CITY OF HUNTSVILLE, TEXAS

Russell Humphrey, Mayor

Vicki McKenzie, Mayor Pro Tem
Position 3 At-Large
Bert Lyle, Position 1 At-Large
Karen Denman, Position 2 At-Large
Pat Graham, Position 4 At-Large

Tore Fossum, Ward 1
Casey Cox, Ward 2
Anissa Antwine, Ward 3
Jon Strong, Ward 4

HUNTSVILLE CITY COUNCIL AGENDA
TUESDAY, APRIL 2, 2024

REGULAR SESSION 6:00 P.M. - Staggs Community Room

Huntsville Public Library, 1219 13th Street, Huntsville, Texas, 77340

Persons with disabilities who plan to attend this meeting and may need auxiliary aids or services are requested to contact the City Secretary's office (936.291.5413) two working days prior to the meeting for appropriate arrangements.

MAIN SESSION (6:00 p.m.)

CALL TO ORDER

INVOCATION AND PLEDGES - ***U.S. Flag and Texas Flag:*** *Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.*

PROCLAMATION

a. Proclamation No. 2024-04: Sexual Assault Awareness Month
Russell Humphrey, Mayor

b. Proclamation No. 2024-06 Fair Housing Month
Russell Humphrey, Mayor

PRESENTATIONS

PUBLIC HEARING

1. CONSENT AGENDA

The presiding officer will call for public comments before action is taken on these items. *(Approval of Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations. An item may be removed from the Consent Agenda and added to the Statutory Agenda for full discussion by request of a member of Council.)*

a. Consider approving the Minutes from the March 19, 2024, Regular City Council Meeting.
Kristy Doll, City Secretary

b. Consider adoption of Ordinance 2024-5 to amend the budget for FY 23-24 and/or CIP Project Budgets.
Steve Ritter, Finance Director

c. Consider authorizing the City Manager to approve the purchase of a new slide for the Frank D. "Poncho" Roberts Aquatic Center.
Penny Joiner, Director of Parks and Leisure

d. Consider authorizing the City Manager to Increase the amount of PO 2023-185 in order to continue and finish FY 23-24 Contract Litter Control Services with Wayne Pool, LLC.
Brent Sherrod, Public Works Director

e. Consider authorizing the City Manager to enter into a contract for the replacement of the Robinson Creek Aeration Basin Gearbox, Motor, and Variable Frequency Drive (VFD).
Brent Sherrod, Public Works Director

f. Consider the adoption of the policy and procedures for internal library displays
Sam Masiel, Assistant City Manager

g. Consider updating and reaffirming the City's Fair Housing Policy as required for continued program eligibility and compliance to administer various state and federal grants, and to adopt Resolution 2024-12 in support of same.
Ashley Brown, Grants Manager

2. STATUTORY AGENDA

a. **First Reading** - Consider authorizing the City Manager to award a contract to rehabilitate the failed clarifier at the NB Davidson Wastewater Treatment Plant (WWTP).
Brent Sherrod, Public Works Director

b. **First Reading -** Consider authorizing the City Manager to purchase real property, 10 acres more or less
Aron Kulhavy, City Manager

3. CITY COUNCIL/MAYOR/CITY MANAGER

a. Consider the appointment to the Planning Commission vacant board position.
Russell Humphrey, Mayor

4. MEDIA INQUIRIES RELATED TO MATTERS ON THE AGENDA

5. ITEMS OF COMMUNITY INTEREST

6. EXECUTIVE SESSION

a. City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.087 for deliberation regarding economic development negotiations - Project Goose
Tammy Gann, Director of Economic Development

7. RECONVENE

Take action on item discussed in executive session, if needed.

ADJOURNMENT

*If during the course of the meeting and discussion of any items covered by this notice, City Council determines that a Closed or Executive session of the Council is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Section 551.071 – consultation with counsel on legal matters; 551.072 – deliberation regarding purchase, exchange, lease or value of real property; 551.073 – deliberation regarding a prospective gift; 551.074 – personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; 551.076 – implementation of security personnel or devices; 551.087 – deliberation regarding economic development negotiation; Sec. 551.089 - deliberation regarding security devices or security audits; and/or other matters as authorized under the Texas Government Code. If a Closed or Executive session is held in accordance with the Texas Government Code as set out above, the City Council will reconvene in Open Session to take action, if necessary, on the items addressed during Executive Session.

CERTIFICATE

I, Kristy Doll, City Secretary, do hereby certify that the above notice was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.HuntsvilleTX.gov, in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: March 28, 2024

Kristy Doll

TIME OF POSTING: 11:30 a.m.

TAKEN DOWN:

Kristy Doll, City Secretary

CITY COUNCIL AGENDA
4/2/2024

Agenda Item Number: a.

Agenda Item: Proclamation No. 2024-04: Sexual Assault Awareness Month

Initiating Department/Presenter: City Secretary

Presenter:
Russell Humphrey, Mayor

Recommended Motion: N/A

Strategic Initiative: N/A

Discussion: N/A

Previous Council Action: N/A

Financial Implications: N/A

Approvals:
Kristy Doll

Associated Information:

CITY COUNCIL AGENDA
4/2/2024

Agenda Item Number: b.

Agenda Item: Proclamation No. 2024-06 Fair Housing Month

Initiating Department/Presenter: Finance

Presenter:
Russell Humphrey, Mayor

Recommended Motion: N/A

Strategic Initiative: N/A

Discussion: N/A

Previous Council Action:

Financial Implications:

Approvals:
Kristy Doll

Associated Information:

CITY COUNCIL AGENDA
4/2/2024

Agenda Item Number: 1.a.

Agenda Item: Consider approving the Minutes from the March 19, 2024, Regular City Council Meeting.

Initiating Department/Presenter: City Secretary

Presenter:
Kristy Doll, City Secretary

Recommended Motion: Motion to approve the Minutes from the March 5, 2024, Regular City Council Meeting.

Strategic Initiative:

Discussion:

Previous Council Action:

Financial Implications:

Approvals:
Kristy Doll

Associated Information:
1. March 19, 2024 City Council Meeting Minutes

MINUTES FROM THE HUNTSVILLE CITY COUNCIL REGULAR MEETING HELD ON THE 19th DAY OF MARCH 2024, AT THE HUNTSVILLE PUBLIC LIBRARY, LOCATED AT 1219 13th STREET, IN THE CITY OF HUNTSVILLE, COUNTY OF WALKER, TEXAS, AT 6:00 P.M.

The Council met in a workshop and regular session with the following:
COUNCILMEMBERS PRESENT: Mayor Humphrey, Mayor Pro Tem McKenzie, Councilmember At-Large Position 1 Lyle, Councilmember Ward 1 Fossum, Councilmember At-Large Position 2 Denman, Councilmember Ward 2 Cox, Councilmember Ward 3 Antwine, Councilmember At-Large Position 4 Graham, Councilmember Ward 4 Strong

COUNCILMEMBERS ABSENT: None

OFFICERS PRESENT: Aron Kulhavy, City Manager; Kristy Doll, City Secretary; Leonard Schneider, City Attorney

WORKSHOP

Mayor Humphrey called the workshop to order at 5:00 p.m.

DISCUSSION

a. Receive presentation on Huntsville Economic Development activities and direction.
Aron Kulhavy, City Manager

Councilmember Lyle left the Council Chambers at 5:40 p.m.

Mayor Humphrey adjourned the workshop without objection at 6:00 p.m.

Councilmember Lyle returned to the Council Chambers at 6:05 p.m.

MAIN SESSION CALL TO ORDER

Mayor Humphrey called the meeting to order at 6:10 p.m.

INVOCATION AND PLEDGES - ***U.S. Flag and Texas Flag:*** *Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.*

Mayor Humphrey gave the invocation and led the pledges.

