

CITY OF HUNTSVILLE, TEXAS

Place 3 - Al Hooten, Chairman



Place 1 - Les Thompson

Place 2 - Sharon Lynch

Place 4 - Jim Gumm

Place 5 - Rhonda Carpenter

Place 6 - Vacant

Place 7 - Weldon Wallace

PLANNING COMMISSION AGENDA

THURSDAY, MARCH 7, 2024, 5:30 PM

Huntsville Public Library - Staggs Community Room
1219 13th Street, Huntsville, Texas, 77340

Persons with disabilities who plan to attend this meeting and may need auxiliary aids or services are requested to contact the Planning Division, at 936.294-5781 two working days prior to the meeting for appropriate arrangements.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

4. CONSIDER

- a. The Planning Commission 2024 Work Schedule.
- b. The Final Plat of Quick and Clean, being a Partial Replat of Lot 8, Block 104 of Huntsville Townsite and a Replat of Lot 1 of Huntsville Memorial Hospital, located in the city limits of Huntsville.
- c. The Final Plat of Far Hills Addition No. Two, Lots 47A & 47B, being a Replat of Lot 47 and the west portion of Lot 48, located in the city limits of Huntsville.
- d. The minutes of the January 18, 2024, meeting.

5. ITEMS OF COMMUNITY INTEREST

Hear announcements concerning items of community interest from the Commission and City Staff for which no action will be discussed or taken.

6. ADJOURNMENT

CERTIFICATE

I, Sharon Schultz, Deputy City Secretary, do hereby certify that the above notice was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.HuntsvilleTX.gov, in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: February 29, 2024

TIME OF POSTING: 8:30 a.m.

Sharon Schultz

Sharon Schultz, Deputy City Secretary

TAKEN DOWN:

2024 WORK SCHEDULE CITY OF HUNTSVILLE PLANNING COMMISSION																								
TASK	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
<u>Commission meeting dates</u>	4th	18th	1st	15th	7th	21st	4th	18th	2nd	16th	6th	20th	3rd	18th	1st	15th	5th	19th	3rd	17th	7th	21st	5th	19th
<u>Council Meeting Dates</u>	2nd	23rd	6th	20th	5th	19th	2nd	16th	7th	21st	4th	18th	2nd	16th	6th	20th	3rd	17th	1st	15th	5th	19th	3rd	17th
Development Code: Expansion and creation of new development districts	Staff					X	X																	
	Planning Commission							X																
	City Council				X				X	X														
Affordable Housing: Look at ways to support Affordable Housing developments in the City of Huntsville	Staff																							
	Planning Commission																							
	City Council																							
Development Code: Making changings to right- of-way requirements for plats if the road is county maintained and in the ETJ waivers/modifications to help promote single-family developments	Staff										X	X												
	Planning Commission												X											
	City Council														X	X								
Special workshops and planning related presentations	As Needed Throughout Year																							

Final: 3-7-2024

Staff Research & Presentations	
Commission Public Hearing	
Commission Workshop/ Discussion	
Council Public Hearing/ Reading	



PLANNING COMMISSION AGENDA ITEM DISCUSSION FORM

Prepared by: Armon Irones, City Planner

Layne Yeager, Planner

MEETING DATE: March 7, 2024

SUBJECT: Final Plat of Quick N Clean, being a Partial Replat of Lot 8, Block 104 of Huntsville Townsite and a Replat of Lot 1 of Huntsville Memorial Hospital

TYPE OF REVIEW: Final Plat

APPLICANT: Adaris Serna and Chris Rhodes

FACTS, CODE REQUIREMENTS AND CONDITIONS

The subject property is the site of the former Huntsville Memorial Hospital and is 3.633 acres in size. It is proposed to be a Quick N Clean Carwash and located along the southeast corner of 11th Street and Avenue O. The property is currently two separate lots, and the applicant is presenting this plat to change the configuration of the lots. The property to the north of the subject property is the Wyne Home, to the east is the Huntsville/Walker County Chamber of Commerce building, the property to the south is owned by the City of Huntsville, and the property to the west is a Jiffy Lube auto mechanic shop.

Since this is a corner lot, the building setbacks will be 25' along Avenue O, 11th Street, Avenue N, and James Patton Street. There will be a 10' setback on each side of Lots 1 and 2. There will also be a 10' setback from Lot 2 and the adjacent lot to the east of it.

The Final Plat must be approved by the Planning Commission because the property owner is providing right-of-way dedication of 1,167 square feet along the southeast corner of 11th Street and Avenue O and 4,527 square feet of right-of-way dedication along James Patton Street and the intersection of James Patton Street and Avenue O.

STAFF RECOMMENDATION:

*As it is in compliance with the Development Code subdivision regulations, staff recommend **approval** of the Final Plat as submitted for The Final Plat of Quick N Clean, being a Partial Replat of Lot 8, Block 104 of Huntsville Townsite and a Replat of Lot 1 of Huntsville Memorial Hospital.*

ATTACHMENTS:

Final Plat
Vicinity map

CERTIFICATE OF OWNERSHIP AND DEDICATION

STATE OF TEXAS
COUNTY OF WALKER

WE, THE UNDERSIGNED, OWNERS OF THE LAND SHOWN ON THIS PLAT AND AS THE MINOR PLAT OF QUICK N CLEAN AVENUE O IN THE CITY OF HUNTSVILLE, WALKER COUNTY, TEXAS, AND WHOSE NAME IS SUBSCRIBED HERETO, DO HEREBY DEDICATE TO THE USE OF THE PUBLIC FOREVER ALL STREETS, PARKS, EASEMENTS AND PUBLIC PLACES SHOWN THEREON FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

NAME: RICHARD KARLE, MANAGER

OWNER DEVELOPER
QUICK N CLEAN TX 10, LLC

STATE OF ARIZONA
COUNTY OF MARICOPA

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED RICHARD KARLE, KNOWN TO ME TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS DAY OF , 2024.

NOTARY PUBLIC IN AND FOR THE STATE OF ARIZONA

PRINTED NAME:

I, CHRIS RHODES, AM AUTHORIZED (OR REGISTERED) UNDER THE LAWS OF THE STATE OF TEXAS TO PRACTICE THE PROFESSION OF SURVEYING AND HEREBY CERTIFY THAT THE ABOVE SUBDIVISION IS TRUE AND ACCURATE; WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION ON THE GROUND; THAT, EXCEPT AS SHOWN ALL BOUNDARY CORNERS, ANGLE POINTS, POINTS OF CURVATURE AND OTHER POINTS OF REFERENCE HAVE BEEN MARKED WITH IRON (OR OTHER OBJECTS OF A PERMANENT NATURE) PIPES OR RODS HAVING AN OUTSIDE DIAMETER OF NOT LESS THAN FIVE EIGHTHS (5/8) INCH AND A LENGTH OF NOT LESS THAN THREE (3) FEET; AND THAT THE PLAT BOUNDARY CORNERS HAVE BEEN TIED TO THE TEXAS COORDINATE SYSTEM OF 1983, CENTRAL ZONE.

CHRIS RHODES, R.P.L.S.
TEXAS REGISTRATION NO. 6532



CERTIFICATION BY THE CITY ENGINEER

STATE OF TEXAS
COUNTY OF WALKER

I, THE UNDERSIGNED, CITY ENGINEER OF HUNTSVILLE, TEXAS, HEREBY CERTIFY THAT PROPER ENGINEERING CONSIDERATION HAS BEEN GIVEN TO THIS PLAT REGARDING THE DESIGN AND CONSTRUCTION OF PUBLIC IMPROVEMENTS AND RELATED EASEMENTS AND RIGHT-OF-WAY.

DATED THIS DAY OF , 2024.

CITY OF HUNTSVILLE CITY ENGINEER

APPROVAL OF THE PLANNING COMMISSION

THIS PLAT HAS BEEN SUBMITTED TO AND CONSIDERED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF HUNTSVILLE, TEXAS, WITH RESPECT TO THE PLATTING OF THE LAND AND IF HEREBY APPROVED BY THE COMMISSION.

DATED THIS DAY OF OF 2024.

CHAIRMAN

CERTIFICATION BY THE CITY PLANNING OFFICER

I, THE UNDERSIGNED, PLANNING OFFICER OF THE CITY OF HUNTSVILLE, TEXAS, CERTIFY THAT THE PLAT CONFIRMS THAT THE CITY COMPREHENSIVE PLAN, AND ALL APPLICABLE DESIGN CRITERIA AND STANDARDS OF THE CITY OF HUNTSVILLE, TEXAS.

DATED THIS DAY OF OF 2024.

