

CITY OF HUNTSVILLE, TEXAS

Russell Humphrey, Mayor

Jon Strong, Ward 4, Chairman
Karen Denman, At-Large Position 2



Vicki McKenzie, At-Large Position 3
Pat Graham, At-Large Position 4

**CITY COUNCIL FINANCE COMMITTEE AGENDA
TUESDAY, APRIL 15, 2025, 8:00 AM**

Huntsville City Hall, 1220 11th Street, Huntsville, Texas, 77340

Persons with disabilities who plan to attend this meeting and may need auxiliary aids or services are requested to contact the City Secretary's office (936.291.5413) two working days prior to the meeting for appropriate arrangements.

1 CALL TO ORDER

2 DISCUSSION/CONSIDERATION

The Finance Committee will hear presentations, discuss, and may consider recommendations to the City Council on the following items.

- a** Consider and approve the minutes of the April 1, 2025 Finance Committee meeting.
Lance Hall, Assistant Finance Director
- b** Discussion on Christmas Village Development Participation
Sam Masiel, Assistant City Manager
- c** Budget Amendment(s)
Lance Hall, Assistant Finance Director

3 ADJOURNMENT

CERTIFICATE

I do hereby certify that the above notice was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.HuntsvilleTX.gov, in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: April 11, 2025

Kristy Doll

TIME OF POSTING: 9:15 a.m.

Kristy Doll, City Secretary

TAKEN DOWN:



CITY COUNCIL FINANCE COMMITTEE AGENDA

4/15/2025

Agenda Item Number: 2.a.

Agenda Item: Consider and approve the minutes of the April 1, 2025 Finance Committee meeting.

Initiating Department/Presenter: Finance

Presenter:

Lance Hall, Assistant Finance Director

Discussion: Consider and approve the minutes from the Finance Committee meeting on April 1, 2025

Financial Implications:

Associated Information:

1. Fin Comm Minutes 4.01.2025

Finance Committee Minutes

April 1, 2025

Members Present: Jon Strong, Pat Graham, Vicki McKenzie, and Karen Denman

Staff Present: Scott Swigert, Sam Masiel, Lance Hall

The agenda items discussed were:

- Approved the minutes from the March 18, 2025, meeting.
- The committee discussed possibly changing the finance committee meeting date and/or time. It was decided to change the meeting time to 8:00 a.m. but leave the date the same Tuesday as the city council meetings.
- Lance presented changes to the City of Huntsville Fiscal policies. All proposed changes were voted on and approved.
- Lance presented changes to the City of Huntsville Investment Policy. All proposed changes were voted on and approved.



CITY COUNCIL FINANCE COMMITTEE AGENDA
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4/15/2025

Agenda Item Number: 2.b.

Agenda Item: Discussion on Christmas Village Development Participation

Initiating Department/Presenter: Finance

Presenter: Sam Masiel, Assistant City Manager

Discussion: Discuss possible participation in the development agreement with the Christmas Village to install a 12" water line.
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Financial Implications:

Associated Information:



CITY COUNCIL FINANCE COMMITTEE AGENDA

4/15/2025

Agenda Item Number: 2.c.

Agenda Item: Budget Amendment(s)

Initiating Department/Presenter: Finance

Presenter:
Lance Hall, Assistant Finance Director

Discussion: Discussion and possible action on proposed Budget Amendment(s).

Financial Implications:

Associated Information:

1. BA Fin Comm LJA Engineering Services & Christmas Village -Imh 041025

Budget Amendments FY 24-25

Finance Committee - April 15, 2025

Exhibit A

Increase: Engineering -Purchase Services/Contracts	\$ 126,880
Decrease: Misc. Revenue	\$ (126,880)

Explanation:	The City Council approved a task order agreement on March 18, 2025, with LJA Engineering for Professional Engineering Services. The agreement to provide these professional services is \$150,000 from March 18, 2025, to September 30, 2025, for Engineering, Design, Consultation, Project Management Drainage Study Reviews, Private Subdivision Plan Reviews, and Lift Station Design Reviews on a task order basis. Engineering fees collected to date are approximately \$349,185 in FY 2025.
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Exhibit B

Increase: Christmas Village Project Development	\$ 121,000
Decrease: Water projects -City Participation/Dev Proj/Wtr	\$ (121,000)

Explanation:	The owners of the Christmas Village are seeking financial support from the city to install a 12-inch water line, which will require boring under I-45 for connection to the city water supply. TxDOT has approved the engineering plans. Upsizing the line from 8 inches to 12 inches will benefit the city and support future growth in the area.
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