PRESENTATIONS

a. Presentation of awards to the Huntsville Police Department.
Darryle Slaven, Police Chief

Awards were presented by Chief of Police Darryle Slaven and Police Sergeant Wade Roberts.

Medal of Valor and Police Purple Heart was presented to Sergeant Kyle Dockery
Medal of Valor and the Life Saving Award was presented to Corporal John French
Life Saving Award was presented to Officer Vinnie Villafuerte
Commendation Award was presented to Corporal Lane Hurst, Officer Mateo, and Officer Hill
The Chief's Letter of Recognition was present to both Officer Thomas Dawson and Eric Scott

1. CONSENT AGENDA

The presiding officer will call for public comments before action is taken on these items. ***(Approval of Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations. An item may be removed from the Consent Agenda and added to the Statutory Agenda for full discussion by request of a member of Council.)***

a. **Consider approving the Minutes from the March 5, 2024, Regular City Council Meeting.**
   Kristy Doll, City Secretary

b. **Consider adoption of Ordinance 2024-3 to amend the budget for FY 23-24 amending the Schedule of Fees and Charges.**
   Steve Ritter, Finance Director

c. **Consider adoption of Ordinance 2024-4 to amend the budget for FY 23-24 and/or CIP Project budgets.**
   Steve Ritter, Finance Director

d. **Consider Resolution 2024-10 authorizing the City Manager to apply for and accept, if awarded, funding under the State and Local Cybersecurity Grant Mitigation Program.**
   Ashley Brown, Grants Manager

e. **Consider authorizing the City Manager to award the Construction Materials Testing Services for the City Hall Building Project.**
   Kathlie Jeng-Bulloch, City Engineer

f. **Consider authorizing the City Manager to approve Change Order #4 for the New City Service Center Building Project.**
   Kathlie Jeng-Bulloch, City Engineer

Councilmember Anissa Antwine made a motion to approve Consent Agenda items a through f. The motion was seconded by Councilmember Tore Fossum. The motion passed 9-0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

2. **STATUTORY AGENDA**

a. **Receive presentation from Pattillo, Brown, and Hill, LLP, CPAs concerning the audit and consider acceptance of the audit for FY 22-23.**
   Steve Ritter, Finance Director

   The CPA firm of Pattillo, Brown, and Hill, LLP performed the city's financial audit. Chris Pruett of Pattillo, Brown, and Hill, LLP presented the city with the Annual Comprehensive Financial Report and the Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ending September 30, 2022, issued by the Government Finance Officers Association.

Councilmember Vicki McKenzie made a motion to accept the FY 22-23 audit from Pattillo, Brown, and Hill, LLP, CPAs. The motion was seconded by Councilmember Karen Denman. The motion passed 9-0. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

b. **Consider Resolution 2024-11 authorizing the City Manager to apply for and accept, if awarded, funding under the Fiscal Year (FY) 2023 Staffing For Adequate Fire And Emergency Response (SAFER) Program.**

Ashley Brown, Grants Manager

Councilmember Vicki McKenzie made a motion to Move to adopt Resolution 2024-11 authorizing the City Manager to apply for and accept, if awarded, funding under the Fiscal Year (FY) 2023 Staffing For Adequate Fire And Emergency Response (SAFER) Program in the amount of $2,380,320.00 ($2,380,320.00 federal grant share, $0.00 city match share) to hire new, additional firefighters. The motion was seconded by Councilmember Tore Fossum. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

3. CITY COUNCIL/MAYOR/CITY MANAGER

a. Consider Adoption of City Council 2024 Strategic Plan
Aron Kulhavy, City Manager

Councilmember Bert Lyle made a motion to adopt the 2024 Strategic Plan with amendments. The motion was seconded by Councilmember Vicki McKenzie. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

4. MEDIA INQUIRIES RELATED TO MATTERS ON THE AGENDA

5. ITEMS OF COMMUNITY INTEREST

6. EXECUTIVE SESSION

a. City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Sections 551.071 and 551.072 to receive legal advice and to deliberate the purchase, exchange, lease, or value of real property.
Leonard Schneider, City Attorney

City Council Convened in Executive session at 7:35 p.m.

7. RECONVENE

City Council reconvened from Executive Session at 7:57 p.m.

Councilmember Vicki McKenzie made a motion to authorize the City Manager to acquire additional property for the Huntsville Municipal Airport and execute necessary documents. The motion was seconded by Councilmember Tore Fossum. Yes: Russell Humphrey, Karen Denman, Vicki McKenzie, Jon Strong, Pat Graham, Bert Lyle, Anissa Antwine, Tore Fossum, Casey Cox; No: None

ADJOURNMENT

Mayor Humphrey adjourned the meeting without objection at 7:57 p.m.

ATTEST: **CITY OF HUNTSVILLE**

Kristy Doll, City Secretary **Russell Humphrey, Mayor**

CITY COUNCIL AGENDA
4/2/2024

Agenda Item Number: 1.b.

Agenda Item: Consider adoption of Ordinance 2024-5 to amend the budget for FY 23-24 and/or CIP Project Budgets.

Initiating Department/Presenter: Finance

Presenter:
Steve Ritter, Finance Director

Recommended Motion: Move to adopt Ordinance 2024-5 to amend the budget for FY 23-24 and/or CIP Project Budgets.

Strategic Initiative: Strategic Priority #3 - Quality of Life: Establish an environment where citizens can thrive and enjoy the City in which they live. Provide services that enhance the quality of life for all, with a focus on the full life cycle (children, students, families, and retirees) by creating amenities that support physical, mental and social well-being. Support access to quality health services, education, housing, transportation, recreation and natural environment.
Strategic Priority #4 - Infrastructure: Develop and maintain a comprehensive and well planned infrastructure network that prepares for the challenges of the future and provides quality, modern and efficient, water, wastewater, drainage, and transportation services.

Discussion: Detailed explanation for the Budget Amendments is provided in the attachment, Exhibit A, to the Ordinance. The Budget Amendments were discussed with the Finance Committee at their March 19, 2024 meeting (for Exhibit A - page 1 of 2) and April 2, 2024 meeting (for Exhibit A - page 2 of 2).

Previous Council Action: None

Financial Implications: See detailed explanation in Exhibit A.

Approvals:
Steve Ritter
Sam Masiel
Aron Kulhavy
Kristy Doll

Associated Information:
1. Ordinance 2024-5 - BAs for 4.2.24 CC meeting
2. BA - Exhibit A - pg 1 of 2 - 4.2.24 City Council
3. BA - Exhibit A - pg 2 of 2 - 4.2.24 City Council B

ORDINANCE NO. 2024-5

AN ORDINANCE OF THE CITY OF HUNTSVILLE, TEXAS, AMENDING THE 2023-2024 ANNUAL BUDGET AND CAPITAL IMPROVEMENTS PROJECTS (CIP) BUDGETS, ORDINANCE NO. 2023-20 TO AMEND ADOPTED EXPENDITURES OF THE BUDGET; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the 2023-2024 Annual Budget and CIP Budgets were adopted by Ordinance 2023-20 on September 19, 2023;

WHEREAS, various unforeseen circumstances affecting the City have presented themselves during the course of the fiscal year;

WHEREAS, the City Council considered the circumstances independently, deliberating appropriately on the associated revenues and expenditures and the overall impact on the general financial status of the City;

WHEREAS, pursuant to the laws of the State of Texas and the City Charter of the City of Huntsville, Texas, the City Council has determined that it will be beneficial and advantageous to the citizens of the City of Huntsville to amend the annual budget for fiscal year 2023 – 2024 and the Capital Improvements Projects (CIP) budget as set forth herein; and

WHEREAS, this ordinance combines the independent Council actions into one budget amendment document;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, that:

Section 1. The findings set forth above are incorporated into the body of this ordinance.