CITY OF HUNTSVILLE PLANNING OFFICER

CERTIFICATION BY THE COUNTY CLERK

STATE OF TEXAS
COUNTY OF WALKER

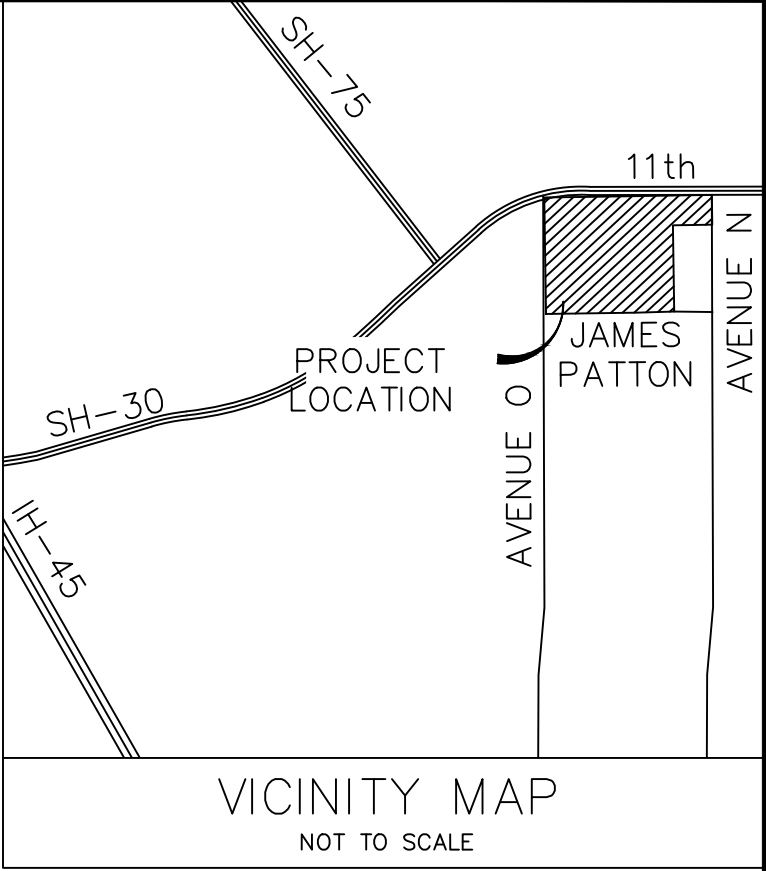
I, KARI A. FRENCH, COUNTY CLERK IN AND FOR WALKER COUNTY, DO HEREBY CERTIFY THAT

THIS PLAT WITH ITS CERTIFICATES OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE

THE DAY OF OF 2024 IN THE PLAT RECORDS OF WALKER

COUNTY IN VOLUME , PAGE .

KARI A. FRENCH, COUNTY CLERK
WALKER COUNTY, TEXAS



QUICK N CLEAN AVENUE O

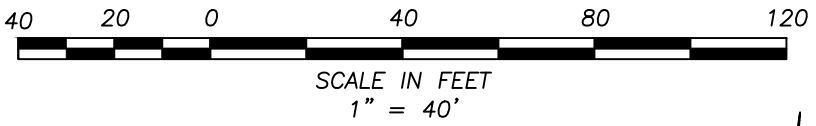
A SUBDIVISION OF 3.633 ACRES OF LAND, BEING
A PARTIAL REPLAT OF LOT 8, BLOCK 104,
OF THE HUNTSVILLE TOWNSITE,
LOCATED IN THE PLEASANT GRAY SURVEY, A-24,
CITY OF HUNTSVILLE, WALKER COUNTY, TEXAS

1 BLOCK 2 LOTS

DATE: JANUARY, 2024 JOB NO. 22074

OWNER: QUICK N CLEAN TX 10, LLC
7291 E ADOBE DR. SUITE 115
SCOTTSDALE, ARIZONA, 85255
480-444-8060





- A.E. = AERIAL EASEMENT
B.L. = BUILDING LINE
ESMT. = EASEMENT
W.C.C.F. = WALKER COUNTY CLERK'S FILE
W.C.O.P.R. = WALKER COUNTY OFFICIAL PROPERTY RECORDS
W.C.P.R. = WALKER COUNTY PLAT RECORDS
No. = NUMBER
Pg. = PAGE
R.O.W. = RIGHT OF WAY
U.E. = UTILITY EASEMENT
PVT. = PRIVATE
STM.S.E. = STORM SEWER EASEMENT
W.L.E. = WATERLINE EASEMENT
VOL. = VOLUME
FND. = FOUND
I.R. = IRON ROD
C.I.R. = CAPPED IRON ROD

QUICK N CLEAN AVENUE O

A SUBDIVISION OF 3.633 ACRES OF LAND, BEING
A PARTIAL REPLAT OF LOT 8, BLOCK 104,
OF THE HUNTSVILLE TOWNSITE AND A REPLAT OF
LOT 1 OF HUNTSVILLE MEMORIAL HOSPITAL, A
SUBDIVISION OF RECORD IN VOLUME 2, PAGE 3,
OF THE W.C.P.R., LOCATED IN THE PLEASANT
GRAY SURVEY, A-24,
CITY OF HUNTSVILLE, WALKER COUNTY, TEXAS

