

CITY OF HUNTSVILLE, TEXAS

Russell Humphrey, Mayor

Jon Strong, Ward 4, 2023 Chairman
Karen Denman, At-Large Position 2
Vicki McKenzie, At-Large Position 3
Pat Graham, At-Large Position 4



CITY COUNCIL FINANCE COMMITTEE AGENDA

TUESDAY, SEPTEMBER 3, 2024, 8:30 AM

Huntsville City Hall, 1220 11th Street, Huntsville, Texas, 77340

Persons with disabilities who plan to attend this meeting and may need auxiliary aids or services are requested to contact the City Secretary's office (936.291.5413) two working days prior to the meeting for appropriate arrangements.

1 CALL TO ORDER

2 DISCUSSION/CONSIDERATION

The Finance Committee will hear presentations, discuss, and may consider recommendations to the City Council on the following items.

- a** Approve minutes of the August 20, 2024, Finance Committee meeting
Steve Ritter, Finance Director
- b** Discussion of proposed budget amendments.
Steve Ritter, Finance Director
- c** Discussion of Public Improvement Permit fees
Kathlie Jeng-Bullock, City Engineer
Aron Kulhavy, City Manager

3 ADJOURNMENT

CERTIFICATE

I do hereby certify that the above notice was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.HuntsvilleTX.gov, in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: August 30, 2024

TIME OF POSTING: 10:45 a.m.

TAKEN DOWN:

Kristy Doll

Kristy Doll, City Secretary



CITY COUNCIL FINANCE COMMITTEE AGENDA

9/3/2024

Agenda Item Number: 2.a.

Agenda Item: Approve minutes of the August 20, 2024, Finance Committee meeting

Initiating Department/Presenter: Finance

Presenter:
Steve Ritter, Finance Director

Discussion: Discussion and approval of the August 20, 2024, Finance Committee meeting minutes.

Financial Implications:

Associated Information:

1. Fin Comm Minutes 08.20.2024

Finance Committee Minutes

August 20, 2024

Members Present: Jon Strong, Karen Denman, Vicki McKenzie

Staff Present: Aron Kulhavy, Steve Ritter

The agenda items discussed were:

- Approved the minutes from the August 6, 2024, meeting.
- Steve discussed the budget amendments that will be presented to the full City Council on September 3rd. Steve also addressed a budget amendment change to the budget amendments on the City Council agenda tonight to cover unforeseen sub-grade failures on Cherry Hills drive during the re-paving process. Aron brought up another budget amendment that needed to be done and will be brought to the committee on September 3rd, this same budget amendment will be on the City Council agenda that same night. The budget amendment is for CIP Projects, and the monies will be moved to cover the bid awards presented in an agenda item that night.
- Steve discussed the slight change to the Fiscal policies to clarify language, and all members were OK with the minor change. Steve reminded the committee that fiscal policies are adopted with the budget every fiscal year.



CITY COUNCIL FINANCE COMMITTEE AGENDA

9/3/2024

Agenda Item Number: 2.b.

Agenda Item: Discussion of proposed budget amendments.

Initiating Department/Presenter: Finance

Presenter:
Steve Ritter, Finance Director

Discussion: Discussion of proposed budget amendments.

Financial Implications:

Associated Information:

1. BAs 9.3.24 Fin Comm

Budget Amendments FY 23-24

Finance Committee - September 3, 2024

Exhibit A

Increase: 1502 SH Ave to 1412 SH Ave - WW line replace/improve	\$	125,362
Decrease: Ser 2022 Rev Bonds - Replace 30" w/ 48" Trunk sewer line	\$	125,362
Increase: 608 SH Ave to 505 Ave M - - WW line replace/improve	\$	81,160
Decrease: Ser 2022 Rev Bonds - Replace AJ-08 Seg A sewer line	\$	81,160
Increase: 16th St (SH Ave to Ave M) - WW line replace/improve	\$	145,913
Decrease: Ser 2022 Rev Bonds - Replace AJ-08 Seg B sewer line	\$	145,913
Increase: 1726 Avenue Q to 1711 Ave R - WW line replace/improve	\$	108,159
Decrease: Ser 2022 Rev Bonds - Replace AJ-08 Seg C sewer line	\$	108,159
Increase: Sowell/Gospel Hill - WW line replace/improve	\$	5,222
Increase: 1798 Smith Hill to Roosevelt/Mary intersection - WW line rplc/imprv	\$	2,706
Increase: 14th & Ave I realign & upsize (Wall Unit sewer) - WW line rplc/imprv	\$	206,493
Increase: 500 to 546 Normal Park Dr. - WW line replace/improve	\$	95,913
Decrease: Ser 2022 Rev Bonds - Replace 24" w/ 42" AJ-10 sewer line	\$	310,334

Explanation:	Various smaller miscellaneous sewer line projects originally placed on the CIP schedule in FY 21-22 are needing some additional budget after being bid out for construction. The projects were bid out as a group and in total \$770,928 is needed for the projects. Budget is available from various sewer projects funded from Revenue Bonds issued in FY 2022 that are or will be under budget. After moving the \$770,928 from the Series 2022 Revenue Bonds projects (if approved) the Revenue Bonds projects will still have approximately \$2,345,000 of unused budget. The total budget for the projects for the Series 2022 Revenue Bonds is \$20,370,000 with \$5,201,202 of actual expenditures Life to Date and \$12,050,224 Encumbered.
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CITY COUNCIL FINANCE COMMITTEE AGENDA
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9/3/2024

Agenda Item Number: 2.c.

Agenda Item: Discussion of Public Improvement Permit fees
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Initiating Department/Presenter: Finance

Presenter: Kathlie Jeng-Bulloch, City Engineer Aron Kulhavy, City Manager
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Discussion: Discussion of Public Improvement permit fees

Financial Implications:

Associated Information:
