

MINUTES FROM THE HUNTSVILLE CITY COUNCIL REGULAR MEETING HELD ON THE 1st DAY OF OCTOBER 2024, AT THE CITY OF HUNTSVILLE SERVICE CENTER COMPLEX, LOCATED AT 448 HIGHWAY 75, IN THE CITY OF HUNTSVILLE, COUNTY OF WALKER, TEXAS, AT 6:00 P.M.

The City Council met in a workshop and regular session with the following:

COUNCILMEMBERS PRESENT: Councilmember At-Large Position 1 Lyle, Councilmember Ward 1 Fossum, Councilmember At-Large Position 2 Denman, Councilmember Ward 2 Cox, Councilmember Ward 3 Antwine, Councilmember At-Large Position 4 Graham, Councilmember Ward 4 Strong

COUNCILMEMBERS ABSENT: Mayor Humphrey and Mayor Pro Tem McKenzie

OFFICERS PRESENT: Aron Kulhavy, City Manager; Kristy Doll, City Secretary; Leonard Schneider, City Attorney

WORKSHOP (5:30 p.m.)

Councilmember Jon Strong called the workshop to order at 5:36 p.m.

Councilmember Vicki McKenzie arrived at 5:43 p.m.

Mayor Humphrey arrived at 5:48 p.m.

DISCUSSION

- a. **Receive a presentation on the requirements of cities with 50,000 population.**
Aron Kulhavy, City Manager

Councilmember Jon Strong adjourned the workshop at 5:56 p.m.

MAIN SESSION (6:00 p.m.)

CALL TO ORDER

Mayor Humphrey called the meeting to order at 6:01 p.m.

INVOCATION AND PLEDGES - *U.S. Flag and Texas Flag: Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.*

Mayor Humphrey gave the invocation and led the pledges.

PROCLAMATION

- a. **Proclamation No. 2024-21 First Responders Appreciation Day.**
Russell Humphrey, Mayor
- b. **Proclamation No. 2023-5 Sexual Assault Awareness Month.**
Russell Humphrey, Mayor

PRESENTATIONS

- a. **Huntsville Public Library recap of the spring and summer programs and activities.**
Lisa Lance, City Librarian

Citizen comment was heard from former Mayor Andy Brauninger.

PUBLIC HEARING

1. CONSENT AGENDA

The presiding officer will call for public comments before action is taken on these items. (*Approval of Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations. An item may be removed from the Consent Agenda and added to the Statutory Agenda for full discussion by request of a member of Council.*)

- a. Consider approving the Minutes from the September 17, 2024, Regular City Council Meeting.
Kristy Doll, City Secretary**
- b. Consider ratifying purchases from Walker County Hardware in fiscal year 2023-2024 in the amount of \$100,379 and approval of purchases from Walker County Hardware in fiscal year 2024-2025 for an amount not to exceed \$120,000.
Steve Ritter, Finance Director**
- c. Consider adoption of Ordinance 2024-26 to amend the budget for FY 24-25 and/or CIP Project Budgets.
Steve Ritter, Finance Director**
- d. Consider approval of continued annual maintenance with Tyler Technologies for Finance, Public Safety, Utility Billing, time-keeping, and Municipal Court software.
Bill Wavra, IT Director**
- e. Consider approval of continued phone and data services with Verizon Wireless through the State of Texas Department of Information Resources (DIR) contract.
Bill Wavra, IT Director**
- f. Consider approval of continued annual maintenance with CivicPlus for City Website, City Secretary, and Development Services software.
Bill Wavra, IT Director**
- g. Consider approval of continued annual maintenance with Onix Networking Corporation for Google Workspace.
Bill Wavra, IT Director**
- h. Consider approval of annual maintenance with Lodestone for Antivirus Protection and Monitoring
Bill Wavra, IT Director**
- i. Consider renewal of the Microsoft Enterprise software agreement.
Bill Wavra, IT Director**
- j. Consider approval of continued fiber and cable communication services with Optimum.
Bill Wavra, IT Director**
- k. Consider the purchase of FY 2025 vehicles, from multiple vendors, authorizing the City Manager to award the contract.
Brent Sherrod, Public Works Director**

- l. Consider adopting Resolution 2024-18 designating The Huntsville Item as the official newspaper for the City of Huntsville for the Fiscal Year 2024-2025.**
Kristy Doll, City Secretary

- m. Consider Resolution 2024-19 authorizing the City Manager to apply for and accept, if awarded, funding under the U.S. Department of Justice – BJA FY 24 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation and enter into an Interlocal Agreement with Walker County.**
Ashley Brown, Grants Manager

Councilmember Jon Strong made a motion to approve Consent Agenda Items a. through m. The motion was seconded by Councilmember Casey Cox. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

2. STATUTORY AGENDA

- a. First Reading - Consider authorizing the City Manager to enter into a contract for furniture for the new City Hall Project.**
Kathlie Jeng-Bulloch, City Engineer

Councilmember Vicki McKenzie made a motion to waive the two-reading requirement and authorize the City Manager to enter into a contract with HBI Office Solutions, Inc. for the supply and installation of furniture at the new City Hall in the amount of \$957,117.22. The motion was seconded by Councilmember Casey Cox. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