1 BLOCK 2 LOTS

DATE: JANUARY, 2024

JOB NO. 22074

OWNER: QUICK N CLEAN TX 10, LLC
7291 E ADOBE DR. SUITE 115
SCOTTSDALE, ARIZONA, 85255
480-444-8060



10590 WESTOFFICE DR. SUITE 100
HOUSTON, TEXAS 77042

FIRM No. 10143800 OFFICE: (713) 839-918
Email: michael@civil-surv.net

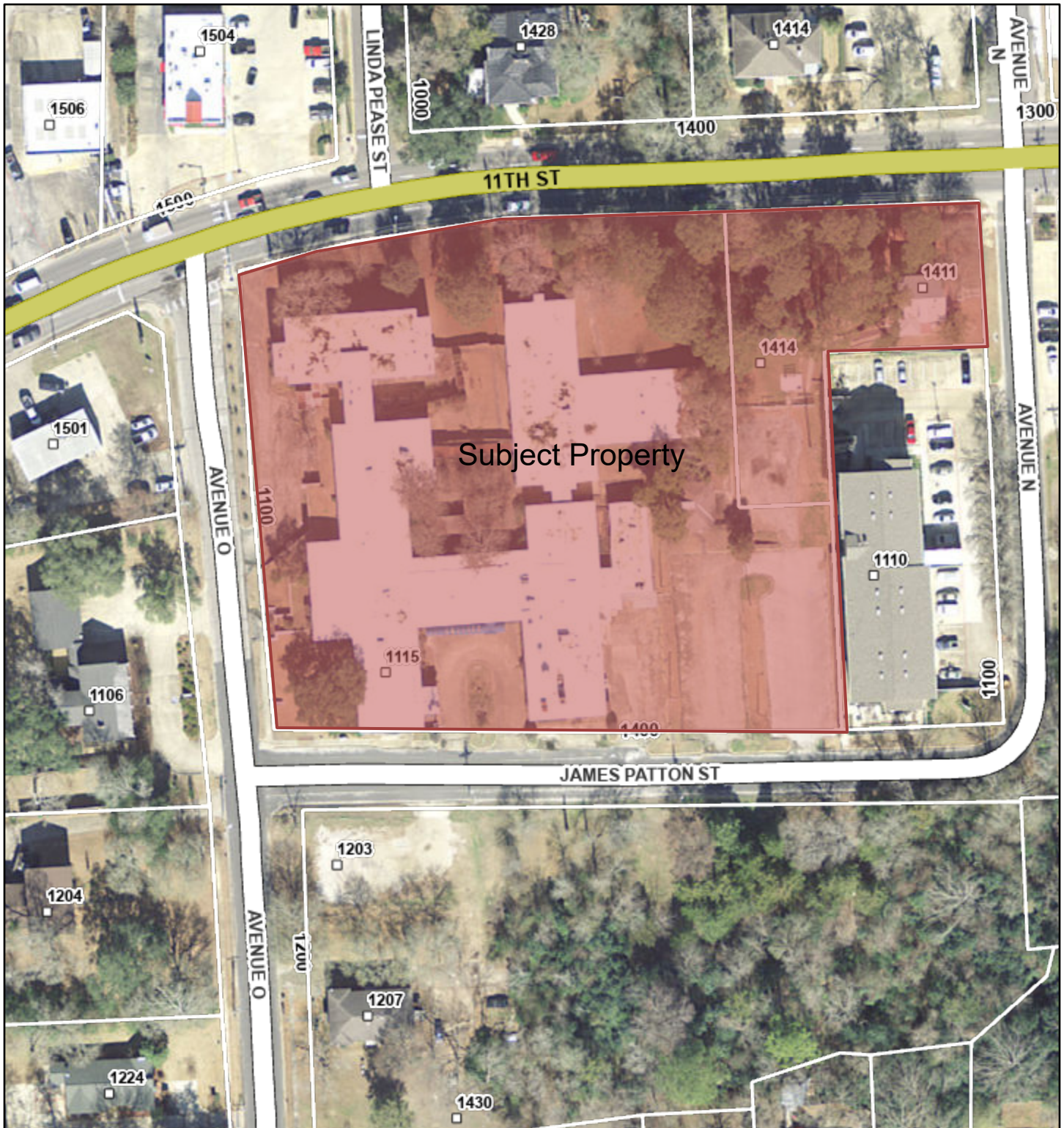
CURVE TABLE					
CURVE #	RADIUS	DELTA	LENGTH	CHORD DIRECTION	CHORD LENGTH
C1	561.62'	13°33'49"	132.95'	N 77°04'30" E	132.64'

LINE TABLE		
LINE #	DIRECTION	LENGTH
L1	S 86°28'22" W	21.45'