Section 2. The annual budget for fiscal year 2023 – 2024 is hereby amended to include the expenditures and revenues in Exhibit "A" and the Capital Improvements Projects budget is hereby amended to include the expenditures described in Exhibit "A" attached hereto and made a part of this ordinance as if set out verbatim herein.

Section 3. All ordinances of the City in conflict with the provisions of this ordinance are hereby repealed, and all other ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

Section 4. Should any section, portion, sentence, clause or phrase of this ordinance be declared unconstitutional or invalid for any reason, it shall not invalidate or impair the force or effect of any other section or portion of this ordinance.

Section 5. The necessity for amending the budget for the fiscal year 2023 – 2024 and Capital Improvements Projects, as required by the laws of the State of Texas, requires that this ordinance shall take effect immediately from and after its passage, as the law in such cases provides.

Section 6. This ordinance shall take effect immediately after its passage.

PASSED AND APPROVED on this the 2nd day of April 2024.

THE CITY OF HUNTSVILLE, TEXAS

____

Russell Humphrey, Mayor

ATTEST:

____

Kristy Doll, City Secretary

APPROVED AS TO FORM:

____

Leonard Schneider, City Attorney

Budget Amendments FY 23-24
City Council - April 2, 2024

Exhibit A
pg. 1 of 2

Increase:	Parks - Aquatic Center - Special Maintenance Projects	$	64,799
Increase:	General Fund - Transfers from CIP	$	64,799
Increase:	MLK Center CIP - Transfers to General Fund	$	39,846
Decrease:	MLK Center CIP - Furniture, Fixtures & Equipment	$	39,846
Increase:	General CIP - Transfers to General Fund	$	24,953
Decrease:	General CIP - Miscellaneous old Parks projects with remaining budget	$	24,953

Explanation:	Per regulations stipulated by Texas Municipal League Intergovernmental Risk Pool (TMLIRP), the Aquatic Center slide is classified as an amusement ride and is subject to regular inspections for insurance purposes. During the last inspection, TMLIRP highlighted concerns regarding the structural integrity of the slide's platform and main column. In response, staff collaborated with a structural engineer who conducted a thorough examination and recommended repairs. It was concluded that both the platform and the foundation around the column require replacement or repair to ensure compliance and safety standards. Subsequently, the engineer designed a new platform and staircase, which were submitted to a fabricator for a quotation. The quote received for repairs was slightly below the cost of purchasing a new slide. Considering the ongoing maintenance costs and the need for annual repairs to mee TMLIRP certification requirements, investing in a new slide emerged as a more viable long-term solution. Moreover, the existing slide exhibits significant wear and tear, further underscoring the necessity for an upgrade/replacement to enhance safety and visitor experience. Therefore, staff is inclined to proceed with the purchase of a new slide, which not only addresses the structural concerns but also eliminates the need for recurrent repairs and ensures compliance with TMLIRP standards. The cost for the new slide is $64,799. Engineering costs related to this slide replacement issue has been $8,000. The $24,953 from miscellaneous old parks projects is comprised of $2,410 from one project and $22,543 from another. Taking budget from these 2 will zero out the budget for each project. For the budget requested to come from the MLK Center project Furniture, Fixtures, and Equipment account of $39,846 that will leave $14,462 in that account along with $33,357 remaining in the Engineering account for the MLK Center project and along with $156,094 remaining in the Construction account for the MLK Center project.

Increase	Water CIP - R&R - 11th St / Hickory waterline rehab - Engineering	$	46,202
Decrease:	Water CIP - R&R - Ave I (2121 to 7th)	$	3,997
Decrease:	Water CIP - R&R - Cline (FM 1374 - OHR)	$	4,151
Decrease:	Water CIP - R&R - Hayman (Cline - Powell)	$	1,384
Decrease:	WW CIP - Waters Edge Liftstation Force Main replace	$	700
Decrease:	Water CIP - R&R - Gazebo St. waterline replace	$	27,377
Decrease:	Water CIP - R&R - Robinson Way / 25th St waterline rehab	$	3,074
Decrease:	Water CIP - R&R - 12" replace between Ave D & SH 30E	$	3,981
Decrease:	Water CIP - R&R - Hazle Ave - waterline replace	$	1,538

Explanation:	Staff determined additional engineering services are needed to add scope of work for waterlines in the vicinity of 11th St /Hickory waterlines rehab projects due to high frequency of waterline breaks in this area. Waterlines in the area are of old ductile iron pipe. This budget amendment is for additional engineering services only. The engineering firm will provide an estimate of construction costs from the additional services. Projects being decreased are completed projects with some leftover budget.

Budget Amendments FY 23-24
City Council - April 2, 2024

Exhibit A
pg. 2 of 2

Increase:	NB Davidson WWTP - Maintenance	$	332,637
Increase:	Utility Fund - Transfers from CIP	$	108,894
Decrease:	Utility Fund - Unallocated Reserves	$	223,743
Decrease:	WW CIP ARPA monies - Robinson Creek WWTP improvements	$	51,923
Decrease:	WW CIP ARPA monies - NB Davidson WWTP improvements	$	56,971
Increase:	WW CIP ARPA monies - transfer to Utility Fund	$	108,894

Explanation:	The NB Davidson WWTP had a gear drive failure on one of its final clarifiers. The failed clarifier is an original piece of equipment that is over fifty (50) years old. Many of the components, such as the rake arms, still well, and center pier need to be repaired, along with replacement of the gear drive. Without this second clarifier being online, the plant has struggled to meet permitted water quality standards. The total cost for the project is $332,637.00 including a one (1) year warranty. Staff is requesting $223,743 of Utility Fund's Unallocated Reserves be used to fund a portion of the cost. After use of this $223,743 the Utility Fund's balance of Unallocated Reserves will be approximately $543,000 above the $7,300,000 required 25% reserve amount if the City spends the full $2,232,000 fiscal year 23-24 budgeted use of UAR. The remaining $108,894 needed for the cost is being requested from 2 (two) completed CIP projects that came in under budget that were funded with ARPA (American Rescue Plan Act) monies.

Increase:	General Fund - Transfers to Airport Special Revenue Fund	$	685,000
Decrease:	General Fund - Unallocated Reserves	$	685,000
Increase:	Airport Special Revenue Fund - Transfers from General Fund	$	685,000
Increase:	Airport Special Revenue Fund - Land/Easement Acquisition	$	685,000

Explanation:	City Council authorized the City Manager to execute the necessary documents for the purchase of some property to enable future extension of the City airport runway. The approximate purchase price for the property is $685,000. Staff is recommending using General Fund Unallocated Reserves as the source of funds to make the purchase. The property is eligible for future reimbursement from TXDoT Aviation. General Fund's Unallocated Reserves balance after this proposed use (if approved) will be approximately $190,000 underr the 25% required reserve balance of $8,154,000 if the City spends the full $2,032,000 fiscal year 23-24 budgeted use of UAR.

CITY COUNCIL AGENDA
4/2/2024

Agenda Item Number: 1.c.

Agenda Item: Consider authorizing the City Manager to approve the purchase of a new slide for the Frank D. "Poncho" Roberts Aquatic Center.

Initiating Department/Presenter: Parks and Leisure

Presenter:
Penny Joiner, Director of Parks and Leisure

Recommended Motion: Motion to authorize the City Manager to approve the purchase of a new slide for the Frank D. "Poncho" Roberts Aquatic Center.

Strategic Initiative: Goal #1, City Appearance - Provide policies, amenities, and events that enhance the City's already beautiful and historic natural environment.

Discussion:

As per the regulations stipulated by TML (Texas Municipal League), the Aquatic Center slide is classified as an amusement ride and is subject to regular inspections for insurance purposes. During the last inspection, TML highlighted concerns regarding the structural integrity of the slide's platform and main column.

In response, we collaborated with a structural engineer who conducted a thorough examination and recommended repairs. It was concluded that both the platform and the foundation around the column require replacement or repair to ensure compliance and safety standards.

Subsequently, the engineer designed a new platform and staircase, which were submitted to a fabricator for a quotation. The received quote for repairs was found to be slightly below the cost of purchasing a new slide. Considering the ongoing maintenance costs and the need for annual repairs to meet TML certification requirements, investing in a new slide emerged as a more viable long-term solution.

Moreover, the existing slide exhibits significant wear and tear, further underscoring the necessity for an upgrade to enhance safety and visitor experience.

Therefore, we are inclined to proceed with the purchase of a new slide, which not only addresses the structural concerns but also eliminates the need for recurrent repairs and ensures compliance with TML standards, which will allow us to obtain our certificate of insurance.

Previous Council Action: A budget amendment for the purchase of the slide was taken to the Finance Committee on Tuesday, March 19, 2024.

Financial Implications: Cost of new slide: $64,798.60

Approvals:
Penny Joiner
Steve Ritter
Sam Masiel
Aron Kulhavy
Kristy Doll

Associated Information:

1. Kraftsman Pool Slide Agreement Draft

Kraftsman

COMMERCIAL PLAYGROUNDS &
WATER PARKS
19535 Haude Road
Spring, TX 77388
Phone: (281) 353-9599 Fax: (281) 353-2265

QUOTE #Q79486-1
Date: 03/08/2024
Project: 30199
Created By: Ryan Slott
Quote Name: Single - 360

BILL TO

Huntsville, City of
Mrs. Penny Joiner, CPRP, AFO
City of Huntsville - Pool Slide
1212 Avenue M
Attn: Purchasing
Huntsville, TX 77370-4608
936-294-5708
936-294-5701

Terms:
Percentage Completed Draws

SHIP TO

Huntsville, City of
Mrs. Penny Joiner, CPRP, AFO
City of Huntsville - Pool Slide
912 Ave. N
Huntsville, TX 77340
936-294-5708

QTY	Code	Description	Size	Weight	Color
	DISCBB	Proposal includes Discount on BuyBoard Purchase, BuyBoard Contract #679-22			
		Single Flume (360)			
		Design: KPS-30199 **Sheet: K.6 Date: 2.29.2024**			
1	1810371	Single 360 Degree Enclosed Flume Pool Slide with triangle deck and center steps with rails by Spectrum Aquatics			
1	REMOVE	Removal and placement on site for city haul away of existing equipment. By: Kraftsman - (1) Pool Slide and Structure *To be moved to grass area right next to pool slide for City haul away			
1	WLINE1	Water Line to Slide, By: Kraftsman			

DRAFT

Total: $64,798.60

Initials __________

Kraftsman
COMMERCIAL PLAYGROUNDS &
WATER PARKS
19535 Haude Road
Spring, TX 77388
Phone: (281) 353-9599 Fax: (281) 353-2265

Special Terms and Conditions

DRAFT

Items not included:

These items are not included (unless separately listed in line-items of proposal):

· Finish landscaping, sodding or seeding of disturbed areas. All disturbed areas to be leveled and raked out.
· Concrete lead walks or adjoining observation concrete deck areas.
· Excavation and Drainage of area for fall surfacing.
· Removal of existing fall surface materials.
· Storm Water Pollution Controls for project site.
· Temporary security fence during construction.
· Site usage signage for use instructions, rules, safety, or emergency notifications as needed or required.
· Shade systems or site amenities.
· Anything not specifically listed in line items of proposal.

Buy Board:

Proposal is submitted with applicable discounts per Buy Board program to reflect established discounts.

Sales Tax Exempt:

Sales tax is not included in prices quoted. Customer is to supply Sales Tax Exemption or Sales Tax Resale certificate at time of acceptance of proposal, or sales tax will be added to final contract and invoicing for the project.

Insurance Terms:

Kraftsman will supply a certificate of insurance verifying the limits of coverage. See terms page for details and charges for naming additional insured parties or adding special coverage's if required.

Credit Card terms:

If paying by American Express, there is a 6% processing fee charge. If paying by Visa or Master Card, there is a 4% processing fee charge.

Monthly Progress Billings

All work completed and materials stored as of the last day of the month shall be billed on or before the 25th of said month. Payments to be received by the 15th of the following month.

Shipping Charges

Unless noted otherwise on quote, all shipping and handling charges on quote are firm for duration of 90 days.

No Bonding Included:

No performance, or payment bonds, and/or maintenance bonds are included. These are available upon request at additional cost for the bonds and processing.

Delivery and Unloading:

If Installation is purchased: Kraftsman is responsible for ensuring that adequate staff and equipment resources are available for timely off-loading, safe handling, and secure storage of equipment upon receipt from motor freight carrier of installed product shipments. Unloading of materials from the truck will potentially require material handling equipment, i.e. forklift, pallet jack(s), to properly remove equipment from the delivery truck. In Most Cases when Kraftsman is installing a project the product will be received at Kraftsman's Warehouse and stored until needed on the project. Then transported to the site at the time of installation.

Initials __________

Locating for Underground Utilities:

· Kraftsman will call and arrange for utility locating with the public utilities stake out providers. All Public Utilities, including Phone, Electrical, Gas, Cable, and Fiber Optics are to be staked by 811 prior to work done by Kraftsman. Kraftsman will arrange with Public Utility Stake Out providers for a date that this is to be completed prior to Kraftsman arriving on site.
· Customer is to locate, mark, and provide information for all privately owned utilities that are not marked by the Public Utility providers, for all utility service lines below grade that are privately owned. These will include any and all of the following: electrical, water lines, gas lines, irrigation lines, sewer and storm lines, cable service lines, fiber optic or other IT lines, which are privately owned by the property owner.
· Kraftsman is not responsible for any underground utilities which are not marked or located by the owner or public utilities stake out providers. Damages to underground utilities for electrical, water, irrigation, and other listed above will not be repaired by Kraftsman and will be the owner's expense and responsibility.

Installation of Waterslide:

DRAFT

Installation quoted includes:
A. Receiving and unloading of equipment
B. Assembly of structure
C. All labor, tools, machinery, and equipment as necessary for installation.

Project Completion Playgrounds:

Allow 2 to 4 weeks for preparation of plans, drawings, and submittals after acceptance of proposal provided that the following has been completed and approved by the customer:
· Project product submittals reviewed, approved and returned.
· Completed Color selection sheet (signed and dated)
· Physical project address
· All contact names and phone numbers
· Exemption certificate
· Deposit per contract
Allow adequate time for processing and procuring construction permits if required.
Allow approximately 3 to 6 weeks for project completion upon equipment delivery from manufacturer (see Lead Time Note for ship times from manufactures), issuance of building permits if required, weather permitting.

Lead Times Playgrounds:

Lead Times are after approval of all Initial submittals/colors (see Project Completion Note for additional information on submittal times), and begin once the order is placed with the manufacturer.