- b. First Reading - Consider authorizing the City Manager to award the construction contract for Capital Improvements Program (CIP) FY 22 Waterline Replacement Projects.**
Kathlie Jeng-Bulloch, City Engineer

Councilmember Jon Strong made a motion to waive the two-reading requirement and authorize the City Manager to enter into a construction contract with 5-T Utilities, Inc. for an amount of \$4,118,579.45 for the construction of the FY 22 Waterline Replacement Projects. The motion was seconded by Councilmember Pat Graham. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

- c. First Reading - Consider Ordinance 2024-27, levying special assessments for, and apportioning the costs of, certain improvements to property in and for the Reserves of Huntsville Public Improvement District; fixing a charge and lien against all properties within the district, and the owners thereof; providing for the manner and method of collection of such assessments; making a finding of special benefit to property in the district and the real and true owners thereof; approving a service and assessment plan; providing a severability clause; and providing an effective date.**
Kevin Byal, Director of Development Services

City Secretary, Kristy Doll announced that the correct Ordinance number is 2024-27 and it will be corrected for the second reading.

Mayor Humphrey then read the item with the corrected Ordinance number.

First Reading - No action taken.

- d. **Consider Resolution 2024-20, approving the form and authorizing the distribution of a Preliminary Limited Offering Memorandum (PLOM) for the City of Huntsville, Texas Special Assessment Revenue Bonds, Series 2024 for the Reserves of Huntsville Public Improvement District.**
Kevin Byal, Director of Development Services

Councilmember Vicki McKenzie made a motion to approve Resolution 2024-20, approving the form and authorizing the distribution of a Preliminary Limited Offering Memorandum (PLOM) for the City of Huntsville, Texas Special Assessment Revenue Bonds, Series 2024 for the Reserves of Huntsville Public Improvement District. The motion was seconded by Councilmember Anissa Antwine. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

- e. **Consider Resolution 2024-21 accepting the Preliminary Service and Assessment Plan for the Reserves of Huntsville Public Improvement District; Setting a date for a public hearing; Authorizing the publication of notice; and enacting other provisions related thereto.**
Kevin Byal, Director of Development Services

Councilmember Vicki McKenzie made a motion to approve Resolution 2024-21 accepting the Preliminary Service and Assessment Plan for the Reserves of Huntsville Public Improvement District; Setting a date for a public hearing; Authorizing the publication of notice; and enacting other provisions related thereto. The motion was seconded by Councilmember Tore Fossum. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

3. CITY COUNCIL/MAYOR/CITY MANAGER

- a. **Consider temporarily suspending the Rules of Procedure Section 3.01 requiring a regular City Council meeting on the first Tuesday of the month for the November 5, 2024, Regular City Council meeting.**
Kristy Doll, City Secretary

Councilmember Jon Strong made a motion to temporarily suspend the Rules of Procedure Section 3.01 requiring a regular City Council meeting on the first Tuesday of the month for the November 5, 2024, Regular City Council meeting. The motion was seconded by Councilmember Anissa Antwine. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

- b. **Consider nominating one candidate for each of the five Board of Director Positions for the Walker County Appraisal District's (WCAD) Board of Directors.**
Russell Humphrey, Mayor

Councilmember Vicki McKenzie made a motion to nominate each of the current members who are not retiring to the five Board of Director Positions for the Walker County Appraisal District's (WCAD) Board of Directors Jody Crawford, Jack Dean, Otis Oliphant, Ed Owens, and David Stanley. The motion was seconded by Councilmember Anissa Antwine. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine. Tore Fossum, Casey Cox; No: None

- c. **Consider the appointments to the City of Huntsville Boards and Commissions.**
Russell Humphrey, Mayor

Councilmember McKenzie announced Mayor Humphrey's nominations to the Board and Commission

members as presented. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

BOARD NAME	SEAT #	APPOINT/ REAPPOINT	BOARD MEMBER	TERM EXPIRES
HUNTSVILLE PUBLIC LIBRARY				
	1	Appoint	Ericka Guadarrama	8-31-2027
ARTS COMMISSION				
	9	Appoint	Megan Buro	8-31-2026
PARKS AND RECREATION				
	3	Appoint	Donald Kopnick	8-31-2027
	4	Appoint	Kelli Ramey	8-31-2026

4. MEDIA INQUIRIES RELATED TO MATTERS ON THE AGENDA

None

5. ITEMS OF COMMUNITY INTEREST

Councilmembers announced Items of Community Interest.

6. EXECUTIVE SESSION

- a. The City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.071, to receive legal advice on City Hall Project.

Leonard Schneider, City Attorney

City Council convened into Executive Session at 7:04 p.m.

7. RECONVENE

City Council reconvened from Executive Session at 7:25 p.m.

ADJOURNMENT

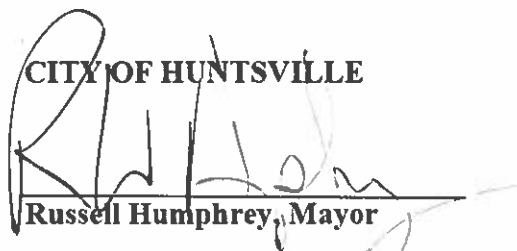
Mayor Humphrey adjourned the meeting without objection at 7:25 p.m.

ATTEST:


Kristy Doll, City Secretary



CITY OF HUNTSVILLE


Russell Humphrey, Mayor