

CITY OF HUNTSVILLE, TEXAS

Russell Humphrey, Mayor

Vicki McKenzie, At-Large Position 3

Pat Graham, At-Large Position 4

Jon Strong, Ward 4, Chairman
Karen Denman, At-Large Position 2



CITY COUNCIL FINANCE COMMITTEE AGENDA

TUESDAY, JUNE 3, 2025, 8:00 AM

Huntsville City Hall, 1220 11th Street, Huntsville, Texas, 77340

Persons with disabilities who plan to attend this meeting and may need auxiliary aids or services are requested to contact the City Secretary's office (936.291.5413) two working days prior to the meeting for appropriate arrangements.

1 CALL TO ORDER

2 DISCUSSION/CONSIDERATION

The Finance Committee will hear presentations, discuss, and may consider recommendations to the City Council on the following items.

- a** Approve minutes of the May 20, 2025, Finance Committee meeting
Lance Hall, Finance Director
- b** Budget Amendment(s)
Lance Hall, Finance Director

3 ADJOURNMENT

CERTIFICATE

I do hereby certify that the above notice was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.HuntsvilleTX.gov, in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: May 30, 2025

TIME OF POSTING: 11:50 a.m.

TAKEN DOWN:

Kristy Doll

Kristy Doll, City Secretary



CITY COUNCIL FINANCE COMMITTEE AGENDA

6/3/2025

Agenda Item Number: 2.a.

Agenda Item: Approve minutes of the May 20, 2025, Finance Committee meeting

Initiating Department/Presenter: City Council Finance Committee

Presenter:
Lance Hall, Finance Director

Discussion: Approve minutes of the May 20, 2025 Finance Committee meeting

Financial Implications:

Associated Information:

1. Fin Comm Minutes 5.20.2025

Finance Committee Minutes

May 20, 2025

Members Present: Pat Graham, Vicki McKenzie, and Karen Denman

Staff Present: Scott Swigert, Sam Masiel, Lance Hall

The agenda items discussed were:

- Approved the minutes from the May 6, 2025, meeting.
- Lance discussed the financial updates on the City Hall Project.



CITY COUNCIL FINANCE COMMITTEE AGENDA

6/3/2025

Agenda Item Number: 2.b.

Agenda Item: Budget Amendment(s)

Initiating Department/Presenter: City Council Finance Committee

Presenter:
Lance Hall, Finance Director

Discussion: Discussion and possible action on proposed Budget Amendment(s).

Financial Implications:

Associated Information:

1. BAs Fire Department Contr Street Study IMS, Engin 5.22.2025

Budget Amendments FY 24-25

Finance Committee & City Council - June 3, 2025

Exhibit A	Increase: Fire Department -Educational	\$	964
	Decrease Misc. Revenue -Contribution	\$	(964)

Explanation:	The Huntsville Volunteer Fire Department gave the city a contribution in the amount of \$964.00 to help with the expenses of the 100-year celebration of the Huntsville Fire Department. The fire department would like to use these monies in the current 24-25 fiscal year to help pay for supplies for the 100-year celebration. This budget amendment, if approved, will allow for the purchase/expenditure.
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Exhibit B	Increase: Streets -Purchased Services and Contracts	\$	76,835
	Decrease General Fund - Future Appropriations	\$	(76,835)

Explanation:	A street condition assessment Study was performed in 2020 by Infrastructure Management Services (IMS). The street department has requested that IMS update the street condition assessment study to have updated data for the FY 25-26 Street Milling/Overlay Services and Street Reconstruction. IMS needs approximately 8 months to collect, verify, and produce the street analysis data for the City to use. The total amount of the updated services is \$76,835. Staff is requesting \$76,835 of General Fund's future appropriations be used to fund the cost.
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Exhibit C	Increase: Water Non Departmental -Purchase Services/Contracts	\$	29,431
	Increase: WasteWater Non Departmental -Purchase Services/Contracts	\$	29,431
	Decrease: Misc. Permits	\$	(58,862)

Explanation:	The City Council approved a task order agreement on March 18, 2025, with Freeze & Nichols Engineering to perform modeling of water and wastewater capacity analysis. The agreement to provide these professional services is \$100,000 from March 18, 2025, to September 30, 2025, on a task order basis. Engineering fees collected to date are approximately \$349,185 in FY 2025.
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