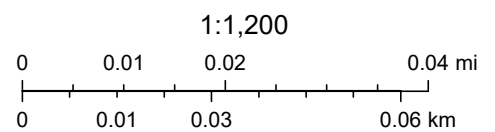
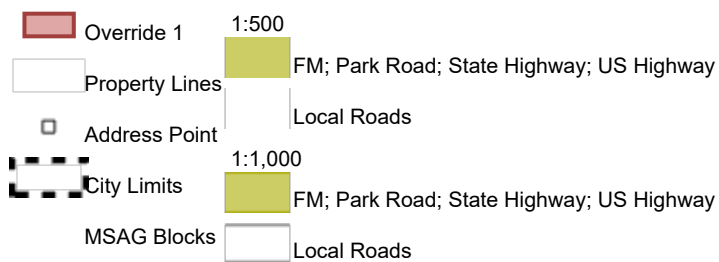
NOTES:

1. THE DISTANCES SHOWN HEREON ARE SURFACE. THE COORDINATES SHOWN HEREON ARE TEXAS CENTRAL ZONE NO. 4203 STATE PLANE GRID COORDINATES (NAD83) AND MAY BE BROUGHT TO SURFACE BY DIVIDING THE FOLLOWING COMBINED SCALE FACTOR: 0.9998807363.
2. THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S FLOOD INSURANCE RATE MAP FOR THE CITY OF HUNTSVILLE, WALKER COUNTY, TEXAS AND INCORPORATED AREAS, COMMUNITY NO. 480639, DATED SEPTEMBER 16, 2011, INDICATES THAT THIS TRACT IS WITHIN ZONE "X" UNSHADED, AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN, AS SHOWN ON MAP AND PANEL NO. 48471C0360D.
3. THE SURVEYED PROPERTY SHOWN HEREON IS BASED ON A CALLED 3.633 ACRE TRACT OF LAND RECORDED IN THE NAME OF QUICK N CLEAN TX 10 LLC IN W.C.C.F. No. 2022-83677.
4. THE PURPOSE OF THIS REPLAT IS TO CREATE TWO LOTS.

Vicinity Map



2/26/2024, 11:16:02 AM





PLANNING COMMISSION AGENDA ITEM DISCUSSION FORM

Prepared by: Armon Irones, City Planner

Layne Yeager, Planner

MEETING DATE: March 7, 2024

SUBJECT: Final Plat of Far Hills Addition No. Two, Lots 47A & 47B, being a Replat of
Lot 47 and the west portion of Lot 48

TYPE OF REVIEW: Final Plat

APPLICANT: Fernando Lopez

FACTS, CODE REQUIREMENTS AND CONDITIONS

The subject property is the site of a single-family home and is 0.46 acre in size. The property owner is proposing to split the lot into two for the future development of a single-family structure on the south portion of the property along Normal Park Drive. The property is located at the southeast corner of Roundabout Road and Normal Park Drive. The properties to the north, east, and west of the subject property are single-family residential. The property to the south of the subject property is a multi-family development.

Since this is a corner lot, the building setbacks will be 25' along Roundabout Road and Normal Park Drive. There will be a 10' setback on each side of Lots 47A and 47B. There will also be a 10' setback in the rear of each lot. The property owner went before the Board of Adjustment on February 8, 2024, and received a variance for the existing structure to remain with the 25' setbacks along Roundabout Road and Normal Park Drive.

The Final Plat must be approved by the Planning Commission because the property owner is providing right-of-way dedication of 0.04 acre (10') along Normal Park Drive.

STAFF RECOMMENDATION:

*As it is in compliance with the Development Code subdivision regulations, staff recommend **approval** of the Final Plat as submitted for The Final Plat of Far Hills Addition No. Two, Lots 47A & 47B, being a Replat of Lot 47 and the west portion of Lot 48.*

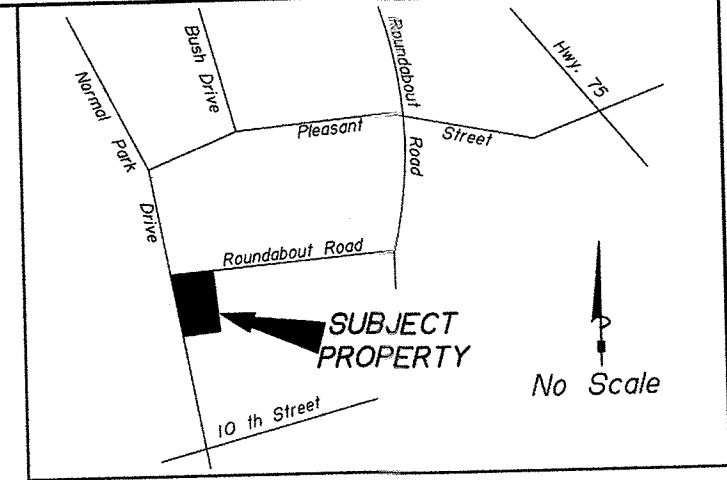
ATTACHMENTS:

Final Plat
Location of existing structure
Vicinity map

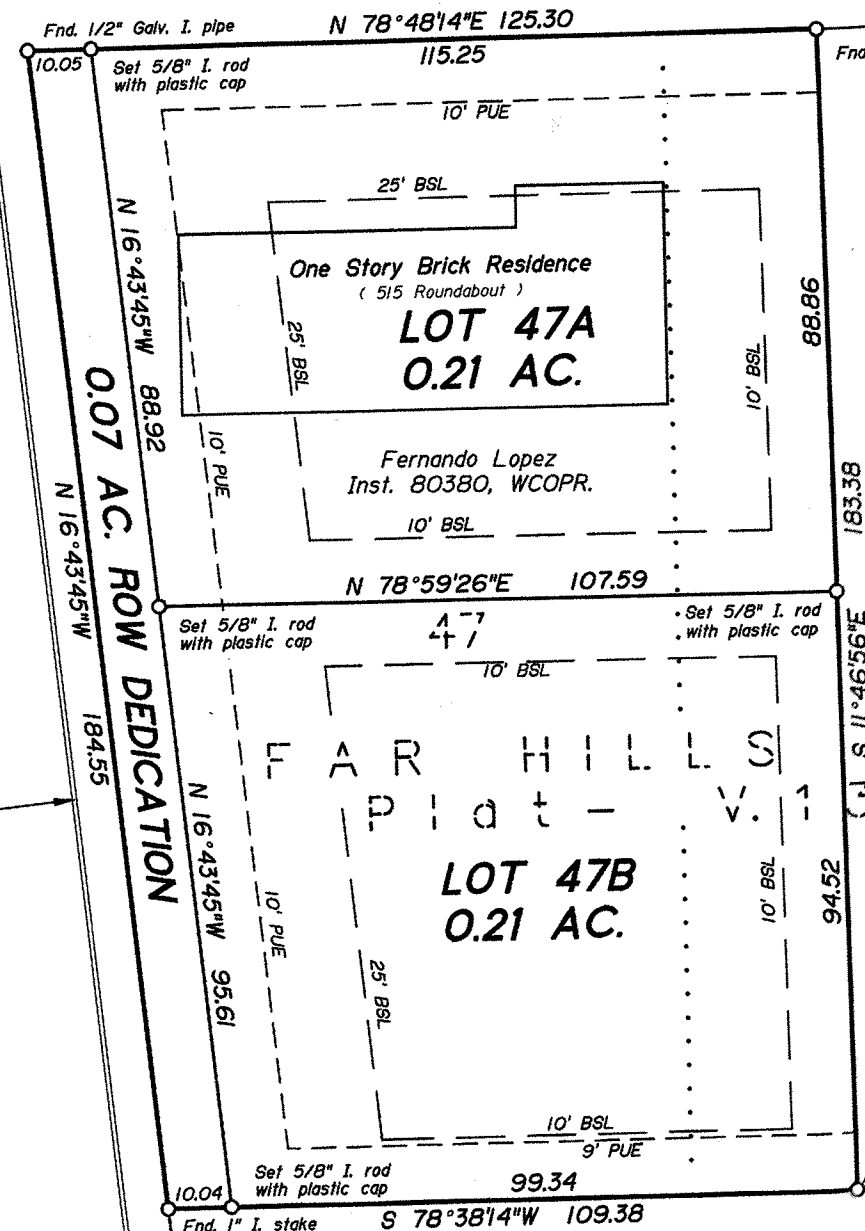
NORMAL PARK DRIVE
50 Ft. R.O.W. Plat- V. 130, p. 349, WCDR

ROUNDAABOUT ROAD
50 Ft. R.O.W. Plat- V. 130, p. 349, WCDR

Asphalt Street 18 Ft. wide
No Curb



VICINITY MAP



William E. Jowell
Call 0.526 ac.
V. 758, p. 209, WCOPR.

48

49

50

THE EXCHANGE AT HUNTSVILLE
Plat - V. 4, p. 125, W.C.P.R.

PRELIMINARY
SUBJECT TO CHANGE
DO NOT RECORD THIS PLAT
FOR ANY REASON.

APPROVAL OF THE PLANNING COMMISSION

This plat has been submitted to and considered by the Planning Commission of the City of Huntsville, Texas, with respect to the platting of the land and is hereby approved by the Commission.