Waterslides - lead time for waterslide to ship is 12-14 weeks

Force Majeure:

Each Party shall be excused from liability for the failure or delay in performance of any obligation under this Agreement (other than failure to make payment when due) by reason of any event beyond such Party's reasonable control including but not limited to Acts of God, fire, flood, explosion, earthquake, pandemic flu, or other natural forces, governmental orders or directives, war, civil unrest, acts of terrorism, accident, destruction or other casualty, any lack or failure of transportation facilities, any lack or failure of supply of raw materials, or any other event similar to those enumerated above. Such excuse from liability shall be effective only to the extent and duration of the event(s) causing the failure or delay in performance and provided that the Party has not caused such event(s) to occur. Notice of a Party's failure or delay in performance due to force majeure must be given to the other Party within (20) days after its occurrence has become identified by the Party. All delivery dates under this Agreement that have been affected by force majeure shall be tolled for the duration of such force majeure. In no event shall any Party be required to prevent or settle any labor disturbance or dispute, or to act outside of compliance with governmental orders or directives.□

Initials __________

Storage Fees:

Please review lead times for production and shipping, If for whatever reason customer or customer's site is not ready for installation of product within 4 weeks of arrival from manufacturer at Kraftsman warehouse, a storage fee equal to 2% of the product will be incurred monthly to be paid at time of installation.

DRAFT

Initials __________

Kraftsman
COMMERCIAL PLAYGROUNDS &
WATER PARKS
19535 Haude Road
Spring, TX 77388
Phone: (281) 353-9599 Fax: (281) 353-2265

QUOTE #Q79486-1
Date: 03/08/2024
Project: 30199
Created By: Ryan Slott
Quote Name: Single - 360

General Terms and Conditions

DRAFT

Bill To:
Huntsville, City of

Ship To:
Huntsville, City of

Terms:
Percentage Completed Draws

CONDITIONS OF SALE

1. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the contract.
2. No returns of merchandise will be accepted unless previously authorized in writing by Kraftsman. All returns are subject to restocking fee of 25% plus freight charges incurred for return to original shipment origination.
3. Title for all equipment is reserved by Kraftsman Commercial Playgrounds and Water Parks until payment in full is received. The right to enter the property and repossess said equipment is hereby granted to Kraftsman Commercial Playgrounds and Water Parks if payment is not rendered in accordance with the terms above. All payments made prior to repossession under this contract shall be forfeited to Kraftsman Commercial Playgrounds and Water Parks as cost incurred to recover the equipment. Repossession of product does not waive any damages or costs due as awarded by the court.
4. All collections or litigation concerning this contract shall be governed by the laws of the State of Texas, with venue in Harris County.
5. Kraftsman warranties the merchandise on this proposal to be up to the manufacturers published standards as to material and workmanship. See catalogs or attached drawings for specific layouts, warranties, and specifications.
6. Kraftsman reserves the right to review contract for final acceptance by management and to make corrections of clerical errors.
7. A service charge of 1.5% per month will be assessed on all past due amounts.
8. Payments to Kraftsman by credit card will incur a processing fee of 4% for Visa and MasterCard, and 6% for American Express
9. Installation services include all labor, equipment required to complete the job, and insurance coverage's as required by law. Extra installation charges will incur for abnormal sub surfaces, ie. rock, landfill, etc. Price quoted includes Kraftsman's standard insurance coverages of $2 million in General Liability & Completed operations, $1 million in Automobile Liability, $1 million per occurrence/$2 aggregate in Workman's Compensation. Any charges by Kraftsman's insurance carrier or agents for adding General Contractor or Owner as additional insured, waivers of subrogation, or changes to standard coverage shall be added to contract charges. No performance bond or labor and material payment bonds shall be provided by Kraftsman, unless listed as individual line item in proposal.
10. Kraftsman Commercial Playgrounds and Water Parks is not liable for damages to underground utilities, and irrigations systems during installation. It is the customers responsibility to locate all underground utilities.
11. Building permits required by local or state authorities & municipalities are not included and are the responsibility of the owner of the property, unless specifically included as a line item in the proposal. If you want Kraftsman to handle required permitting please contact our office and we will provide a quote if not included as a line item within this proposal.
12. This proposal may be withdrawn by Kraftsman if not accepted within thirty (30) days.

Respectfully Submitted ______________________________ *Date* March 8, 2024
Ryan Slott

Acceptance of Proposal:
The prices, specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. If contract is placed with an attorney for suit or collection through probate, bankruptcy or other legal proceedings, customer agrees to pay all expenses and reasonable attorney fees incurred. Any verbal instructions, agreements, or promises are not valid unless written as part of this contract.

Authorized Signature ______________________________ *PO#:* ______________________

Printed Name & Title ______________________________ *Date of Acceptance* ______________________

Authorized Signature ______________________________

Printed Name & Title ______________________________

WE STRONGLY RECOMMEND A RESILIENT FALL SURFACE BE INSTALLED UNDER ALL PLAY & FITNESS EQUIPMENT

Thank You! We Appreciate Your Business!

CITY COUNCIL AGENDA

4/2/2024

Agenda Item Number: 1.d.

Agenda Item: Consider authorizing the City Manager to Increase the amount of PO 2023-185 in order to continue and finish FY 23-24 Contract Litter Control Services with Wayne Pool, LLC.

Initiating Department/Presenter: Public Works

Presenter:
Brent Sherrod, Public Works Director

Recommended Motion: Move to authorize the City Manager to Increase the amount of PO 2023-185 from $50,000 to $71,243.24 in order to continue and finish FY 23-24 Contract Litter Control Services with Wayne Pool, LLC.

Strategic Initiative: Goal #1, City Appearance - Provide policies, amenities, and events that enhance the City's already beautiful and historic natural environment.

Discussion: The City contracts litter control services for a once-monthly litter control pickup on approximately 40.13 miles of City streets and the Wynne Home parking lot. The current rate for litter pickup is $79.00 per mile plus $75.00 for the Wynne Home parking lot.

The agreement with Wayne Pool LLC was written as a two-year term contract. PO 2023-185 was issued 12/14/2022 for $34,872.97. The first renewal for PO 2023-185 was issued 10/01/2023 for $50,000 with $32,300 expensed in FY22-23, leaving $17,700 for FY 23-24. In order to continue the litter pickup through the end of FY 23-24, an additional $21,243.24 is requested for approval by City Council.

City staff recommend awarding the increase of the amount of PO 2023-185 from $50,000 to $71,243.24 in order to continue and finish FY 23-24 Contract Litter Control Services with Wayne Pool, LLC.

Previous Council Action: None

Financial Implications: Item is budgeted account 101-323-55070 in the amount of $21,243.24.

Approvals:
Brent Sherrod
Leonard Schneider
Sam Masiel
Aron Kulhavy
Kristy Doll

Associated Information:

CITY COUNCIL AGENDA

4/2/2024

Agenda Item Number: 1.e.

Agenda Item: Consider authorizing the City Manager to enter into a contract for the replacement of the Robinson Creek Aeration Basin Gearbox, Motor, and Variable Frequency Drive (VFD).

Initiating Department/Presenter: Public Works

Presenter:
Brent Sherrod, Public Works Director

Recommended Motion: Move to authorize the City Manager to enter into a contract with All-Pump & Equipment Co. for the replacement of the Robinson Creek Aeration Basin Gearbox, Motor, and Variable Frequency Drive (VFD) in the amount of $180,500.00.

Strategic Initiative: Goal #4, Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Discussion: Aeration is the most critical component of a treatment system using activated sludge processing. An ample and evenly distributed oxygen supply in an aeration system is the key to rapid, economically viable and effective wastewater treatment. Repairing the gearbox at Robinson Creek Wastewater Treatment Facility (WWTF) will ensure operational performance and maintain compliance with TCEQ permit conditions.

This twenty-two (22) year old gearbox fully operates one of two aeration basins at the Robinson Creek WWTF. Should this gearbox fail, plant aeration treatment capacity would be reduced by 50%. This would put the City of Huntsville at risk of failing to meet TCEQ water quality permit limits, specifically during times of peak flows. Failing to meet permit requirements could leave the City of Huntsville vulnerable to receiving substantial monetary fines. The complete replacement of the gearbox would consist of replacing all major components to include the electric motor, VFD, VFD cabinet and all other necessary components. All quotes are considered turnkey, meaning that the vendor will perform all aspects of work including start up.

