HUNTSVILLE CITY COUNCIL MINUTES REGULAR MEETING HELD ON THE 19th DAY OF NOVEMBER 2024 AT 6:00 P.M. AT THE CITY OF HUNTSVILLE SERVICE CENTER COMPLEX, LOCATED AT 448 HIGHWAY 75, IN THE CITY OF HUNTSVILLE, WALKER COUNTY, TEXAS.

The City Council met in regular session with the following:
COUNCILMEMBERS PRESENT: Mayor Humphrey, Mayor Pro Tem McKenzie, Councilmember At-Large Position 1 Lyle, Councilmember Ward 1 Fossum, Councilmember At-Large Position 2 Denman, Councilmember Ward 2 Cox, Councilmember Ward 3 Antwine, Councilmember At-Large Position 4 Graham, Councilmember Ward 4 Strong

COUNCILMEMBERS ABSENT:

OFFICERS PRESENT: Sam Masiel, City Manager; Kristy Doll, City Secretary; Leonard Schneider, City Attorney

OFFICERS ABSENT:

MAIN SESSION CALL TO ORDER

Mayor Humphrey called the meeting to order at 6:00 p.m.

INVOCATION AND PLEDGES - ***U.S. Flag and Texas Flag:*** *Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.*

Councilmember Lyle gave the invocation and Councilmember Cox led the pledges.

ELECTION MATTERS

a. **Administer the Oaths of Office and Statements of Officer to the duly elected four (4) At-Large Positions for City Council by Municipal Court Judge John Gaines.**

Municipal Court Judge John Gaines administered the Oaths of Office and Statements of Officer to Councilmember At-Large Position 1 Bert Lyle, Councilmember At-Large Position 2 Karen Denman, Councilmember At-Large Position 3 Vicki McKenzie, and Councilmember At-Large Position 4 Pat Graham.

b. **Consider electing a Mayor Pro Tem.**

Councilmember Bert Lyle made a motion to nominate Vicki McKenzie for Mayor Pro Tem. The motion was seconded by Councilmember Pat Graham. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

1. **CONSENT AGENDA**

The presiding officer will call for public comments before action is taken on these items. ***(Approval of Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations. An item may be removed from the Consent Agenda and added to the Statutory Agenda for full discussion by request of a member of Council.)***

a. **Consider approving the Minutes from the October 15, 2024, Regular City Council Meeting.**
Kristy Doll, City Secretary

b. **Consider adoption of Ordinance 2024-31 to amend the budget for FY 24-25 and/or CIP Project**

Budgets.
Steve Ritter, Finance Director

c. **Consider adoption of Ordinance 2024-32 to amend the budget for FY 23-24 and/or CIP Project Budgets.**
Steve Ritter, Finance Director

d. **Consider Resolution 2024-24 ratifying the acceptance of an award of funding from the FY24/25 Solid Waste Implementation Grant program through the H-GAC.**
Ashley Brown, Grants Manager

e. **Consider approving Resolution 2024-26 to authorize City staff as "Authorized Representatives" for the City's TexPool accounts.**
Steve Ritter, Finance Director

Consent Agenda Item 1.e. was moved from the Consent Agenda to the Statutory Agenda for discussion.

f. **Consider authorizing the City Manager to award the Change Order to the construction contract for the 12" Water Line on the IH-45 Segment 2A Utility Relocation Project in Huntsville, Texas.**
Kathlie Jeng-Bulloch, City Engineer

g. **Consider authorizing the City Manager to approve the purchase of Priority Pollutants Biannual Testing to A&B Labs for $57,798.00 for a two (2) year term contract.**
Brent Sherrod, Public Works Director

h. **Consider authorizing the City Manager to enter into a contract to replace the Brook Hollow Lift Station Generator.**
Brent Sherrod, Public Works Director

i. **Consider authorizing the City Manager to approve additional services with Walter P. Moore and Associates, Inc. for professional engineering services for the FY 23-24 CIP Waterline Replacement Project # 24-10-08.**
Kathlie Jeng-Bulloch, City Engineer

j. **Consider authorizing the City Manager to approve additional aervices with Freese and Nichols, Inc. (FNI) for professional engineering services for the FY22-23, and FY23-24 CIP Condition and Capacity Assessment of the Water Masterplan and Wastewater Masterplan & Model Updates.**
Kathlie Jeng-Bulloch, City Engineer

Councilmember Vicki McKenzie made a motion to approve Consent Agenda Items a. through j, except Item e. The motion was seconded by Councilmember Tore Fossum. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

2. STATUTORY AGENDA

1.e. Consider approving Resolution 2024-26 to authorize City staff as "Authorized Representatives" for the City's TexPool accounts.
Steve Ritter, Finance Director

Councilmember Vicki McKenzie made a motion to approve Resolution 2024-26 to authorize specific City staff as "Authorized Representatives" for the City's TexPool accounts. The motion was seconded by

Councilmember Tore Fossum. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

a. **First Reading - Consider adoption of Ordinance 2024-29, amending Chapter 46 Utilities, Article II, Waters and Sewers, Division 4 Water, of the Code of Ordinances of the City of Huntsville and adopting rules and regulations for the maintenance and operation of the City of Huntsville system. Lance Hall, Assistant Finance Director**

Councilmember Vicki McKenzie made a motion to waive the two-reading requirement and consider adoption of Ordinance 2024-29, amending Chapter 46, Utilities, Article II, Waters and Sewers, Division 4 Water, of the Code of Ordinances of the City of Huntsville and adopting rules and regulations for the maintenance and operation of the City of Huntsville system. The motion was seconded by Councilmember Tore Fossum. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

b. **First Reading - Consider authorizing the City Manager to enter into an agreement with Lockwood, Andrews & Newnam, Inc. for Phase II professional engineering services for the FY 20-21 N.B. Davidson Wastewater Treatment Plant Improvement Project.**
Kathlie Jeng-Bulloch, City Engineer

Councilmember Vicki McKenzie made a motion to waive the two-reading requirement and authorize the City Manager to enter into an agreement with Lockwood, Andrews & Newnam (LAN), Inc. for Phase II professional engineering services for the FY 20-21 N.B. Davidson Wastewater Treatment Plant Improvement Project in the amount of $571,291.00. This authorization is only for part of the Phase II Services. The motion was seconded by Councilmember Casey Cox. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

c. **First Reading - Consider authorizing the City Manager to award the contract and to purchase a Sutphen 100' Mid Mount Platform in the amount of $2,104,685.10 to include all fees.**
Greg Mathis, Fire Chief

Councilmember Vicki McKenzie made a motion to waive the two-reading requirement and authorize the City Manager to award the contract and to purchase a Sutphen 100' Mid Mount Platform in the amount of $2,104,685.10 this will include all fees. The motion was seconded by Councilmember Jon Strong. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

3. CITY COUNCIL/MAYOR/CITY MANAGER

4. MEDIA INQUIRIES RELATED TO MATTERS ON THE AGENDA

None

5. ITEMS OF COMMUNITY INTEREST

Councilmembers announced Items of Community Interest.

6. EXECUTIVE SESSION

a. **City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.074 – Personnel Matters: regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Manager.**

Russell Humphrey, Mayor

b. **City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.074 – Personnel Matters: regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Interim City Manager Russell Humphrey, Mayor**

City Council convened into Executive Session at 6:37 p.m.

7. RECONVENE

City Council reconvened from Executive Session at 7:14 p.m.

Councilmember Karen Denman made a motion to authorize a compensation increase for the Interim City Manager of 9% for serving in the Interim City Manager capacity to be retroactive from October 15, 2024, until the appointment of a permanent City Manager. The motion was seconded by Councilmember Anissa Antwine. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

Councilmember Vicki McKenzie made a motion to authorize the Mayor to execute the severance agreement with the City Manager position. The motion was seconded by Councilmember Anissa Antwine. The motion passed 9 - 0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

ADJOURNMENT

Mayor Humphrey adjourned the meeting without objection at 7:15 p.m.

ATTEST:

Kristy Doll, City Secretary

CITY OF HUNTSVILLE

Russell Humphrey, Mayor