

CITY OF HUNTSVILLE, TEXAS

Andy Brauning, Mayor

Bert Lyle, Position 1 At-Large
Karen Denman, Position 2 At-Large
Vicki McKenzie, Position 3 At-Large
Pat Graham, Position 4 At-Large



Mayor Pro Tem Russell Humphrey, Ward 2
Vacant, Ward 1
Deloris Massey, Ward 3
Jon Strong, Ward 4

CITY COUNCIL AGENDA

TUESDAY, OCTOBER 17, 2023, 5:00 PM

Huntsville Public Library, 1219 13th Street, Huntsville, Texas, 77340

Persons with disabilities who plan to attend this meeting and may need auxiliary aids or services are requested to contact the City Secretary's office (936.291.5413) two working days prior to the meeting for appropriate arrangements.

WORKSHOP (5:00 p.m.)

DISCUSSION

- a. Receive a presentation from TXDoT on the proposed FM 1374, IH-45, and I-14 projects.
Armon Irones, City Planner

MAIN SESSION (6:00 p.m.)

CALL TO ORDER

INVOCATION AND PLEDGES - U.S. Flag and Texas Flag: *Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.*

PROCLAMATION

PRESENTATIONS

PUBLIC HEARING

1. CONSENT AGENDA

The presiding officer will call for public comments before action is taken on these items. *(Approval of Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations. An item may be removed from the Consent Agenda and added to the Statutory Agenda for full discussion by request of a member of Council.)*

- a. Consider approving the Minutes from the October 3, 2023 Regular City Council Meeting.
Kristy Doll, City Secretary
- b. Consider adoption of Ordinance 2023-23 to amend the budget for FY 22-23 and/or CIP Project budgets.
Steve Ritter, Finance Director
- c. Consider adoption of Ordinance 2023-24 to amend the budget for FY 23-24 and/or CIP Project budgets.
Steve Ritter, Finance Director
- d. Consider approving the purchase of updated VMware licensing and support for data center virtualization.
Bill Wavra, IT Director

- e. Consider authorizing the City Manager to retain the services for Curbside Recycle Processing to Fomento de Construcciones y Contratas, (FCC) SA with a price per ton to be based on the Audited Material Composition and Price per Commodity Index.
Brent Sherrod, Public Works Director
- f. Consider the purchase of FY 2024 vehicles, from multiple vendors, authorizing the City Manager to award the contract.
Brent Sherrod, Public Works Director
- g. Consider the approval of Sourcewell Contract 120721-RAU for the purchase of a new Sewer TV Truck with a new complete sewer video system.
Brent Sherrod, Public Works Director
- h. Consider authorizing the City Manager to purchase a Pierce Enforcer Pumper and authorize the City Manager to award the contract.
Greg Mathis, Fire Chief
- i. Consider authorizing the City Manager to enter into an agreement with LJA Engineering for professional engineering services for the CIP FY23-24 Miscellaneous Drainage Project.
Kathlie Jeng-Bullock, City Engineer
- j. Consider authorizing the City Manager to enter into an agreement for the purchase of safety work boots.
Sam Masiel, Assistant City Manager
- k. Consider authorizing the City Manager to approve the Additional Services to RPS for the IH-45 Segment 2A Widening and Utility Relocation with Betterment Project – Project 18-03-01.
Kathlie Jeng-Bullock, City Engineer
- l. Consider temporarily suspending the Rules of Procedure Section 3.01 requiring a regular City Council meeting on the first Tuesday of the month for the November 7, 2023, Regular City Council meeting.
Kristy Doll, City Secretary

2. STATUTORY AGENDA

- a. Consider authorizing the City Manager to approve the Additional Service to Enprotec/Hibbs & Todd (eHT) for the AJ - 08 & AJ - 10 Trunk Sanitary Sewer Line Replacements Project Number 21-03-01.
Kathlie Jeng-Bullock, City Engineer

3. CITY COUNCIL/MAYOR/CITY MANAGER

- a. Consider the appointments to the City of Huntsville Housing Authority Board for vacant board positions.
Andy Brauninger, Mayor

4. MEDIA INQUIRIES RELATED TO MATTERS ON THE AGENDA

5. ITEMS OF COMMUNITY INTEREST

6. EXECUTIVE SESSION

- a. City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.087 for deliberation regarding economic development negotiations - Project Outlaw and Project 2A
Tammy Gann, Director of Economic Development

7. RECONVENE

Take action on item discussed in executive session, if needed.

ADJOURNMENT

*If during the course of the meeting and discussion of any items covered by this notice, City Council determines that a Closed or Executive session of the Council is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Section 551.071 – consultation with counsel on legal matters; 551.072 – deliberation regarding purchase, exchange, lease or value of real property; 551.073 – deliberation regarding a prospective gift; 551.074 – personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; 551.076 – implementation of security personnel or devices; 551.087 – deliberation regarding economic development negotiation; Sec. 551.089 - deliberation regarding security devices or security audits; and/or other matters as authorized under the Texas Government Code. If a Closed or Executive session is held in accordance with the Texas Government Code as set out above, the City Council will reconvene in Open Session to take action, if necessary, on the items addressed during Executive Session.

CERTIFICATE

I, Kristy Doll, City Secretary, do hereby certify that the above notice was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.HuntsvilleTX.gov, in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: October 12, 2023

TIME OF POSTING: 3:30 p.m.

TAKEN DOWN:

Kristy Doll

Kristy Doll, City Secretary



CITY COUNCIL AGENDA

10/17/2023

Agenda Item Number: a.

Agenda Item: Receive a presentation from TXDoT on the proposed FM 1374, IH-45, and I-14 projects.

Initiating Department/Presenter: City Manager

Presenter:

Armon Irones, City Planner

Recommended Motion: Not applicable

Strategic Initiative:

Discussion:

Previous Council Action:

Financial Implications:

Approvals:

Associated Information:



CITY COUNCIL AGENDA

10/17/2023

Agenda Item Number: 1.a.

Agenda Item: Consider approving the Minutes from the October 3, 2023 Regular City Council Meeting.

Initiating Department/Presenter: City Secretary

Presenter:

Kristy Doll, City Secretary

Recommended Motion: Motion to approve the Minutes from the October 3, 2023 Regular City Council Meeting.

Strategic Initiative:

Discussion:

Previous Council Action:

Financial Implications:

Approvals:

Associated Information:

1. October 3, 2023 City Council Minutes

MINUTES FROM THE HUNTSVILLE CITY COUNCIL REGULAR MEETING HELD ON THE 3rd DAY OF OCTOBER 2023, AT THE HUNTSVILLE PUBLIC LIBRARY, LOCATED AT 1219 13th STREET, IN THE CITY OF HUNTSVILLE, COUNTY OF WALKER, TEXAS, AT 6:00 P.M.

The Council met in regular session with the following:

COUNCILMEMBERS PRESENT: Mayor Brauninger, Mayor Pro Tem Humphrey, Councilmember At-Large Position 1 Lyle, Councilmember At-Large Position 2 Denman, Councilmember Ward 3 Massey, Councilmember At-Large Position 3 McKenzie, Councilmember Ward 4 Strong

COUNCILMEMBERS ABSENT: Councilmember At-Large Position 4 Graham

OFFICERS PRESENT: Aron Kulhavy, City Manager; Kristy Doll, City Secretary; Leonard Schneider, City Attorney

MAIN SESSION (6:00 p.m.)

CALL TO ORDER (6:00 p.m.)

Mayor Brauninger called the meeting to order at 6:02 p.m.

INVOCATION AND PLEDGES - *U.S. Flag and Texas Flag:* *Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.*

Councilmember Humphrey gave the invocation and Mayor Brauninger led the pledges.