City staff solicited competitive sealed proposals with the notice published as required. Two (2) bids were received and opened on March 19, 2024 in response to the invitation for proposals for the complete replacement of the gearbox, including the electric motor, VFD, VFD cabinet and all other necessary components. The bids received are reflected in the attached bid tabulation. Public Works staff evaluated the bids received to determine the best value to the City. Based upon past experience, with the same capacity of work, All-Pump & Equipment Co. was determined to be the best value to the City. Due to mechanical concern, antiquated equipment and extended lead times on replacement parts; staff included this item as a decision package in the approved 23-24 budget.

Previous Council Action: None

Financial Implications: Item is budgeted in account 220-366-55070 in the amount of $180,500.00

Approvals:
Brent Sherrod
Leonard Schneider
Sam Masiel
Aron Kulhavy
Kristy Doll

Associated Information:
1. Bid Tab - NO. 24-07

Bid Tabulation
Project Name: NO. 24-07 Robinson Creek Gearbox Replacement
Location: 1220 11th Street Huntsville, TX 77340
Date: Tuesday, March 19, 2023 Time: 2:00 P.M.

All-Pump & Equipment Co.

	Item	Manufacturer & Part No.	Estimated Lead Time (Calendar Days)	Total Bid Amount
1	Gearbox	Radicon AH3-24SP	20 Weeks	$ 86,000.00
2	Motor	Amerimex Motor & Controls Inc. 1400211821	15 Weeks	$ 39,000.00
3	VFD	Industrial Service Solutions	14 Weeks	$ 55,500.00
Number of Calendar Days to Complete after Delivery of Longest Lead Time Item:		5 Days		
Total			**$**	**180,500.00**

IMS

	Item	Manufacturer & Part No.	Estimated Lead Time (Calendar Days)	Total Bid Amount
1	Gearbox	Radicon AH3-24	155 Days	$ 83,650.00
2	Motor	GE Wolong	Stock	$ 41,621.00
3	VFD	Toshiba	84 Days	$ 56,402.00
Number of Calendar Days to Complete after Delivery of Longest Lead Time Item:		Days		
Total			**$**	**181,673.00**

IMS - Alternate

	Item	Manufacturer & Part No.	Estimated Lead Time (Calendar Days)	Total Bid Amount
1	Gearbox	Flender XSBN 400	210 Days	$ 78,377.00
2	Motor		Weeks	
3	VFD		Weeks	
Number of Calendar Days to Complete after Delivery of Longest Lead Time Item:		Days		
Total			**$**	**78,377.00**

CITY COUNCIL AGENDA
4/2/2024

Agenda Item Number: 1.f.

Agenda Item: Consider the adoption of the policy and procedures for internal library displays

Initiating Department/Presenter: City Manager

Presenter:
Sam Masiel, Assistant City Manager

Recommended Motion: Motion to authorize council to adopt the policy and procedures for internal library displays

Strategic Initiative:

Discussion: The Huntsville Public Library recognizes the significance of presenting captivating displays and exhibits that effectively showcase the depth of our collection. To ensure consistency and excellence in this aspect of our service, we are implementing a comprehensive internal procedure for display and exhibit management. As part of our commitment to continuous improvement, this internal procedure will undergo review by the Library Advisory Board to ensure its effectiveness and alignment with our evolving operational goals and objectives. Through these efforts, we aim to improve the quality of our displays and exhibits, enriching the experience for our patrons and the community we serve.

Previous Council Action: 12/20/2022: City Council took formal action to approve the Library Systems & Services contract.

Financial Implications:

Approvals:
Sam Masiel
Aron Kulhavy
Kristy Doll

Associated Information:
1. HPL Book Displays Policy Final, 03.26.2024
2. 3.26.24 Official Minutes Library Board

library systems & services

Book Displays at Huntsville Public Library

Summary

Permanent Displays

The Library will display new items (received within the last three months) in the following areas:

- Adult Fiction: on a round display in front of the new DVD collection
- Adult Non-Fiction: on a round display in front of the new DVD collection
- DVDs: on a round display in front of the new DVD collection
- Children's: on the slat walls in the children's room / on a display unit outside of the children's room
- Teen: on the display table that is in front of the new Teen area

*New items will be on display for three months.

Temporary Displays

Temporary displays will be created based on:

- Community needs and interest
- Availability of display space
- Historical or educational significance
- Connection to other community or national programs, exhibitions, or events
- Relation to library collections, resources, exhibits, and programs

These monthly book displays will be featured on free standing book displays in the library. At times staff may use a folding table to extend the space availability for more library materials.

Month	Topic
February	Black History Month
March	Spring – weather, flowers, nature, hiking, gardening
April	Cooking
June	Book to movie Juneteenth
July	U.S. History

* This is a six-month sample.

** Additional displays of general interest such as holiday and seasonal themes will be considered.

library systems & services

Policy Recommendation

Huntsville Public Library provides displays and exhibits in the Library to highlight the library's collection.

Selection of Displays

Library displays are planned, organized, and/or implemented by library staff. Displays are used to highlight new materials, the variety of subjects, genres, and formats offered in the library, and to stimulate interest in the library collections, services, and resources.

Library staff use the following criteria in making decisions about display topics, materials, and accompanying resources:

- Community needs and interest
- Availability of display space
- Historical or educational significance
- Connection to other community or national programs, exhibitions, or events
- Relation to library collections, resources, exhibits, and programs

The Library Director will submit display topics to the Library Board twice per year as part of the consent agenda.

Placement of materials on displays does not imply the Library's endorsement of ideas, opinions, or viewpoints expressed therein. The City reserves the right to take down or to instruct the Library Director to take down displays.

Questions and Concerns

The Library welcomes expressions of opinion from patrons concerning library exhibits and displays. Questions or concerns should first be addressed with the Library Director. Patrons who wish to continue their request for review may submit a Request for Reconsideration form, which can be obtained at the Library or on the Library's website. Requests for review of library displays and exhibits will be considered in the same manner as requests for reconsideration of materials, as outlined in the Request for Reconsideration Policy.

LAB Adopted: 3/26/2024

Huntsville Public Library Board

Meeting Minutes
03/26/2024

1. Call to Order

The regular meeting of the Huntsville Public Library Board was called to order at 5:00 P.M. on March 26, 2024 in the Huntsville Public Library Staggs Community Room by Lisa Lance.

Present

Board Members: James (Scott) Hornung, Emily Figueroa, Amanda Smithson, and Andy Brauninger

Liaisons: Lisa Lance, Sam Masiel

2. Public Comment

None

3. Review and possible action to approve minutes

The minutes from the September 12, 2023 meeting were unanimously approved upon a motion by Scott Hornung and seconded by Emily Figueroa.

4. Librarian's report

Lisa Lance reported on January/February statistics including library attendance, program attendance, and circulation total. The public response to the October 2023 fine forgiveness program concluded with 438 transactions and $814 waived. The library was fully staffed at the end of 2023, including the new Outreach and Program Coordinator position filled by Amanda Strudivant. This new position allows opportunities to meet with and offer presentations to all schools, PTO groups, local civic groups, etc. Also, the library now offers full IT Tech support with the position change of Cortney Lucas. The library adopted a new logo, approved by the City. The Volunteer program has been re-initiated, with a focus on teen volunteers to provide their needed community service hours. ILS software migration completed in September 2023 from Apollo to Polaris. A new statewide Interlibrary Loan system will be introduced during the upcoming summer. The Spring Break Luau week was a huge success, nearly 300 attending during the final day, a 2-hour event. National Library Week will be celebrated the week of April 8th – with recognition to library staff and library boards. Planning for Summer Reading 2024, Adventure Begins at Your Library is underway. The library will be inviting City leaders, Board members, and other community leaders to participate as readers in Storytime. The library will be participating in the 1st CASA Kids Expo on Saturday, April 20th.

