

**MINUTES FROM THE HUNTSVILLE CITY COUNCIL REGULAR MEETING HELD ON THE 3<sup>RD</sup> DAY OF JUNE 2025 AT 6:00 P.M. AT THE CITY OF HUNTSVILLE SERVICE CENTER COMPLEX, LOCATED AT 448 HIGHWAY 75, IN THE CITY OF HUNTSVILLE, WALKER COUNTY, TEXAS.**

**The City Council met in a workshop and regular session with the following:**

**COUNCILMEMBERS PRESENT:** Mayor Humphrey, Mayor Pro Tem McKenzie, Councilmember At-Large Position 1 Lyle, Councilmember Ward 1 Fossum, Councilmember At-Large Position 2 Denman, Councilmember Ward 2 Cox, Councilmember Ward 3 Antwine, Councilmember At-Large Position 4 Graham, Councilmember Ward 4 Strong

**COUNCILMEMBERS ABSENT:**

**OFFICERS PRESENT:** Scott Swigert, City Manager; Kristy Doll, City Secretary; Leonard Schneider, City Attorney

**OFFICERS ABSENT:**

**WORKSHOP (5:00-6:00 p.m.)**

- a. **The City of Huntsville Employee Scholarship Committee will host a Reception for the Class of 2025 Scholarship Recipients.**  
**Jesse Ferguson, Scholarship Committee Chairman**

**MAIN SESSION CALL TO ORDER**

Mayor Humphrey called the meeting to order at 6:00 p.m.

**INVOCATION AND PLEDGES - *U.S. Flag and Texas Flag: Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.***

Councilmember Lyle gave the invocation and Mayor Humphrey led the pledges.

**PROCLAMATIONS**

**PRESENTATION**

- a. **The City of Huntsville Employee Scholarship Committee will present scholarships to the Class of 2025 Recipients.**  
**Jesse Ferguson, Scholarship Committee Chairman**

**PUBLIC HEARING**

- a. **Public Hearing on the proposed City of Huntsville Property Assessed Clean Energy ("PACE") Program.**  
**Sam Maisel, Assistant City Manager**

Mayor Humphrey opened the Public Hearing at 6:07 p.m.

Sam Maisel presented on the proposed City of Huntsville Property Assessed Clean Energy ("PACE") Program.

Mayor Humphrey called for citizen comments; there were no comments from the public.

Mayor Humphrey closed the Public Hearing at 6:10 p.m.

Mayor Humphrey opened the Regular Session at 6:10 p.m.

**1. CONSENT AGENDA**

**The presiding officer will call for public comments before action is taken on these items. (*Approval of Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations. An item may be removed from the Consent Agenda and added to the Statutory Agenda for full discussion by request of a member of Council.*)**

- a. Consider approving the Minutes from the May 20, 2025, Regular City Council Meeting.  
Kristy Doll, City Secretary**
- b. Consider adoption of Ordinance No. 2025-15 to amend the budget for FY 24-25 and/or CIP Project Budgets.  
Lance Hall, Finance Director**
- c. Consider authorizing the City Manager to approve a contract to perform a Street Condition Assessment.  
Kim Kembro, Assistant Public Works Director**
- d. Consider authorizing the City Manager to award the purchase of Hauling Services for Recyclable Material.  
Kim Kembro, Assistant Public Works Director**
- e. Consider adopting Resolution No. 2025-17 approving the City Manager to enter into a participation agreement for the TxDOT Aviation RAMP Grant.  
Layne Yeager, City Planner/Airport Manager**

Councilmember Vicki McKenzie made a motion to approve the Consent Agenda Items a. through e. The motion was seconded by Councilmember Tore Fossum. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

**2. STATUTORY AGENDA**

- a. Consider the proposed final design of the University Avenue and Courthouse improvement project to be submitted by Walker County for the 2025 TxDOT Transportation Alternative Grant application.  
Sam Masiel, Assistant City Manager**

No action required.

- b. Consider adopting Resolution No. 2025-18 establishing the City of Huntsville Property Assessed Clean Energy ("PACE") Program.  
Sam Masiel, Assistant City Manager**

Councilmember Vicki McKenzie made a motion to approve Resolution No. 2025-18 establishing the City of Huntsville Property Assessed Clean Energy ("PACE") Program. The motion was seconded by Councilmember Tore Fossum. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

- c. Consider amending the ground lease footprint of GL-4 and GL-5 at the Bruce Brothers Huntsville Regional Airport and authorizing the City Manager to enter into the amended ground lease agreement for said hangar.**

**Layne Yeager, City Planner/Airport Manager**

Councilmember Vicki McKenzie made a motion to approve amending the ground lease footprint of GL-4 and GL-5 at the Bruce Brothers Huntsville Regional Airport and authorizing the City Manager to enter into the amended ground lease agreement for said hangar. The motion was seconded by Councilmember Tore Fossum. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

- d. Consider approving an Agreement with the Texas Grand Ranch, LLC, to construct a Water Distribution System in the ETJ for the Estates of Texas Grand Ranch Section II.**  
**Kathlie Jeng-Bulloch, City Engineer**

Councilmember Vicki McKenzie made a motion to approve the Agreement with the Texas Grand Ranch, LLC, to construct a Water Distribution System in the ETJ for the Estates of Texas Grand Ranch Section II. The motion was seconded by Councilmember Tore Fossum. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

**3. CITY COUNCIL/MAYOR/CITY MANAGER**

**4. MEDIA INQUIRIES RELATED TO MATTERS ON THE AGENDA**

None

**5. ITEMS OF COMMUNITY INTEREST**

Councilmembers announced Items of Community Interest.

**6. EXECUTIVE SESSION**

- a. City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.074 – Personnel Matters: regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Secretary Kristy Doll.**  
**Kristy Doll, City Secretary**

City Council convened into Executive Session at 6:55 p.m.

**7. RECONVENE**

City Council reconvened from Executive Session at 8:31 p.m.

Councilmember Vicki McKenzie made a motion to renew the City Secretary contract with amendments to increase salary by 4.5% and to increase car allowance by \$200.00. The motion was seconded by Councilmember Pat Graham. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

## ADJOURNMENT

Mayor Humphrey adjourned the meeting without objection at 8:32 p.m.

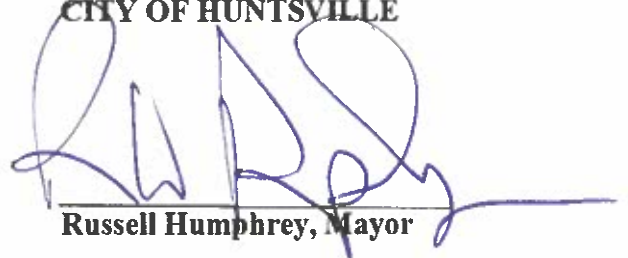
ATTEST:



Kristy Doll, City Secretary



CITY OF HUNTSVILLE



Russell Humphrey, Mayor