manager to award the City Hall Audio-Visual (AV) Installation Project to NCS in the amount of \$318,504.50 and to designate the City's Information Technology Department as project manager, with NCS as the installer.
Bill Wavra, IT Director
- d. **First Reading:** Consider authorizing the City Manager to award the construction contract for CIP 23-24 Waterline Replacement Project with S-Co Inc. for an amount of \$1,342,034.00.
Kathlie Jeng-Bullock, City Engineer

3. CITY COUNCIL/MAYOR/CITY MANAGER

- a. Consider the board appointment to the City of Huntsville Arts Commission.
Russell Humphrey, Mayor

- b. Consider the appointment of a representative to the Houston-Galveston Area Council (H-GAC).
Russell Humphrey, Mayor
- c. Consider nominating one candidate for each of the two Board of Directors Positions on the Walker County Appraisal District's (WCAD) Board.
Russell Humphrey, Mayor

4. MEDIA INQUIRIES RELATED TO MATTERS ON THE AGENDA

5. ITEMS OF COMMUNITY INTEREST

6. EXECUTIVE SESSION

- a. City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.071, to receive legal advice on claims by Frost Construction Company, Inc. regarding Service Center Expansion & Renovation.
Leonard Schneider, City Attorney
- b. City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.074 – Personnel Matters: regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Devan Dawson, Municipal Court Judge.
Russell Humphrey, Mayor
- c. City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.074—Personnel Matters: regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Angela Valis, Alternate Municipal Court Judge.
Russell Humphrey, Mayor
- d. City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.074—Personnel Matters: regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Attorney.
Russell Humphrey, Mayor

7. RECONVENE

Take action on items 6b-6d discussed in the executive session, if needed.

- a. Consideration and possible action on claims by Frost Construction Company, Inc., regarding Service Center Expansion & Renovation.
Leonard Schneider, City Attorney

ADJOURNMENT

*If during the course of the meeting and discussion of any items covered by this notice, City Council determines that a Closed or Executive session of the Council is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Section 551.071 – consultation with counsel on legal matters; 551.072 – deliberation regarding purchase, exchange, lease or value of real property; 551.073 – deliberation regarding a prospective gift; 551.074 – personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; 551.076 – implementation of security personnel or devices; 551.087 – deliberation regarding economic development negotiation; Sec. 551.089 - deliberation regarding security devices or security audits; and/or other matters as authorized under the Texas Government Code. If a Closed or Executive session is held in accordance with the Texas Government Code as set out above, the City Council will reconvene in Open Session to take action, if necessary, on the items addressed during Executive Session.

CERTIFICATE

I, Kristy Doll, City Secretary, do hereby certify that the above notice was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.HuntsvilleTX.gov, in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: October 15, 2025

TIME OF POSTING: 4:15 p.m.

TAKEN DOWN:

Kristy Doll

Kristy Doll, City Secretary