5. President's report

No report.

6. Discussion of Topic: Display Policy

A motion was made by Emily Figueroa for the following:

- To approve amendments made to the display policy including grammar and removing a step for topic approvals for the director.

Seconded by: Scott Hornung

Voted: Unanimous vote, Yes

Discussion of Topic: Book Sanctuary

Information provided by Scott Hornung for review by the board concerning the library becoming a book sanctuary.

- Discussion by each board member and director with the decision to review again in the future. Staff will develop future programs in designated months to educate the community to understand about book banning and how to search the online catalog and ILL resources for requested material.

7. Member inquiries

Andy Brauninger gave recognition to the community involvement in building the library. He mentioned the outstanding article in the local paper, The Huntsville Item about the recent program sponsored by WCGS and speaker, Cindi Ingle.

8. Media inquiries

No media inquiries.

9. Adjournment

The meeting was adjourned at 6:00 P.M. with motion by Andy Brauninger and seconded by Emily Figueroa.

CITY COUNCIL AGENDA
4/2/2024

Agenda Item Number: 1.g.

Agenda Item: Consider updating and reaffirming the City's Fair Housing Policy as required for continued program eligibility and compliance to administer various state and federal grants, and to adopt Resolution 2024-12 in support of same.

Initiating Department/Presenter: Finance

Presenter:
Ashley Brown, Grants Manager

Recommended Motion: Move to update and reaffirm the City's Fair Housing Policy as required for continued program eligibility and compliance to administer various state and federal grants, and to adopt Resolution 2024-12 in support of same.

Strategic Initiative: Goal #4 - Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Discussion: The month of April has been designated as National Fair Housing Month to celebrate the passage of the Fair Housing Act on April 11, 1968, that made discrimination in housing transactions unlawful. The Fair Housing Act prohibits discrimination in housing based on race, color, national origin, religion, sex, disability, and familial status. The Act is intended to provide for fair housing throughout the country.

As a condition of the City to apply and receive various state and federal grants, the City must engage in at least one (1) Fair Housing activity per year. Council's acknowledgment to update and reaffirm the City's Fair Housing Policy will satisfy this specific requirement needed for continued grant eligibility and compliance to apply and administer various ongoing and future grant programs in the coming year.

Previous Council Action: Previous Resolution 2023-8 passed and approved on June 6, 2023, updated and reaffirmed the City's Fair Housing Policy.

Financial Implications: There is no financial impact associated with this item.

Approvals:
Steve Ritter
Leonard Schneider
Sam Masiel
Aron Kulhavy
Kristy Doll

Associated Information:

1. 2024 Fair Housing Resolution 2024-12
2. Fair Housing Policy (English & Spanish versions)

RESOLUTION NO. 2024-12

A RESOLUTION FOR THE CITY COUNCIL FOR THE CITY OF HUNTSVILLE, TEXAS, UPDATING AND REAFFIRMING THE CITY'S FAIR HOUSING POLICIES AS REQUIRED FOR THE CITY TO MAINTAIN VARIOUS CONTINUED GRANT PROGRAM ELIGIBILITY AND COMPLIANCE MEASURES TO APPLY AND ADMINISTER VARIOUS STATE AND FEDERAL GRANTS.

WHEREAS The City of Huntsville, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than $10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by state and federal grant activity, on the basis of race, color, religion, sex, national origin, age, or disability; and

WHEREAS The City of Huntsville, in accordance with Section 808(e)(5) of the Fair Housing Action (42 U.S.C. 3608(e)(5)) that requires HUD-based programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least two activities during an applicable contract period of all grant-funded projects; and

WHEREAS The City of Huntsville recognizes the significance of Fair Housing Month as an important time to acknowledge, better understand, and support equal housing opportunity, and encourages the continued commitment to fair housing in the city.

NOW, THEREFORE, be it resolved by the City Council of the City of Huntsville, Texas, that:

SECTION 1: City's fair housing policies to be updated and reaffirmed as required for the City to maintain continued grant program eligibility and compliance to apply for and administer various state and federal grants.

SECTION 2: The City of Huntsville, in consideration for the receipt and acceptance of federal and state funding, agrees to comply with all federal rules and regulations, including those rules and regulations governing civil rights protections.

PASSED AND APPROVED this 2nd day of April 2024.

THE CITY OF HUNTSVILLE

____
Russell Humphrey, Mayor

ATTEST:

____
Kristy Doll, City Secretary

APPROVED AS TO FORM:

____
Leonard Schneider, City Attorney

Fair Housing Policy

In accordance with Fair Housing Act, the City of Huntsville, Texas hereby adopts the following policy with respect to Affirmatively Furthering Fair Housing:

1. The City of Huntsville, Texas agrees to affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. The City of Huntsville, Texas agrees to perform at least two (2) activities during the contract term to affirmatively further fair housing.
3. The City of Huntsville, Texas will introduce and/or comply in the passage of a resolution adopting this policy.
4. The City of Huntsville's Grants Manager will be the City's Fair Housing Coordinator and will be the contact person should a local citizen need assistance in filing a Fair Housing act complaint.

LET IT BE RESOLVED, that the City Council for the City of Huntsville, Texas has read and fully agreed to this plan, and have become a party to the full implementation of this program.

PASSED AND APPROVED this 2nd day of April 2024.

THE CITY OF HUNTSVILLE, TEXAS

____
Russell Humphrey, Mayor

ATTEST:

____
Kristy Doll, City Secretary

APPROVED AS TO FORM:

____
Leonard Schneider, City Attorney

Política de vivienda justa

De acuerdo con la Ley de Vivienda Justa, la ciudad de Huntsville, Texas Por la presente adopta la siguiente política con respecto a la promoción afirmativa de la vivienda justa:

1. La ciudad de Huntsville, Texas está de acuerdo a afirmativamente promover la elección de vivienda justa para las siete clases protegidas (raza, color, religión, sexo, discapacidad, estado familiar y origen nacional).

1. La ciudad de Huntsville, Texas está de acuerdo a realizar al menos dos (2) actividades durante la vigencia del contrato para promover afirmativamente la vivienda justa.

2. La ciudad de Huntsville, Texas introducirá y/o cumplirá en la aprobación de una resolución que adopte esta política.

3. El Gerente de Subvenciones de la Ciudad de Huntsville será el Coordinador de Vivienda Justa de la ciudad y será la persona de contacto en caso de que un ciudadano local necesite ayuda para presentar una queja ante la Ley de Vivienda Justa.

QUE SE RESUELVA, que el Concejo Municipal de la ciudad de Huntsville, Texas, ha leído y aceptado plenamente este plan, y se ha convertido en parte de la implementación total de este programa.

PASADO Y APROBADO este 2º día de abril de 2024.

LA CIUDAD DE HUNTSVILLE, TEXAS

____
Russell Humphrey, Alcalde

CERTIO:

____
Kristy Doll, Secretaria Municipal

APROBADO EN FORMA:

____
Leonard Schneider, Abogado Municipal

CITY COUNCIL AGENDA
4/2/2024

Agenda Item Number: 2.a.

Agenda Item: First Reading - Consider authorizing the City Manager to award a contract to rehabilitate the failed clarifier at the NB Davidson Wastewater Treatment Plant (WWTP).

Initiating Department/Presenter: Public Works

Presenter:
Brent Sherrod, Public Works Director

Recommended Motion: If the Council wishes to waive the two-reading requirement, the recommended motion is "Move to waive the two-reading requirement and move to authorize the City Manager to award a contract to Environmental Improvements, Inc. to rehabilitate the failed clarifier at the NB Davidson Wastewater Treatment Plant (WWTP) in the amount of $332,637.00."