PROCLAMATION

- a. Proclamation No. 2023 – 23 Domestic Violence Awareness Month**
Andy Brauninger, Mayor

1. CONSENT AGENDA

The presiding officer will call for public comments before action is taken on these items. (*Approval of Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations. An item may be removed from the Consent Agenda and added to the Statutory Agenda for full discussion by request of a member of Council.*)

- a. Consider approving the Minutes from the September 5, 2023, Regular City Council meeting.**
Kristy Doll, City Secretary
- b. Consider approving the Minutes from the September 19, 2023, Regular City Council meeting.**
Kristy Doll, City Secretary
- c. Consider approval of continued annual maintenance with CivicPlus for City**

**Website, City Secretary, and Development Services software.
Bill Wavra, IT Director**

- d. Consider approval of continued annual maintenance with Onix Networking Corporation for Google Workspace.
Bill Wavra, IT Director**
- e. Consider approval of the annual purchase of PCs due for replacement as per the FY 23/24 computer replacement schedule.
Bill Wavra, IT Director**
- f. Consider approval of annual maintenance with Lodestone for Antivirus Protection and Monitoring.
Bill Wavra, IT Director**
- g. Consider approval of continued annual maintenance with Tyler Technologies for Finance, Public Safety, Utility Billing, and Municipal Court software.
Bill Wavra, IT Director**
- h. Consider approval of continued phone and data services with Verizon Wireless through the State of Texas Department of Information Resources (DIR) contract.
Bill Wavra, IT Director**
- i. Consider authorizing the City Manager to award the purchase of a Mower Max Gen 3 Boom mower to ATMAX Equipment.
Brent Sherrod, Public Works Director**
- j. Consider authorizing the City Manager to award a contract to Hawkins Inc. for water and wastewater chemicals to be used in the treatment process throughout the City.
Brent Sherrod, Public Works Director**

Councilmember Vicki McKenzie made a motion to approve the Consent Agenda, Items a-j. The motion was seconded by Councilmember Russell Humphrey. The motion passed 7-0. Yes - Andy Brauninger, Russell Humphrey, Bert Lyle, Karen Denman, Jon Strong, Vicki McKenzie, Deloris Massey; No - None

2. STATUTORY AGENDA

3. CITY COUNCIL/MAYOR/CITY MANAGER

- a. Consider adopting Resolution No. 2023-12, for the 2024-2025 nominees for the Walker County Appraisal District's (WCAD) Board of Directors.
Andy Brauninger, Mayor**

Councilmember Russell Humphrey made a motion to adopt Resolution 2023-12,

allocating the City's nomination entitlement for nominees for the Walker County Appraisal District's (WCAD) Board of Directors as presented for the 2024-2025 term. The motion was seconded by Councilmember Vicki McKenzie. The motion passed 7-0. Yes - Andy Brauninger, Russell Humphrey, Bert Lyle, Karen Denman, Jon Strong, Vicki McKenzie, Deloris Massey; No – None

4. MEDIA INQUIRIES RELATED TO MATTERS ON THE AGENDA

None

5. ITEMS OF COMMUNITY INTEREST

Mayor and Council announced Items of Community Interest.

ADJOURNMENT

Mayor Brauninger adjourned the meeting without objection at 6:20 p.m.

ATTEST:

CITY OF HUNTSVILLE

Kristy Doll, City Secretary

Andy Brauninger, Mayor



CITY COUNCIL AGENDA

10/17/2023

Agenda Item Number: 1.b.

Agenda Item: Consider adoption of Ordinance 2023-23 to amend the budget for FY 22-23 and/or CIP Project budgets.

Initiating Department/Presenter: Finance

Presenter:

Steve Ritter, Finance Director

Recommended Motion: Move to adopt Ordinance 2023-23 to amend the budget for FY 22-23 and/or CIP Project budgets.

Strategic Initiative: Goal #6, Finance - Provide a sustainable, efficient and fiscally sound government through conservative fiscal practices and resource management.

Discussion: Detailed explanation for the Budget Amendments is provided in the attachment, Exhibit A, to the Ordinance. The Budget Amendments were discussed with the Finance Committee at their October 3, 2023 meeting.

Previous Council Action: No previous Council action for these budget amendments.

Financial Implications: See the attached Ordinance 2023-23 and related Budget Amendment (Exhibit A)

Approvals:

Associated Information:

1. ORDINANCE 2023-23 - BAs FY 22-23 10.17.23 CC meeting
2. BAs FY 22-23

ORDINANCE NO. 2023-23

AN ORDINANCE OF THE CITY OF HUNTSVILLE, TEXAS, AMENDING THE 2022-2023 ANNUAL BUDGET AND CAPITAL IMPROVEMENTS PROJECTS (CIP) BUDGETS, ORDINANCE NO. 2022-24 TO AMEND ADOPTED EXPENDITURES OF THE BUDGET; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the 2022-2023 Annual Budget and CIP Budgets were adopted by Ordinance 2022-24 on September 20, 2022;

WHEREAS, various unforeseen circumstances affecting the City have presented themselves during the course of the fiscal year;

WHEREAS, the City Council considered the circumstances independently, deliberating appropriately on the associated revenues and expenditures and the overall impact on the general financial status of the City;

WHEREAS, pursuant to the laws of the State of Texas and the City Charter of the City of Huntsville, Texas, the City Council has determined that it will be beneficial and advantageous to the citizens of the City of Huntsville to amend the annual budget for fiscal year 2022 – 2023 and the Capital Improvements Projects (CIP) budget as set forth herein; and

WHEREAS, this ordinance combines the independent Council actions into one budget amendment document;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, that:

Section 1. The findings set forth above are incorporated into the body of this ordinance.

Section 2. The annual budget for fiscal year 2022 – 2023 is hereby amended to include the expenditures and revenues in Exhibit “A” and the Capital Improvements Projects budget is hereby amended to include the expenditures described in Exhibit “A” attached hereto and made a part of this ordinance as if set out verbatim herein.

Section 3. All ordinances of the City in conflict with the provisions of this ordinance are hereby repealed, and all other ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

Section 4. Should any section, portion, sentence, clause or phrase of this ordinance be declared unconstitutional or invalid for any reason, it shall not invalidate or impair the force or effect of any other section or portion of this ordinance.

Section 5. The necessity for amending the budget for the fiscal year 2022 – 2023 and Capital Improvements Projects, as required by the laws of the State of Texas, requires that this ordinance shall take effect immediately from and after its passage, as the law in such cases provides.

Section 6. This ordinance shall take effect immediately after its passage.

PASSED AND APPROVED on this the 17th day of October 2023.

THE CITY OF HUNTSVILLE, TEXAS

Andy Brauning, Mayor

ATTEST:

APPROVED AS TO FORM:

Kristy Doll, City Secretary

Leonard Schneider, City Attorney

Budget Amendments FY 22-23

City Council - October 17, 2023

Exhibit A

Increase: General Fund - Municipal Court. - Salaries & Benefits	\$ 7,039
Increase: General Fund - Police Dept - Salaries & Benefits	\$ 26,420
Increase: Solid Waste Fund - Residential Collection - Salaries & Benefits	\$ 3,302
Increase: PD School Resource Officer SRF - Salaries & Benefits	\$ 6,276
Increase: General Fund - Transfer from PEB Trust - Revenue	\$ 33,459
Increase: Solid Waste Fund - Transfer from PEB Trust - Revenue	\$ 3,302
Increase: PD School Resource Officer SRF - Transfer from PEB Trust - Revenue	\$ 6,276
Increase: PEB Trust Fund - Payment to RHS	\$ 23,037
Increase: PEB Trust Fund - Transfer to General Fund	\$ 33,459
Increase: PEB Trust Fund - Transfer to Solid Waste Fund	\$ 3,302
Increase: PEB Trust Fund - Transfer to PD School Resource Officer SRF	\$ 6,276

Explanation:	City Policy includes provision for paying 2/3 of unused Sick Leave into a Retiree Health Savings account for an employee who is retiring and will be receiving TMRS retirement payments and who is less than 65 years of age at their retirement date. The policy was implemented in the 17-18 fiscal year effective January 1, 2018. There were 6 employees in the 22-23 fiscal year that qualified to receive this benefit. Intent of the Policy is to use PEB Trust funds to pay for this retirement benefit of paying 2/3 of unused Sick Leave into an RHS for qualifying employees retiring. The PEB Trust was created to offset OPEB Liability and eventually pay for various retiree benefits such as this 2/3 Sick Leave.
--------------	--



CITY COUNCIL AGENDA

10/17/2023

Agenda Item Number: 1.c.

Agenda Item: Consider adoption of Ordinance 2023-24 to amend the budget for FY 23-24 and/or CIP Project budgets.

Initiating Department/Presenter: Finance

Presenter:

Steve Ritter, Finance Director

Recommended Motion: Move to adopt Ordinance 2023-24 to amend the budget for FY 23-24 and/or CIP Project budgets.

Strategic Initiative: Goal #6, Finance - Provide a sustainable, efficient and fiscally sound government through conservative fiscal practices and resource management.

Discussion: Detailed explanation for the Budget Amendments is provided in the attachment, Exhibit A, to the Ordinance. The Budget Amendments were discussed with the Finance Committee at their October 3, 2023 meeting.

Previous Council Action: No previous Council action for these budget amendments.

Financial Implications: See the attached Ordinance 2023-24 and related Budget Amendment (Exhibit A)

Approvals:

Associated Information:

1. ORDINANCE 2023-24 - BAs FY 23-24
2. BAs FY 23-24

ORDINANCE NO. 2023-24

AN ORDINANCE OF THE CITY OF HUNTSVILLE, TEXAS, AMENDING THE 2023-2024 ANNUAL BUDGET AND CAPITAL IMPROVEMENTS PROJECTS (CIP) BUDGETS, ORDINANCE NO. 2023-20 TO AMEND ADOPTED EXPENDITURES OF THE BUDGET; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the 2023-2024 Annual Budget and CIP Budgets were adopted by Ordinance 2023-20 on September 19, 2023;

WHEREAS, various unforeseen circumstances affecting the City have presented themselves during the course of the fiscal year;

WHEREAS, the City Council considered the circumstances independently, deliberating appropriately on the associated revenues and expenditures and the overall impact on the general financial status of the City;

WHEREAS, pursuant to the laws of the State of Texas and the City Charter of the City of Huntsville, Texas, the City Council has determined that it will be beneficial and advantageous to the citizens of the City of Huntsville to amend the annual budget for fiscal year 2023 – 2024 and the Capital Improvements Projects (CIP) budget as set forth herein; and

WHEREAS, this ordinance combines the independent Council actions into one budget amendment document;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, that:

Section 1. The findings set forth above are incorporated into the body of this ordinance.