Dated this _____ day of _____, 20____

Signed _____
Chairman

CERTIFICATION BY THE COUNTY CLERK

THE STATE OF TEXAS §
COUNTY OF WALKER §
I, Kari A. French, County Clerk in and for Walker County, do hereby certify that this plat with its certificates of authentication was filed for record in my office the _____ day of _____, 20____ in Volume _____, page _____ of the Plat Records of Walker County, Texas.

County Clerk
Walker County, Texas
By _____
Deputy

PUBLIC EASEMENTS

All public easements denoted on this plat are dedicated to the use of the public forever. Any public utility, including the City of Huntsville, shall have the right always of ingress and egress to and from and upon these easements for construction, reconstruction, inspection, patrolling, maintaining and adding to or removing all or parts of its respective systems without the necessity at any time of getting the permission of the property owner. Any public utility including the City of Huntsville shall have the right to move and keep moved all or part of any building, fences, trees, shrubs, other growths or improvements that in any way endangers or interferes with the construction, maintenance or efficiency of its respective systems on any of the easements shown on this plat. Neither the City of Huntsville nor any public utility shall be responsible for replacing or reimbursing the property owner due to removal or relocation of any obstructions in the public easements.

CERTIFICATION BY THE CITY ENGINEER

I, the undersigned, City Engineer of Huntsville, Texas, hereby certify that proper engineering consideration has been given to this plat regarding the design and construction of public improvements and related easements and rights-of-way.

Dated this _____ day of _____, 20____

Signed _____
City of Huntsville Engineer

PRELIMINARY
SUBJECT TO CHANGE
DO NOT RECORD THIS PLAT
FOR ANY REASON.

CERTIFICATION BY THE CITY PLANNING OFFICER

I, the undersigned, Planning Officer of the City of Huntsville, Texas, certify that this plat conforms to the City Comprehensive Plan and all applicable design criteria and standards of the City of Huntsville, Texas.

Dated this _____ day of _____, 20____

Signed _____
City of Huntsville Planning Officer

CERTIFICATION BY SURVEYOR

I, Harold E. McAdams, do hereby state that this plat represents a survey made on the ground and that all corners and monuments are as shown hereon.

Signed *Preliminary*
Harold E. McAdams
Reg. Prof. Land Surveyor No. 2005
September 7, 2023

MODIFICATION-WAIVER REQUESTED:

- Minimum paving width Normal Park Drive.
- Building within Building Set Back (BSL) and 10 Foot Public Utility Easement (PUE).

APPROVED: _____ Date _____ 2022



PLAT OF

LOTS 47A AND 47B

BEING A REPLAT OF

LOT 47 AND WEST
PORTION OF LOT 48
FAR HILLS ADDITION NO. TWO

CITY OF HUNTSVILLE
P. GRAY LEAGUE, A-24
WALKER COUNTY, TEXAS

SEPTEMBER 2023

SCALE: 1"= 30 FEET

H.E. McADAMS & SON SURVEYING, INC.
Registered Professional Land Surveyors
P.O. Box 5047, Huntsville, Texas 77342
TBPELS Firm No. 10194425

OWNER'S ACKNOWLEDGMENT AND DEDICATION

The State of Texas §
County of Walker §

I, the undersigned, owner of the land shown on this plat and designated as Plat of Lot 47A and 47B, Being A Replat of Lot 47 and West Portion of Lot 48, Far Hills Addition No. Two, a subdivision recorded in Volume 130, page 349, Deed Records of Walker County, within the City of Huntsville, Walker County, Texas and whose names are subscribed hereto, do hereby dedicate to the use of the public all streets, parks, easements and public places shown thereon for the purpose and consideration therein expressed.

Signed _____
Fernando Lopez
3606 Edgewood Dr.
Garland, TX 75042

The State of Texas §
County of Walker §

This instrument was acknowledged before me on the _____ day of _____, 20____ by Fernando Lopez.

Notary Public
State of Texas

NOTES:

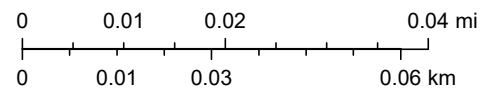
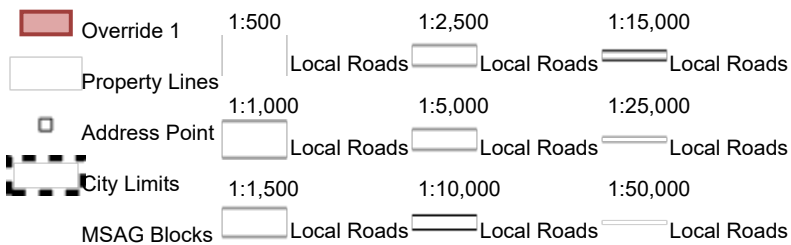
- The purpose of this Plat is to Replat Lot 47 and the west portion of Lot 48 thereby creating Lot 47A and 47B and to dedicate 0.07 Ac. R.O.W., shown hereon, for street right-of-way purposes.
- Plat of Far Hill Addition No. Two is recorded in Volume 130, page 349, Deed Records of Walker County, Texas. Restriction recorded in Volume 130, page 344, Deed Records.
- Coordinates, bearings and distances shown hereon are Grid, NAD 83 (1993), Texas Central Zone referenced to the City of Huntsville Mapping Control Network and are based on the position of control point number 6555 having published coordinates of N= 10,259,422.670 feet, E= 3,793,955.053 feet and G.P.S. observations. Distances may be converted to Geodetic Horizontal (surface) by dividing by a Combined Scale Factor of 0.99988.
- Plastic caps referenced hereon are 1-3/4" diameter, yellow in color and stamped "H.E. McAdams, R.P.L.S. No. 2005".
- This property is within Zone X, "areas determined to be outside the 0.2% annual chance floodplain", according to F.E.M.A. Flood Insurance Rate Map, Community-Panel No. 480639-0355D and Map Number 48471CO355D, dated August 16, 2011.
- If any structure is removed or demolished any replacement, construction or addition will comply with Building Setback Lines (BSL) shown hereon.
- This survey was completed without an Abstract of Title. There may be easements and/or other matters not shown.

Vicinity Map



1/18/2024, 4:38:16 PM

1:1,200



MINUTES OF THE MEETING OF THE PLANNING COMMISSION HELD IN THE COMMUNITY ROOM, AT THE HUNTSVILLE PUBLIC LIBRARY, 1219 13TH STREET, HUNTSVILLE, TEXAS ON THE 18TH DAY OF JANUARY 2024 AT 5:30 PM.

Members present: Hooten; Carpenter; Thompson; Gumm; Wallace; Carpenter

City staff present: Irones; Byal; Yeager; Jeng-Bulloch

Audience present: J.C. Hearn

1. CALL TO ORDER

The meeting was called to order by Vice-Chairman Hooten. [5:30 PM]

2. PLEDGE OF ALLEGIANCE

- a. U.S. Flag**
- b. Texas Flag**

3. INVOCATION

Vice-Chairwoman Carpenter led the invocation.

4. CONSIDER

- a. The Preliminary Plan of the Howard Subdivision, Lots 1A and 5-9, located in the city limits of Huntsville.

City Planner, Armon Irones gave an overview of the subject property. Commissioner Wallace asked if the 30' access easements will be paved, and Mr. Byal informed him that 20' of the 30' is required to be paved with either asphalt or concrete. Staff recommended the approval of the Preliminary Plan, and the Modification/Waiver of Subdivision Standards request for the maximum length allowed for a flag lot for Lot 1A.

Commissioner Wallace moved to approve the Preliminary Plan and the Modification/Waiver of Subdivision Standards request for the maximum length allowed for a flag lot for Lot 1A. Second was by Commissioner Thompson. The vote was unanimous.

- b. The Final Plat of Q.C. Robbins Subdivision Lot 1A, being a Replat of Lots 1 and 2, located in the city limits of Huntsville.

City Planner, Armon Irones gave an overview of the subject property. Staff recommended the approval of The Final Plat of Q.C. Robbins Subdivision Lot 1A, being a Replat of Lots 1 and 2. The applicant informed the Planning Commission that dedicating the 5' of right-of-way could be detrimental to the sale of the property. Staff also recommends the denial of the Modification/Waiver of Subdivision Standards request not to provide 5' of right-of-way along Lake Road.

Vice-Chairwoman Carpenter moved to approve the Final Plat of Q.C. Robbins Subdivision Lot 1A, being a Replat of Lots 1 and 2. Second was by Commissioner Thompson. The vote was unanimous.

Commissioner Thompson moved to deny the Modification/Waiver of Subdivision Standards request not to provide 5' of right-of-way along Lake Road. Second was by Commissioner Lynch. The vote was unanimous.

- c. The minutes of the January 4, 2024, meeting.

Commissioner Wallace moved to approve the minutes with modifications. Second was by Commissioner Thompson. The vote was unanimous.

5. ITEMS OF COMMUNITY INTEREST

Announcements concerning items of community interest from the Commission and City Staff for which no action was discussed.

- *No updates concerning items of community interest were given.*

6. ADJOURNMENT

Commissioner Wallace moved to adjourn the meeting. Second was by Commissioner Thompson. The vote was unanimous. [5:50 PM]