Strategic Initiative: Goal #4, Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Discussion: The NB Davidson WWTP had a gear drive failure on one of its final clarifiers. The failed clarifier is an original piece of equipment that is over fifty (50) years old. Many of the components, such as the rake arms, still well, and center pier need to be repaired, along with replacement of the gear drive. Without this second clarifier being online, the plant has struggled to meet permitted water quality standards.

Environmental Improvements Inc. is the sole source in our area for the original Envirex Clarifier Equipment. If we went with any other company, everything would have to be replaced instead of being rehabilitated, or adapter plates would have to be used to mount the gear drive which could cause issues with proper alignment.

Environmental Improvements, Inc. will be repairing all components associated with the gear drive, coating them with hot dip galvanized coating, and reinstalling each component. They will level the entire apparatus and provide start up and over-torque testing to ensure that the emergency stop functions properly. By rehabilitating the existing components, we are saving $181,933.00.

The total cost for the project is $332,637.00 including a one (1) year warranty.

Previous Council Action: None

Financial Implications: Item is budgeted in Budget Amendment Ordinance No. 2024 - 5 for consideration in the Consent Agenda.

Approvals:

Brent Sherrod
Leonard Schneider
Sam Masiel
Aron Kulhavy
Kristy Doll

Associated Information:

1. Huntsville Clarifier quote EI2 Fabrication ver 3 2-4-2024

environmental EI² improvements, inc.

1962 South Houston Ave.
Humble, TX 77396
281-723-3430
luke@ei2water.com
www.ei2water.com

To: Stacy Lawler

From: Environmental Improvements Inc.

Date: February 5, 2024

Project: Elkin Lakes Huntsville WWTP Clarifier (EI2 Fabrication)

We are pleased to have the opportunity to offer you the following quotation.

- New Gear-Drive.
- 1ea. 40' Clarifier Bridge complete with handrails and grating.
- 1 ea. Stilling Well.
- 4ea. Stilling Well mounting brackets with required hardware.
- 1 ea. Skimmer Assembly with required hardware.
- 2ea. Skimmer Truss Arms.
- 20ea. Baffle Plates.
- 60ea. Baffle Plate Mounting Brackets.
- 60ea. Hex½" x 1 ½"Bolt/ Nut/ Lock Washer.
- 120ea. ½" Flat Washer.
- 1 ea. Scum Trough with braces and required hardware.
- Approximately thirty inches of the upper portion of center pier.
- **(If any additional rehabilitation to the center pier or complete replacement is needed it will be authorized under a separate proposal.)**
- Approximately eighteen inches of the upper portion of center cage.
- **(If any additional rehabilitation to the center cage or complete replacement is needed it will be authorized under a separate proposal.)**
- Counterweights (As Needed)
- Skimmer Arm Rubber Squeegee with required hardware.
- Lower Rake Squeegees.
- All submerged and non-submerged materials is to be fabricated of A36 carbon steel.
- All hardware is to be 304 ss.
- New clarifier components are to be hot dip galvanized.
- Existing clarifier components are to be sandblasted SSPC-SP10 and to be coated with epoxy primer and urethane finish.

EI2 Service will perform the following:

- Reconnect all existing electrical conduit for the reinstallation of all clarifier components listed above.
- Install new Gear-Drive.
- Supply and install disconnect switch.
- Shoot elevation in eight quadrants around circumference of clarifier.
- Establish true-plane measurements and adjust rake/drive assembly, as necessary.
- Test run & test alarm/shutdown limit switches for proper operation.
- Re-grout gear drive after true-plane is achieved (Note: After true-plane and re-grouting is done, wait 24 hours to put clarifier back on-line.)
- Provide operator training along with start-up report.
- Environmental Improvements will perform a **1 - year** quarterly maintenance program with semi-annual oil changes. (**Will include reports with pictures etc**.)

Inclusions/Exclusions

- Environmental Improvements will provide manpower, superintendence and crane for the removal and reinstallation.
- All hardware to facilitate installation is included.
- The quote is based on using existing controls.
  (If any wiring or controls need to be replaced or repaired, it will be authorized under a separate proposal.)
- De-watering of clarifier by plant operator.
- Access to the site is guaranteed by the owner or assigned agent.
- Taxes and permits are **NOT** part of this scope.
- Environmental Improvements is **NOT** responsible for damages to soils, grass, pavement, underground electrical or piping of any kind due to moving in or out of heavy equipment.
- Environmental Improvements will provide a 1-year warranty from start-up provided all electrical, mechanical operational requirements are met.

Cost: $332,637.00

If you wish to place an order, please make a purchase order out to Environmental Improvements Inc. for the amount shown under the cost. Please send your purchase order via email to Luke@ei2water.com & Kimon@ei2water.com

Should you have any questions or need further information, please feel free to contact me.

Best Regards,

Luke Funk
Environmental Improvements, Inc.
Houston Service Manager
o: 713-228-7055 | c: 281-723-3430 | f: 713-228-6713

CITY COUNCIL AGENDA

4/2/2024

Agenda Item Number: 2.b.

Agenda Item: First Reading - Consider authorizing the City Manager to purchase real property, 10 acres more or less

Initiating Department/Presenter: City Manager

Presenter:
Aron Kulhavy, City Manager

Recommended Motion: If the Council wishes to waive the two-reading requirement, the recommended motion is to "authorize the City Manager to purchase 10 Acres, more or less, in the Northgate Meadows subdivision, Volume 1187, Page 870, Walker County Deed Records, known as 70 Hadley Creek Bend, Huntsville, Texas 77320."

Strategic Initiative:

Discussion: This motion proposes the acquisition of a parcel of land measuring approximately 10 acres, located within the Northgate Meadows subdivision, as specified in the Walker County Deed Records. The property's precise legal description is available in Volume 1187, Page 870 of the deed records. It is commonly known as 70 Hadley Creek Bend, Huntsville, Texas 77320. This motion seeks approval for the purchase of this real estate asset.

Previous Council Action: March 19, 2024 : City Council authorized the City Manager to acquire additional property for the Huntsville Municipal Airport and execute necessary documents.

Financial Implications: Item is budgeted in Budget Amendment Ordinance No. 2024 - 5 for consideration in the Consent Agenda.

Approvals:
Sam Masiel
Aron Kulhavy
Kristy Doll

Associated Information:

CITY COUNCIL AGENDA

4/2/2024

Agenda Item Number: 3.a.

Agenda Item: Consider the appointment to the Planning Commission vacant board position.

Initiating Department/Presenter: City Council

Presenter:
Russell Humphrey, Mayor

Recommended Motion: Mayor Humphrey nominates Russell Barnett to seat four of the Planning Commission.

Strategic Initiative: Goal #5, Resource Development - Enhance the quality of life for citizens, businesses and visitors by leveraging the human and fiscal resources available to the community.

Discussion: Consider the Mayor's nomination to the Planning Commission for a vacant position that needs to be filled.

Previous Council Action:

Financial Implications:

Approvals:
Sam Masiel
Aron Kulhavy
Kristy Doll

Associated Information:

CITY COUNCIL AGENDA
4/2/2024

Agenda Item Number: 6.a.

Agenda Item: City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.087 for deliberation regarding economic development negotiations - Project Goose

Initiating Department/Presenter: Economic Development

Presenter:
Tammy Gann, Director of Economic Development

Recommended Motion: No action required

Strategic Initiative: Goal #3, Economic Development – Promote and enhance a strong and diverse economy.

Discussion:

Previous Council Action:

Financial Implications:

Approvals:
Tammy Gann
Kristy Doll

Associated Information: