

CITY OF HUNTSVILLE, TEXAS

Russell Humphrey, Mayor

Jon Strong, Ward 4, 2023 Chairman  
Karen Denman, At-Large Position 2



Vicki McKenzie, At-Large Position 3  
Pat Graham, At-Large Position 4

**CITY COUNCIL FINANCE COMMITTEE AGENDA**

**TUESDAY, DECEMBER 3, 2024, 8:30 AM**

Huntsville City Hall, 1220 11th Street, Huntsville, Texas, 77340

Persons with disabilities who plan to attend this meeting and may need auxiliary aids or services are requested to contact the City Secretary's office (936.291.5413) two working days prior to the meeting for appropriate arrangements.

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**1 CALL TO ORDER**

**2 DISCUSSION/CONSIDERATION**

The Finance Committee will hear presentations, discuss, and may consider recommendations to the City Council on the following items.

- a** Consider and approve the minutes of the November 19, 2024 Finance Committee meeting.  
Steve Ritter, Finance Director
- b** Discussion of wastewater projects, costs, possible debt issue, and process and timing of debt issuance  
Steve Ritter, Finance Director
- c** Discussion of implementation of Impact Fees - state requirements  
Steve Ritter, Finance Director
- d** Discussion on drainage/ stormwater projects  
Steve Ritter, Finance Director

**3 ADJOURNMENT**

**CERTIFICATE**

I do hereby certify that the above notice was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.HuntsvilleTX.gov](http://www.HuntsvilleTX.gov), in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: November 26, 2024

*Kristy Doll*

TIME OF POSTING: 1:30 p.m.

Kristy Doll, City Secretary

TAKEN DOWN:



## CITY COUNCIL FINANCE COMMITTEE AGENDA

12/3/2024

**Agenda Item Number:** 2.a.

**Agenda Item:** Consider and approve the minutes of the November 19, 2024 Finance Committee meeting.

**Initiating Department/Presenter:** Finance

**Presenter:**  
Steve Ritter, Finance Director

**Discussion:** Consider and approve the minutes of the November 19, 2024 Finance Committee meeting.

**Financial Implications:**

**Associated Information:**

1. Fin Comm Minutes 11.19.2024

## Finance Committee Minutes

November 19, 2024

Members Present: Jon Strong, Karen Denman, Vicki McKenzie, and Pat Graham

Staff Present: Sam Masiel, Steve Ritter

The agenda items discussed were:

- Approved the minutes from the November 5, 2024, meeting.
- Discussed moving forward with an agenda item for the full city council consideration to change the Stormwater Utility fee/rate for the school district, county, and religious organization-owned properties from the existing \$0.00076 SF/month to \$0.00152 SF/month rate. Steve indicated that we would have to post the rate change and have hearings to change the rates. Kathlie stated that she had spoken to our consultant and is working with them to accomplish this task.
- Chief Mathis discussed with the committee the need to replace the current ladder truck, which is a 100-foot mid-mount platform ladder truck purchased in 2004. This truck has a serviceable lifespan of 25 years. The delivery time for a replacement truck could range from 1 to 4 years. Currently, the fire department does not have a reserve ladder truck in its fleet. The City Council must decide whether to keep the 2004 ladder truck, trade it in, sell it, or retain it as a backup after a decision is made about the replacement. This item is on the agenda for the full city council at tonight's meeting. The committee indicated that they would like to recommend that we keep the 2004 ladder truck and keep it as a reserve truck in our fleet.

Steve explored the financing options for replacement and concluded that it would not benefit the city to pay for the truck upfront. The city's investment accounts could possibly earn higher interest than the manufacturer's discount.

- Kathlie discussed the wastewater drainage projects that we had been earmarked for debt issuance. Steve commented on the process of proceeding with the revenue bonds. Steve stated that we could issue the debt in February of this year and that a debt payment for these projects would not be made until FY 2026. Steve indicated that only two of the projects listed on the handout were initially included in the utility rate study and that we would need to go back and look at the

- rate study results and increase the dollar amount of debt needed. Steve indicated that this debt issuance is going to affect the wastewater rates.
- The finance committee wishes to hold a workshop for the full city council to discuss the issuance of wastewater debt in December and the projects earmarked for this debt.



## CITY COUNCIL FINANCE COMMITTEE AGENDA

12/3/2024

**Agenda Item Number:** 2.b.

**Agenda Item:** Discussion of wastewater projects, costs, possible debt issue, and process and timing of debt issuance

**Initiating Department/Presenter:** Finance

**Presenter:**  
Steve Ritter, Finance Director

**Discussion:** Discussion of wastewater projects, costs, possible debt issue, and process and timing of debt issuance

**Financial Implications:**

**Associated Information:**



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| <b>CITY COUNCIL FINANCE COMMITTEE AGENDA</b> |
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| <b>Agenda Item Number:</b> 2.c. |
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| <b>Agenda Item:</b> Discussion of implementation of Impact Fees - state requirements |
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| <b>Initiating Department/Presenter:</b> Finance |
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| <b>Presenter:</b><br>Steve Ritter, Finance Director |
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| <b>Discussion:</b> Discussion of implementation of Impact Fees - state requirements |
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| <b>Financial Implications:</b> |
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| <b>Associated Information:</b> |
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| <b>CITY COUNCIL FINANCE COMMITTEE AGENDA</b> |
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| <b>Agenda Item Number:</b> 2.d. |
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| <b>Agenda Item:</b> Discussion on drainage/ stormwater projects |
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| <b>Initiating Department/Presenter:</b> Finance |
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| <b>Presenter:</b><br>Steve Ritter, Finance Director |
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| <b>Discussion:</b> Discussion on drainage/ stormwater projects |
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| <b>Financial Implications:</b> |
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