Section 2. The annual budget for fiscal year 2023 – 2024 is hereby amended to include the expenditures and revenues in Exhibit “A” and the Capital Improvements Projects budget is hereby amended to include the expenditures described in Exhibit “A” attached hereto and made a part of this ordinance as if set out verbatim herein.

Section 3. All ordinances of the City in conflict with the provisions of this ordinance are hereby repealed, and all other ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

Section 4. Should any section, portion, sentence, clause or phrase of this ordinance be declared unconstitutional or invalid for any reason, it shall not invalidate or impair the force or effect of any other section or portion of this ordinance.

Section 5. The necessity for amending the budget for the fiscal year 2023 – 2024 and Capital Improvements Projects, as required by the laws of the State of Texas, requires that this ordinance shall take effect immediately from and after its passage, as the law in such cases provides.

Section 6. This ordinance shall take effect immediately after its passage.

PASSED AND APPROVED on this the 17th day of October 2023.

THE CITY OF HUNTSVILLE, TEXAS

Andy Brauning, Mayor

ATTEST:

APPROVED AS TO FORM:

Kristy Doll, City Secretary

Leonard Schneider, City Attorney

Budget Amendments FY 23-24 City Council - October 17,2023

Exhibit A

Explanation:	Supply chain issues and shortages of all kinds of inventories in general have impacted the City being able to complete purchases of all kinds of goods and services. Due to these issues that the City has no control over, there are various purchases of goods and services in FY 22-23 that could not be completed. The following purchases listed which were budgeted for in FY 22-23 are being requested to be "rolled" to the FY 23-24 Budget. The "source" of funds for these "rolled" purchases is Unallocated Reserves/Fund Balances of the applicable Funds. In that the purchases were budgeted for in FY 22-23 but were not able to be fully completed this will have generated Unallocated Reserves/Fund Balance. Significant purchases in the General Fund are: Fire Truck & accessories - \$645,000, Outfitting new Police vehicles - \$140,000, Uncompleted Street paving/repairs - \$43,000, Extension of Garage bay - \$165,000. Significant purchases in the Utility Fund are: Robinson Creek WWTP gearbox replacement \$165,000, Vactor Truck repairs \$68,000. Significant purchase for the Solid Waste Fund is the rate study for Solid Waste for \$75,000. For the School Resource Officers Fund the amount of roughly \$23,000 is for outfitting new vehicles. For the Capital Equipment Replacement Fund there are 7 Police vehicles still to be delivered for about \$333,000 and 2 trucks for about \$115,000. Lastly, for the Computer Equipment Fund, this roughly \$134,000 is for servers, routers, etc..
--------------	---

Increase:	General Fund -Numerus Divisions	\$ 1,091,800
Decrease:	General Fund -Unallocated Reserve	\$ 1,091,800

Increase:	Utility Fund -numerous Divisions	\$ 233,742
Decrease:	Utility Fund -Unallocated Reserve	\$ 233,742

Increase:	Solid Waste Fund- Public Works	\$ 75,000
Decrease:	Solid Waste Fund -Unallocated Reserve	\$ 75,000

Increase:	School Resource Officer SRF	\$ 23,332
Decrease:	School Resource Officer SRF-Unallocated Reserve	\$ 23,332

Increase:	Arts & Visitor Center -SRF	\$ 22,100
Decrease:	Arts & Visitios Center SRF-Unallocated Reserve	\$ 22,100

Increase:	Capital Equipment Fund -	\$ 448,055
Decrease:	Capital Equipment Fund-Unallocated Reserve	\$ 448,055

Increase:	Computer Equipment Fund -	\$ 134,342
Decrease:	Computer Equipment Fund-Unallocated Reserve	\$ 134,342



CITY COUNCIL AGENDA

10/17/2023

Agenda Item Number: 1.d.

Agenda Item: Consider approving the purchase of updated VMware licensing and support for data center virtualization.

Initiating Department/Presenter: Information Technology

Presenter:

Bill Wavra, IT Director

Recommended Motion: Move to approve the purchase of updated VMware licensing and support for data center virtualization in the amount of \$64,498.66.

Strategic Initiative: Goal #4 - Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Discussion: The City of Huntsville IT Department manages all data center physical servers using VMware (a virtualization platform). This solution hosts virtual servers responsible for running all internal enterprise-level software applications.

Virtualization is an industry-standard technology that allows IT teams to run multiple server environments, each with its respective application, on a single powerful physical server. Before virtualization, most enterprise-level applications needed their own separate physical server.

VMware's virtualization technology has built-in redundancy and failover capabilities, ensuring our services remain accessible even during hardware failures.

The existing VMware licensing structure is 12 years old, no longer offered, and is considered end-of-life with limited functionality and support. The one-time licensing upgrade costs \$50,083.50, and the annual support/subscription cost is \$14,415.16. This purchase will align the City with the new license structure and provide access to more software capabilities and system security.

Previous Council Action: No previous council action

Financial Implications: Item is budgeted: 101-640-55570 in the amount of \$64,498.66

Approvals:

Associated Information:

1. 38702631-1 Huntsville - VMware vSphere 1yr - 20230421



Contract No: DIR-TSO-4288
TAX ID#: 27-2209002
Term: NET 30
FOB: Destination

City of Huntsville
 Dakota Dube
 1212 Avenue M
 Huntsville, TX 77340
 (936) 291-5487
 ddube@huntsvilletx.gov

Quote Number: 38702631-1
Quote Date: 4/21/2023
Expiration Date: 5/21/2023

Freeit Data Solutions, Inc.
 P.O. Box 1572
 Austin, TX 78767
 PH: (800) 478-5161 / FAX: (888) 416-0471

Freeit Contact: Andrew Neuenschwander
 (435) 640-3425 Andrew@freeitdata.com

Qty	Part Number	Description	Unit Price	Ext Price
VMware vSphere Enterprise - 1yr Term				
Subscription				
2	VS8-EPL-6AK-C679	VMware vSphere 8 Enterprise Plus Acceleration Kit for 6 processors	\$25,041.75	\$50,083.50
Support				
2	VS8-EPL-6AK-PSSS-C-679	Production Support/Subscription for VMware vSphere 8 Enterprise Plus Acceleration Kit for 6 processors for 1 year Support Period Duration: 12 Months	\$7,207.58	\$14,415.16
			List Total:	\$66,838.00
			DIR Discounted Total:	\$64,498.66
			Shipping and Tax not applicable:	\$0.00
			Grand Total:	\$64,498.66

Customer Signature of Acceptance	Date	PO#
---	-------------	------------

By issuance of a PO, I acknowledge that I have the authority on behalf of my company to make purchasing decisions to order the items in this quote and to begin project initiation. This quote is subject to and will be governed by the Standard Terms and Conditions set forth by the State of Texas Department of Information Resources located at <https://dir.texas.gov/contracts/DIR-TSO-4288> and will govern our relationship and any PO issued in relation to this quote. Any and all competing or conflicting terms and conditions are hereby unconditionally rejected.



CITY COUNCIL AGENDA

10/17/2023

Agenda Item Number: 1.e.

Agenda Item: Consider authorizing the City Manager to retain the services for Curbside Recycle Processing to Fomento de Construcciones y Contratas, (FCC) SA with a price per ton to be based on the Audited Material Composition and Price per Commodity Index.

Initiating Department/Presenter: Public Works

Presenter:

Brent Sherrod, Public Works Director

Recommended Motion: Move to authorize the City Manager to retain the services for Curbside Recycle Processing to Fomento de Construcciones y Contratas, (FCC) SA with a price per ton to be based on the Audited Material Composition and Price per Commodity Index (cardboard, plastic, paper etc....) with an estimated annual expenditure of \$37,500 in FY23/24.

Strategic Initiative: Goal #4, Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Discussion: The City Purchasing Staff issued and awarded Bid No. 22-20 for the selection of Materials Recycling Facility to FCC in November of 2022.

Services included in this bid are twice-weekly (Thursday and Friday) processing of the recycled materials at a price per ton to be based on the Audited Material Composition and Price per Commodity (cardboard, plastic, paper etc....) Recyclable materials consist of single-stream recyclables (curbside collection) and those materials received at the City Recycling facility.

The term of this contract is November 22, 2022-November 21,2023 with the option to renew for two (2) additional one (1) year terms. This option to extend is contingent on the budget being approved by City Council. With an estimated expense of \$35,000 for FY22/23, estimated expense of \$37,500 for FY23/24 and \$37,5000 for FY24/25 the \$50,000 threshold over the lifetime of the contract will be met and therefore, council approval is needed.

Previous Council Action: No Previous Council Action

Financial Implications: This item is budgeted in 224-377-55070 with an approximated fiscal year 23/24 budget of \$37,500. The total approximated budget for the life of the contract is in the amount of \$105,000.00

Approvals:

Associated Information:



CITY COUNCIL AGENDA

10/17/2023

Agenda Item Number: 1.f.

Agenda Item: Consider the purchase of FY 2024 vehicles, from multiple vendors, authorizing the City Manager to award the contract.

Initiating Department/Presenter: Public Works

Presenter:

Brent Sherrod, Public Works Director

Recommended Motion: Move to authorize the City Manager to purchase FY 2024 vehicles and equipment from multiple vendors, in the total amount of \$2,627,484.74 to include all fees and authorize the City Manager to award the contract.

Strategic Initiative: Goal #4, Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Discussion: Each year, the City's vehicle fleet is assessed by the Fleet Manager for normal maintenance and overall condition. Each fleet asset is assigned an expected life condition, with police vehicles rated on a 6-7-year life expectancy and general City fleet rated on 12-year life expectancy. These assessments formulate the Fleet Replacement Schedule for each subject budget year and have yielded (21) replacement vehicles and equipment and (2) Decision Packages for FY 2024. The vehicles and equipment requirements for FY 2024 are denoted on the attached Vehicle Purchase Summary spreadsheet and include:

- Three (3) Ford F150 Ext Cab 4x4 pickup for (2) Inspections (1) Wastewater (Silsbee Ford)
- One (1) Ford F150 Ext Cab (1) Central Inspections (Silsbee Ford)
- Two (2) Ford F150 2WD Regular Cab 8 Foot bed (2) Water 1 Decision Package for Meter (Silsbee Ford)
- One (1) Ford F150 Ext Cab 4x4 8foot Bed (1) Streets (Silsbee Ford)
- One (1) Western Star with Stiller Roll-Off for (1) Solid Waste (Bryan Freightliner TNTX, LLC)
- One (1) Autocar/Heil Automated/Side Load (1) Solid Waste (Chastang Auto Car)
- One (1) Western Star Heil Rear Load Trash Truck (1) Solid Waste (Bryan Freightliner TNTX, LLC)
- One (1) Freightliner M2 Container Truck (1) Solid Waste (Houston Freightliner)
- One (1) Chevy Traverse (1) Tourism (Lake Country Chevrolet)
- Four (4) Ford Explorer Police Package SUVs (4) for HPD Patrol, (Silsbee Ford).
- Two (2) Western Star 12YD Dump trucks (1) Streets, (1) Wastewater, (Bryan Freightliner TNTX, LLC)
- One (1) Chevy 2500 Express (Electrician Van) (1) Wastewater (Lake Country Chevrolet)
- One (1) Kubota Zero Turn Mower (1) Water (Kubota Tractor Corporation)
- One (1) Caterpillar D3 Dozer (1) Shared asset (Mustang Caterpillar)
- One (1) Caterpillar 320 Excavator (1) Shared asset (Mustang Caterpillar)

-
- One (1) John Deere 320 P-tier Backhoe Loader (1) Wastewater (Doggett John Deere)

Fleet and Purchasing staff have obtained vehicle pricing worksheets from (3) regional cooperative contract award holders to assure competitive and advantageous pricing for the City's vehicle requirements.

The Texas Association of School Boards (TASB) Buy board program has historically afforded Texas municipalities a sound purchasing position given the competitive vehicle pricing available under the program. This cooperative contract meets all requirements of Texas Local Government Code 252 pursuant to competitive bidding by Texas municipalities.

Fleet and Purchasing staff have evaluated the vehicle pricing worksheets received to determine (from among Ford and Chevrolet) the best value to the City when considering price, critical options/equipment availability and cost, and warranty coverage/term.

Previous Council Action: None

Financial Implications: Item is budgeted: 306-379-69040 In the amount of \$ \$1,960,976.75
(Includes Buy board Fees)

Item is budgeted: 306-379-69020 In the amount of \$ \$666,507.99 (Includes Buy board Fees)

Approvals:

Associated Information:

1. 2024 Vehicle and Equipment Bid Tab

2024 Vehicle Purchase			Lake Country	Silsbee	Bryan	Houston	Chastang		
		Budget	Chevrolet	Fleet Group Ford	Freightliner, TNTX	Freightliner	Auto Car	Over	Total
			Cost	Cost	Cost	Cost	Cost	Budget	
101-323-1144	Ford F150 Ext Cab 4x4 lwb	\$ 45,000.00	\$ 47,806.00	\$ 44,893.00	\$ -	\$ -	\$ -	\$ (107.00)	\$ 44,893.00
101-323-343	Western Star 12yd Dump Truck	\$ 169,832.00	\$ -	\$ -	\$ 147,000.00	\$ -	\$ -	\$ (22,832.00)	\$ 147,000.00
101-551-1801	Ford Explorer PPV	\$ 51,000.00	\$ 50,336.25	\$ 48,303.50	\$ -	\$ -	\$ -	\$ (2,696.50)	\$ 48,303.50
101-551-1802	Ford Explorer PPV	\$ 51,000.00	\$ 50,336.25	\$ 48,303.50	\$ -	\$ -	\$ -	\$ (2,696.50)	\$ 48,303.50
101-551-1803	Ford Explorer PPV	\$ 51,000.00	\$ 50,336.25	\$ 48,303.50	\$ -	\$ -	\$ -	\$ (2,696.50)	\$ 48,303.50
101-551-1804	Ford Explorer PPV	\$ 51,000.00	\$ 50,336.25	\$ 48,303.50	\$ -	\$ -	\$ -	\$ (2,696.50)	\$ 48,303.50
101-717-1249	Ford F150 Ext Cab 4x4	\$ 46,000.00	\$ 47,806.00	\$ 44,776.75	\$ -	\$ -	\$ -	\$ (1,223.25)	\$ 44,776.75
101-717-1254	Ford F150 Ext Cab 4x4	\$ 46,000.00	\$ 47,806.00	\$ 44,776.75	\$ -	\$ -	\$ -	\$ (1,223.25)	\$ 44,776.75
101-881-1436	Chevy Traverse	\$ 41,000.00	\$ 38,083.25	\$ -	\$ -	\$ -	\$ -	\$ (2,916.75)	\$ 38,083.25
220-363-910	Western Star 12yd Dump Truck	\$ 169,832.00	\$ -	\$ -	\$ 147,000.00	\$ -	\$ -	\$ (22,832.00)	\$ 147,000.00
101-724-1248	Ford F150 Ext Cab lwb	\$ 45,000.00	\$ 44,211.75	\$ 40,776.75	\$ -	\$ -	\$ -	\$ (4,223.25)	\$ 40,776.75
220-361-1225	Ford F150 Reg Cab lwb	\$ 45,000.00	\$ 44,211.75	\$ 39,683.25	\$ -	\$ -	\$ -	\$ (5,316.75)	\$ 39,683.25
220-363-1247	Ford F150 Ext Cab 4x4	\$ 45,000.00	\$ 47,806.00	\$ 44,776.75	\$ -	\$ -	\$ -	\$ (223.25)	\$ 44,776.75
224-373-1264	Freightliner M2 Container Truck	\$ 152,500.00	\$ -	\$ -	\$ -	\$ 143,810.00	\$ -	\$ (8,690.00)	\$ 143,810.00
224-363-1619	Western Star Roll-Off	\$ 225,000.00	\$ -	\$ -	\$ 213,000.00	\$ -	\$ -	\$ (12,000.00)	\$ 213,000.00
224-375-1650	Western Star Heil Rear Load	\$ 475,250.00	\$ -	\$ -	\$ 284,113.00	\$ -	\$ -	\$ (191,137.00)	\$ 284,113.00
224-375-1824	Autocar/Heil Automated/Side Load	\$ 475,250.00	\$ -	\$ -	\$ -	\$ -	\$ 438,390.00	\$ (36,860.00)	\$ 438,390.00
DP 220-363	Chevy 2500 Express (Electrician Van)	\$ 57,000.00	\$ 57,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,000.00
DP 220-368	Truck Ford F150 Reg Cab lwb (Lead Meter Reader Assistant)	\$ 45,000.00	\$ 44,211.75	\$ 39,683.25	\$ -	\$ -	\$ -	\$ (5,316.75)	\$ 39,683.25
		\$ 2,286,664.00	\$ 95,083.25	\$ 492,580.50	\$ 791,113.00	\$ 143,810.00	\$ 438,390.00	\$ (325,687.25)	\$ 1,960,976.75

2024 Equipment Purchase			Kubota	Mustang	Doggett	Over	Total
			Tractor Corp	Cat	John Deere	Budget	
			Cost	Cost	Cost		
220-361-1616	Kubota ZD1211 Zero Turn Mower	\$ 17,500.00	\$ 16,661.70	\$ -	\$ -	\$ (838.30)	\$ 16,661.70
101-389-929	Caterpillar D3 Dozer	\$ 200,100.00	\$ -	\$ 208,850.60	\$ -	\$ 8,750.60	\$ 208,850.60
220-363-1167	John Deere 320 P-tier Backhoe Loader	\$ 151,000.00	\$ -	\$ 149,948.07	\$ 131,220.00	\$ (19,780.00)	\$ 131,220.00
101-389-701	Caterpillar 320 Excavator \$151,000 RS + \$213,352 DP	\$ 371,500.00	\$ -	\$ 309,775.69	\$ 309,810.00	\$ (61,724.31)	\$ 309,775.69
		\$ 740,100.00	\$ 16,661.70	\$ 518,626.29	\$ 131,220.00	\$ (73,592.01)	\$ 666,507.99
Total Vehicle / Equipment Budget		\$ 3,026,764.00					

	Budget Number
	Preferred Vendor
	Total cost
	Vendor
	Buy Board/Hgac FEE
	Vehicle Total
	Equipment Total
	Decision Package (DP)
	Under Budget/Over Budget

Buy Board/Hgac Fee	Included in Bid
Under Budget	\$ 399,279.26

Vehicle Total	\$ 1,960,976.75
Equipment Total	\$ 666,507.99
Buy Board Fee	Included in price
Budget Number	\$ 3,026,764.00
Total Cost	\$ 2,627,484.74



CITY COUNCIL AGENDA

10/17/2023

Agenda Item Number: 1.g.

Agenda Item: Consider the approval of Sourcewell Contract 120721-RAU for the purchase of a new Sewer TV Truck with a new complete sewer video system.

Initiating Department/Presenter: Public Works

Presenter:

Brent Sherrod, Public Works Director

Recommended Motion: Move to authorize the City Manager to approve Sourcewell Contract 120721-RAU for the purchase of a new Sewer TV Truck (Ford 3500 HD Transit High Top Van), with a new complete sewer video system, in the amount of \$269,103.90.

Strategic Initiative: Goal #4, Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Discussion: The 2008 model Chevrolet one ton box van has outlived its useful life within the City of Huntsville Fleet. The truck currently has 100,600 miles on it and has become a maintenance issue. The sewer camera equipment has spent more time in the shop than it has in the field over the last two (2) years. In order to have the camera equipment maintenance/repared it must be sent to California or Kentucky, which lengthens the down time on this equipment even further.

Public Works staff evaluated available options to determine the best equipment to replace both the dilapidated box van as well as the camera equipment and found Rausch Electronics USA to be the best fit. We can buy the equipment direct from the company, saving thousands of dollars, and the camera equipment can be serviced in Pasadena, Texas and will not require sending the equipment out of state because of any issues we may have. Furthermore, the repair company supplies a loaner camera that can be used while we are down.

City staff have obtained Sourcewell contract pricing for the required services due to the historically advantageous pricing afforded by cooperative purchasing programs. The Sourcewell contract will be utilized for the purchase of the required services in the amount of \$269,103.90 from Rausch Electronics USA to purchase a new Sewer TV Truck (Ford 3500 HD Transit High Top Van), with a complete sewer video system.

Previous Council Action: None

Financial Implications: Item is budgeted: 220-363-90300 In the amount of \$269,103.90

Approvals:

Associated Information:



CITY COUNCIL AGENDA

10/17/2023

Agenda Item Number: 1.h.

Agenda Item: Consider authorizing the City Manager to purchase a Pierce Enforcer Pumper and authorize the City Manager to award the contract.

Initiating Department/Presenter: Fire Department

Presenter:

Greg Mathis, Fire Chief

Recommended Motion: Move to authorize the City Manager to purchase a Pierce Enforcer Pumper in the amount of \$1,054,966 to include all fees and authorize the City Manager to award the contract.

Strategic Initiative: Goal #7 - Public Safety - Provide safety and security for all citizens.

Discussion: The proposal is for an NFPA compliant 2000 gpm pumper that would be equipped to meet and receive the maximum ISO credit when evaluated. This purchase would allow the city to retain the required ISO reserve apparatus. This truck will match the last two apparatus purchases as closely as possible to assist in keeping our fleet uniform, improve response capabilities, as well as increase equipment similarity and ease of use. Additionally, this will allow our volunteer staff to be more familiar with our equipment and its abilities, which, in turn, can improve our response as well. Keeping our fleet uniform also contributes to the ability of the fleet department to maintain our equipment. This item was approved by the City Council in the FY 23/24 budget on September 19th, 2023.

Previous Council Action: This item was submitted as a decision package request as part of the FY 23/24 budget. Subsequently, this item was approved by City Council on September 19th, 2023.

Financial Implications: Item is budgeted in the amount of \$1,070,000. The financial implications associated with this purchase would be routine maintenance, fuel, insurance, as well as the yearly State mandated testing.

Approvals:

Associated Information:

1. Pierce Pricing

Siddons Martin Emergency Group, LLC
3500 Shelby Lane
Denton, TX 76207
GDN P115891
TXDOT MVD No. A115890

October 5, 2023

Greg Mathis, Fire Chief 2019
HUNTSVILLE FIRE DEPARTMENT
1212 AVENUE M
HUNTSVILLE, TX 77340



Proposal For: 2023 Huntsville Pumper

Siddons-Martin Emergency Group, LLC is pleased to provide the following proposal to HUNTSVILLE FIRE DEPARTMENT. Unit will comply with all specifications attached and made a part of this proposal. Total price includes delivery FOB HUNTSVILLE FIRE DEPARTMENT and training on operation and use of the apparatus.

Description	Amount
Qty. 1 - 1239 - Pierce-Custom Enforcer Pumper	
(Unit Price - \$1,052,966.00)	
Delivery within 45-46 months of order date	
QUOTE # - SMEG-0005351-1	
	Vehicle Price \$1,052,966.00
	1239 - UNIT TOTAL \$1,052,966.00
	SUB TOTAL \$1,052,966.00
	HGAC FS12-19 (FIRE) \$2,000.00
	TOTAL \$1,054,966.00

Price guaranteed until 5/31/2023

Additional: Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.

Persistent Inflationary Environment Notification: If the Producer Price Index of Components for Manufacturing [www.bls.gov Series ID: WPUID6112] (the "PPI") has increased at a compounded annual growth rate greater than 5.0% from the date of acceptance of this proposal letter (the "Order Month") and 14 months prior to the anticipated Ready for Pickup Date (the "Evaluation Month"), then the proposal price may be increased by an amount equal to any increase exceeding 5.0% for the time period between the Order Month and the Evaluation Month. Siddons Martin and Pierce will provide documentation of such increase and the updated price for the customer's approval before proceeding with completion of the order along with an option to cancel the order.

Taxes: Tax is not included in this proposal. In the event that the purchasing organization is not exempt from sales tax or any other applicable taxes and/or the proposed apparatus does not qualify for exempt status, it is the duty of the purchasing organization to pay any and all taxes due. Balance of sale price is due upon acceptance of the apparatus at the factory.

Late Fee: A late fee of .033% of the sale price will be charged per day for overdue payments beginning ten (10) days after the payment is due for the first 30 days. The late fee increases to .044% per day until the payment is received. In the event a prepayment is received after the due date, the discount will be reduced by the same percentages above increasing the cost of the apparatus.

Cancellation: In the event this proposal is accepted and a purchase order is issued then cancelled or terminated by Customer before completion, Siddons-Martin Emergency Group may charge a cancellation fee. The following charge schedule based on costs incurred may be applied:

- (A) 10% of the Purchase Price after order is accepted and entered by Manufacturer;
- (B) 20% of the Purchase Price after completion of the approval drawings;
- (C) 30% of the Purchase Price upon any material requisition.

The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. Siddons-Martin Emergency Group endeavors to mitigate any such costs through the sale of such product to another purchaser; however, the customer shall remain liable for the difference between the purchase price and, if applicable, the sale price obtained by Siddons-Martin Emergency Group upon sale of the product to another purchaser, plus any costs incurred by Siddons-Martin to conduct such sale.

Acceptance: In an effort to ensure the above stated terms and conditions are understood and adhered to, Siddons-Martin Emergency Group, LLC requires an authorized individual from the purchasing organization sign and date this proposal and include it with any purchase order. Upon signing of this proposal, the terms and conditions stated herein will be considered binding and accepted by the Customer. The terms and acceptance of this proposal will be governed by the laws of the state of Texas. No additional terms or conditions will be binding upon Siddons-Martin Emergency Group, LLC unless agreed to in writing and signed by a duly authorized officer of Siddons-Martin Emergency Group, LLC.

Sincerely,



William Topf

I, _____, the authorized representative of HUNTSVILLE FIRE DEPARTMENT, agree to purchase the proposed and agree to the terms of this proposal and the specifications attached hereto.

Signature & Date



CITY COUNCIL AGENDA

10/17/2023

Agenda Item Number: 1.i.

Agenda Item: Consider authorizing the City Manager to enter into an agreement with LJA Engineering for professional engineering services for the CIP FY23-24 Miscellaneous Drainage Project.

Initiating Department/Presenter: Engineering

Presenter:

Kathlie Jeng-Bulloch, City Engineer

Recommended Motion: Move to authorize the City Manager to enter into an agreement with LJA Engineering for professional engineering services to include the Proposed Drainage Analysis and Preliminary Engineering Report (PER) for CIP FY 23-24 Miscellaneous Drainage Project in the amount of \$156,840.00.

Strategic Initiative: Goal #4, Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Discussion:

Discussion:

The Woods at Elkin's Lake Subdivision is a proposed residential development on 32 acres consisting of 57 residential lots for townhomes and single-family residences.

Upon review of the submitted plans, concerns about stormwater drainage were noted. The existing drainage infrastructure in the vicinity (originally constructed in the 1970's outside the City Limits) is not of sufficient capacity to handle the existing conditions. Various pipes, inlets, and other drainage structures must be upgraded in order to meet current storm water design standards. The Engineer of Record of the Woods at the Elkins Lake, provided preliminary estimated cost (approximately \$550,000) for all of the improvements including preliminary plan for rehabbing and upsizing the drainage system in the vicinity. His estimated cost is based on the existing pipe's location and length per the City's GIS system and replacing pipes at the existing locations. This item was brought to the City Council on August 15, 2023, for staff to prepare a budget amendment and to identify potential sources of funding.

The staff field verified the existing three drainage systems identified and found:

- System 1 –
 - 1-1 Green Briar Dr. - Edge of the existing 24" storm pipe is 1.9' from the building foundation.
 - 1-2 Cherry Hills Dr. – Edge of the existing 24" storm pipe is 1.7' from the

building foundation.

- System 2 -
 - 2-1 Green Briar Dr. - Edge of the existing 24” storm pipe is 1.5’ from the building foundation.
- System 3 –
 - Prairie Branch - There is severe erosion and lack of vertical support of pipes showing signs that this segment of storm sewer will eventually collapse. (See detail in attached Presentation)

After the field verification, staff does not believe those existing drainage systems can be upsized or rehabbed at the same location due to the clearances between the existing pipes and houses. The existing three systems might not be ideal locations for the proposed systems.

A complete drainage analysis of three storm sewer systems will need to be conducted prior to the final design of the drainage system in this area. The drainage analysis will consider offsite sheet flow that enters the existing drainage system in addition to the flow from the proposed subdivision development.

The cost for the Proposed Drainage Analysis and Preliminary Engineering Report (PER) is \$156,840.00. The detailed tasks are summarized in the attached proposal.

Previous Council Action: The City Council approved for staff to prepare budget amendment and identify potential sources of funding on August 15, 2023.

The City Council approved the CIP Budget with an amount of \$250,000.00 in FY 2023-2024 for the Miscellaneous Drainage Project.

Financial Implications: Item is budgeted in the amount of \$250,000.00

Approvals:

Associated Information:

1. Elkins Lake - Storm Sewer Drainage Analysis
2. Presentation to the Finance Committee 10 3 2023 Woods at Elkins Lake 10 17 2023

October 6, 2023

PROPOSAL

Dr. Kathlie S. Jeng-Bulloch, P.E., D.WRE, CFM
City Engineer
City of Huntsville
Huntsville, Texas 77340

Re: City of Huntsville
Elkins Lake Storm Sewer Drainage Analysis
LJA Proposal No. 23-22217

Dear Dr. Jeng-Bulloch:

This proposal is made pursuant to the terms and conditions of the Professional Services Agreement (PSA) entered November 3, 2022, by and between LJA Engineering, Inc. (LJA) and City of Huntsville (City). LJA submits this proposal for the drainage analysis for three storm sewer systems in the Elkins Lake Subdivision (subdivision) that require improvements to accommodate future development adjacent to the subdivision. On October 2, 2023, the City requested that LJA provide a proposal for a drainage analysis with alternatives for improving the conveyance of three existing storm sewer systems in the subdivision. A future development adjacent to the subdivision is seeking a permit from the City to connect to the existing storm sewer in the subdivision. It is known that the existing three storm sewer systems affected by future development does not have the capacity to meet minimum City criteria. The City has requested that LJA perform an analysis with the goal of improving the storm sewer system via increasing pipe sizes and inlets.

LJA conducted a field reconnaissance with City staff on September 27, 2023 of the three storm sewer systems. The following was observed:

Storm Drain System No. 1

This storm system begins at the Cherry Hills Drive u-shaped road, south of Elkins Lake, continues northwest crossing Cherry Hills Drive into side lot easements which then crosses Quail Hollow Drive, continues northwest on Quail Hollow Drive, crosses Green Briar Drive into a side lot easement and outfalls into Elkins Lake.

Approximately two segments of the storm sewer system are in easements between two residential lots (one segment being the outfall to Elkins Lake). The existing residential structures on the lots are too close to the property line, which makes the removal and replacement of the storm sewer system not viable without potentially impacting the foundation of the existing structures.

Storm Drain System No. 2

This storm system begins at Wellington Drive and Green Briar Drive and flows west via side lot easements and discharges into Elkins Lake.

One segment of the storm sewer system is in an easement between two properties. Both properties have residential structures that are too close to the property line, which makes the removal and replacement of the storm sewer system not viable without potentially impacting the foundation of the existing structures.

Storm Drain System No. 3

This storm sewer system is located south of Storm Drain System No. 2 and is located along Green Briar Drive and River Oak Drive intersection. The storm sewer then flows west via side lot easements and discharges into Prairie Branch.

The existing storm sewer system has experienced catastrophic failure in several areas within lot easements, prior to discharging into Prairie Branch. A portion of the storm sewer system is being held by earth at two points, with a long segment unsupported, showing signs that this segment of storm sewer will eventually collapse.

Proposed Drainage Analysis

As part of the Proposed Drainage Analysis, a complete drainage analysis will be conducted of three storm sewer systems. The drainage analysis will consider offsite sheet flow that enters the existing system in addition to the flow from the proposed development. It is our understanding that the flow from the proposed development was not originally considered when sizing the system. Although the proposed development will detain a portion of their proposed flows via restricting flows to a pre-developed rate, the existing system will be undersized to receive these pre-developed flows.

LJA proposes to conduct an XPSWMM 1D/2D integrated model for the hydraulic analysis. The purpose of using a 1D/2D integrated approach is to be able to observe both the 1D (pipes) and 2D (surface) interact and quantify the potential impacts of future development and to find the best solution for storm sewer improvements in the subdivision and size the inlets to take in the flow. For the hydrologic analysis, HEC-HMS will be used for the direct applied flow method to generate hydrographs to insert into the hydraulic model. LJA will delineate drainage areas to the manhole level. The following is our process to conduct this drainage analysis.

1. Create hydrographs of the subdivided drainage areas for the existing and proposed conditions using HEC-HMS to input into the hydraulic model.
 - Iterations will need to be conducted in the HEC-HMS model to match the peak flow rate calculated via the rational method.
2. An existing conditions model will not be created as part of this and we will assume the existing system does not meet current City of Huntsville criteria, therefore, a baseline analysis will not be part of this effort. For Storm Drain System No. 1, we may interconnect another existing system not part of this scope as an alternative, and our intent will be to model a large drainage area for this system to insert into our interconnected system. We will also model a few short segments of the existing system to ensure we have no impacts on the existing system.
3. Prepare a proposed conditions model on XPSWMM including taking in drainage from the new development.
 - It is LJA's understanding that portions of the existing storm sewer system are located between parcels, which could potentially impact existing structures depending on the location of structure to the property line.
 - LJA will develop a maximum of three alternatives to ensure a best path forward.
 - i. The purpose of developing three alternatives is to find the most feasible route for the proposed storm sewer system moving forward. The existing location of the storm sewer system may not be an ideal location to remove and replace the storm sewer since there are existing structures nearby which may pose constructability challenges.
4. Determine if there are impacts to Prairie Branch and if mitigation will be required.

As part of this proposal, 3 separate exhibits are attached which provided further clarity on the

As part of the drainage analysis, LJA will also identify any potential utility conflicts, number of permanent and temporary easements that will be needed and prepare an opinion of probable cost for each alternative. The potential utility conflicts will be based on available data in the City's GIS website and efforts will not be made at this time to collect private utility data.

Topographic survey will not be collected for this effort and we will use LiDAR and data available on the City's GIS website to model the storm sewer systems.

The final deliverable will be a drainage report which documents the modeled alternatives, results, and provides a recommendation. The report will also include exhibits and an opinion of probable cost.

Cost of Scope

LJA proposes to do the mentioned tasks for a lump sum of \$156,840. A level of effort breakdown is attached to this scope.

Exclusions

This proposal does not include fees for final design, bid and construction phase services, topographic survey, boundary survey, metes and bounds, geotechnical investigation, or environmental services. Based on the outfall discharge of Storm Drain System No. 3, environmental permitting may be required. LJA is not aware if Prairie Branch is a jurisdictional stream, however, if it is a jurisdictional stream, coordination with the USACE may be required. A nationwide permit may be a viable solution, however, we will need to bring an environmental consultant on board to help us navigate this area. If the City chooses to move forward with final design, a scope will need to be developed for the aforementioned services.

We appreciate the opportunity to submit this proposal and continue looking forward to working with you on this project. If you have any questions, please call me at 713.953.5253.

Best Regards,



Isaac Muñiz, PE
Sr. Project Manager – Water Resources

Accepted By City of Huntsville

By: _____

Name: _____

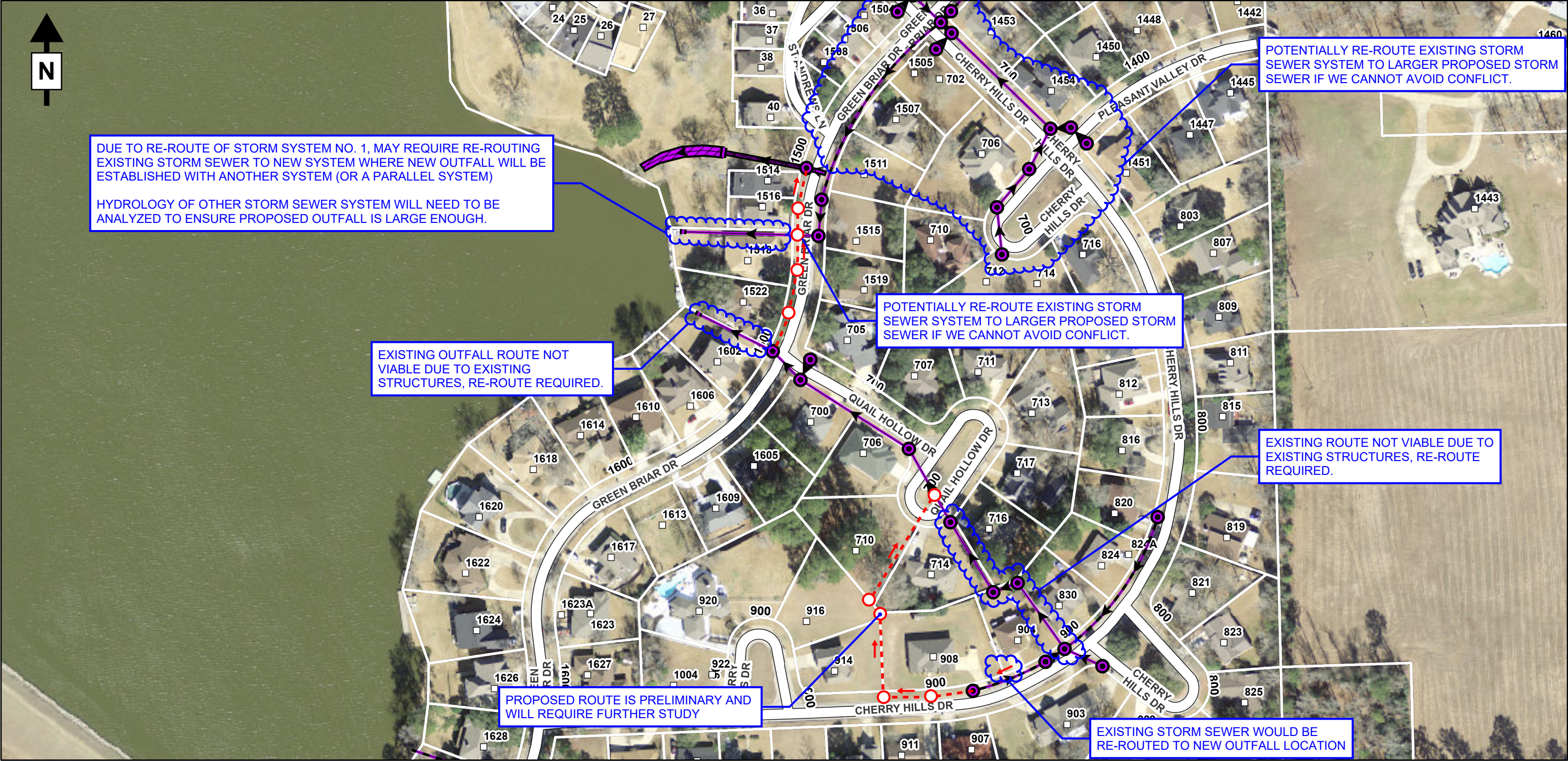
Title: _____

Attachments: LJA LOE
Elkins Lake – Storm System 1 Exhibit
Elkins Lake – Storm System 2 Exhibit
Elkins Lake – Storm System 3 Exhibit

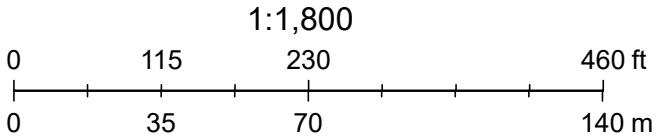
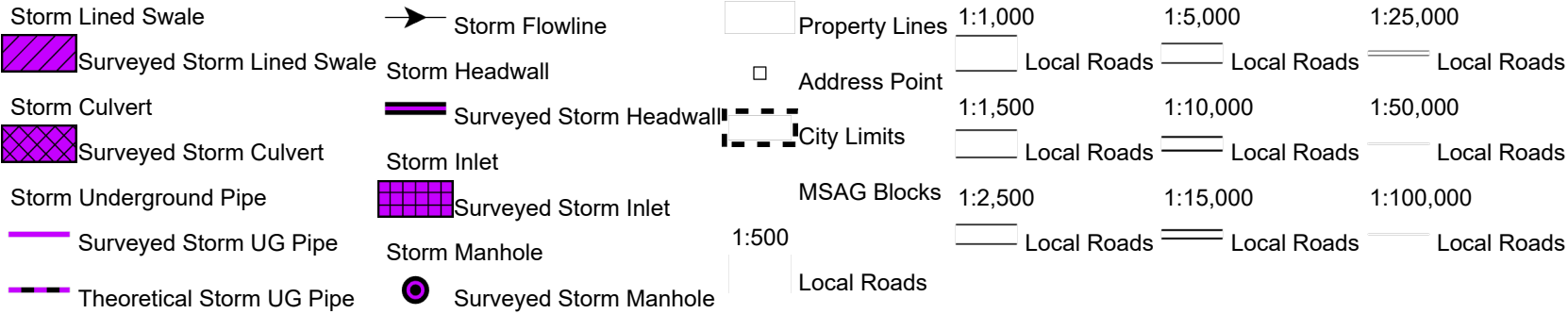
Date: _____

Task Descriptions			Labor (Hours)								
			Total	Dept Manager \$320.00	Sr Project Manager \$265.00	Sr. Engineer \$180.00	Project Engineer \$160.00	Graduate Engineer \$150.00	GIS Analyst \$155.00	Sr Designer \$165.00	Clerical Support \$120.00
		BASIC SERVICES - Design Phase									
		A. Drainage Analysis									
		0. Create Drainage Area Map at Manhole Level	64		4		20	40			
		1. Create hydrographs on HEC-HMS based on peak flow rational method drainage areas	88		8		20	60			
		2 Modify hydrographs as needed for proposed conditions model	188		8		60	120			
		3. Prepare proposed conditions XPSWMM model	128		8		40	80			
		4. Analyze potential additional detention needed	56		16		40				
		5. Explore alternative solutions for storm sewer (3 max)	196		16		60	120			
		6. Prepare cost estimate for each alternative	48		8		40				
		7. Prepare Report with Exhibits	164	24	12		40		40	40	8
		Subtotal Task A	932	24	80		320	420	40	40	8
		Fee	\$156,840.00	\$7,680.00	\$21,200.00		\$51,200.00	\$63,000.00	\$6,200.00	\$6,600.00	\$960.00

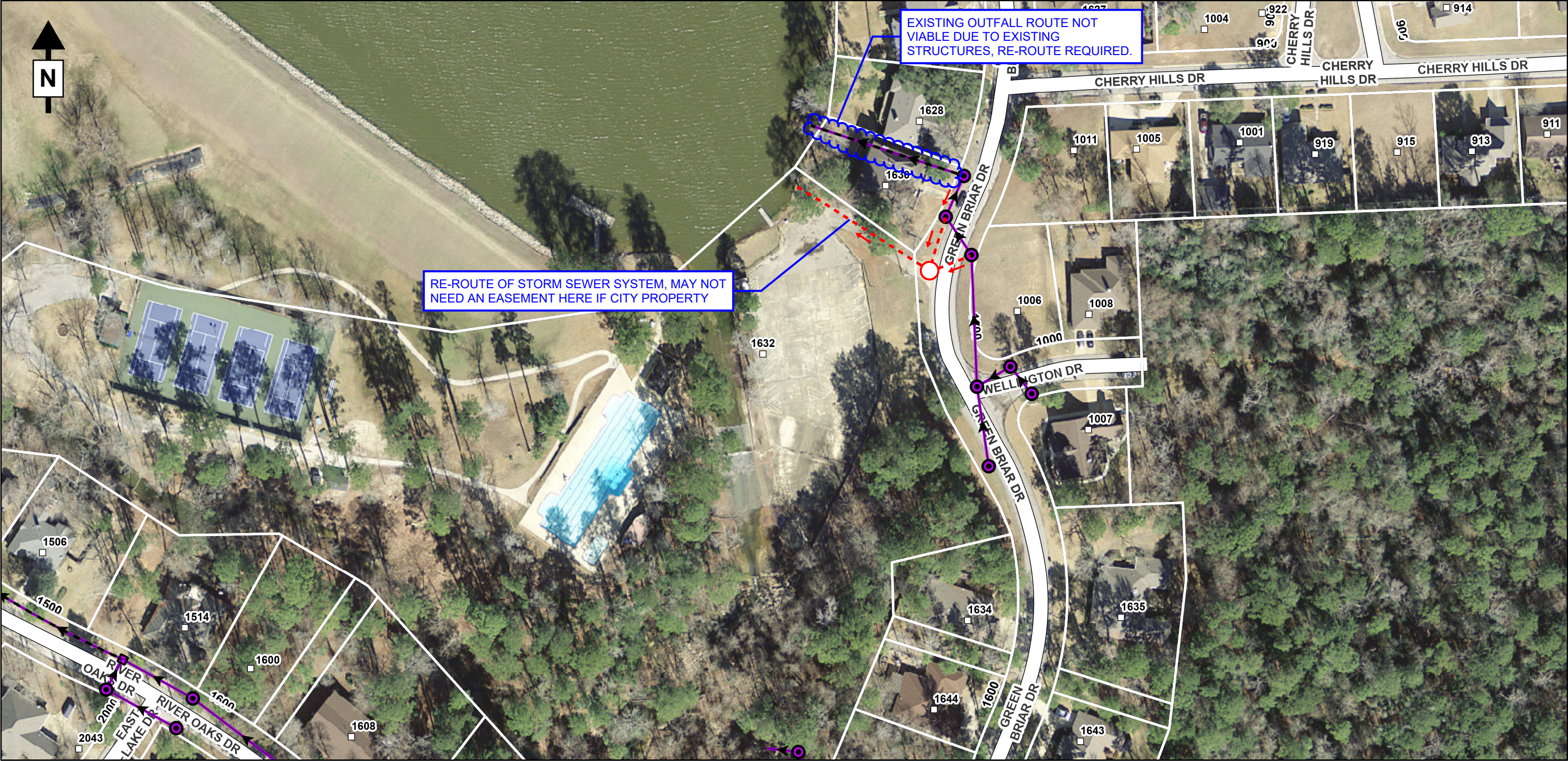
Elkins Lake - Storm System 1



10/4/2023, 3:41:43 PM



Elkins Lake - Storm System 2



10/4/2023, 5:46:52 PM

Storm Underground Pipe

— Surveyed Storm UG Pipe

— Theoretical Storm UG Pipe

→ Storm Flowline

Storm Inlet

— Surveyed Storm Inlet

Storm Manhole

● Surveyed Storm Manhole

— Property Lines

□ Address Point

--- City Limits

MSAG Blocks

1:500

Local Roads

1:1,000

Local Roads

1:1,500

Local Roads

1:2,500

Local Roads

1:5,000

Local Roads

1:10,000

Local Roads

1:15,000

Local Roads

1:25,000

Local Roads

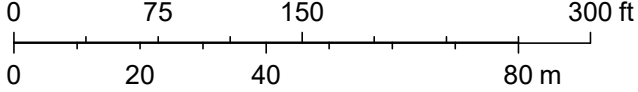
1:50,000

Local Roads

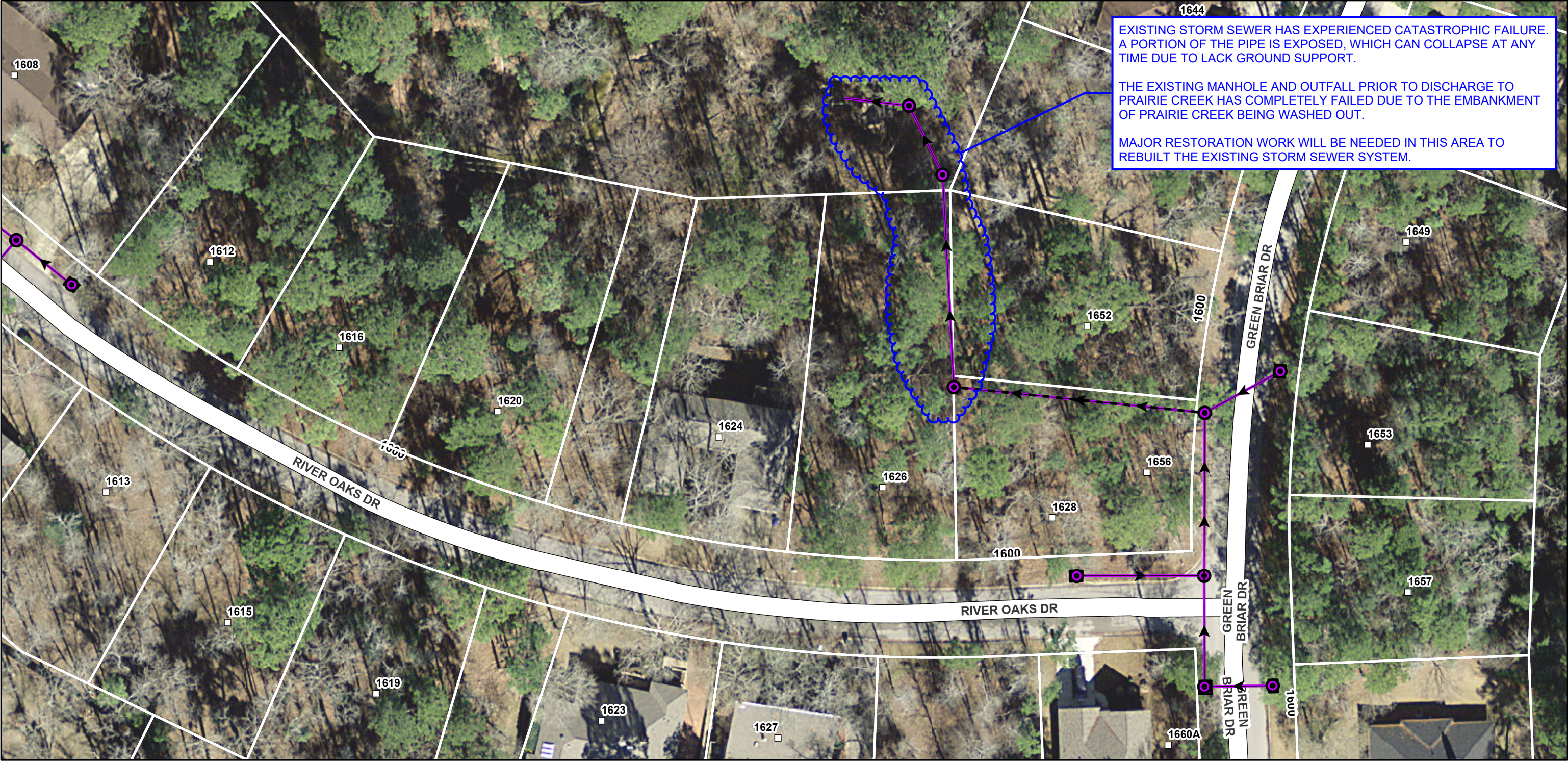
1:100,000

Local Roads

1:1,200



Elkins Lake - Storm System 3



10/4/2023, 6:26:21 PM

Storm Underground Pipe

— Surveied Storm UG Pipe

— Theoretical Storm UG Pipe

→ Storm Flowline

Storm Inlet

— Surveied Storm Inlet

Storm Manhole

— Surveied Storm Manhole

— Theoretical Storm Manhole

— Property Lines

□ Address Point

— City Limits

MSAG Blocks

1:500

— Local Roads

1:1,000

— Local Roads

1:1,500

— Local Roads

1:2,500

— Local Roads

1:5,000

— Local Roads

1:10,000

— Local Roads

1:15,000

— Local Roads

1:25,000

— Local Roads

1:50,000

— Local Roads

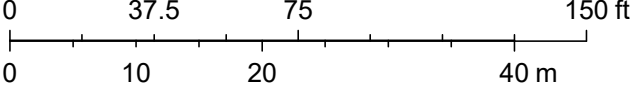
1:100,000

— Local Roads

1:100,000

— Local Roads

1:600



Isaac Muñiz, PE, Sr PM LJA Engineering



Offsite Drainage Woods at Elkins Lake

October 3, 2023

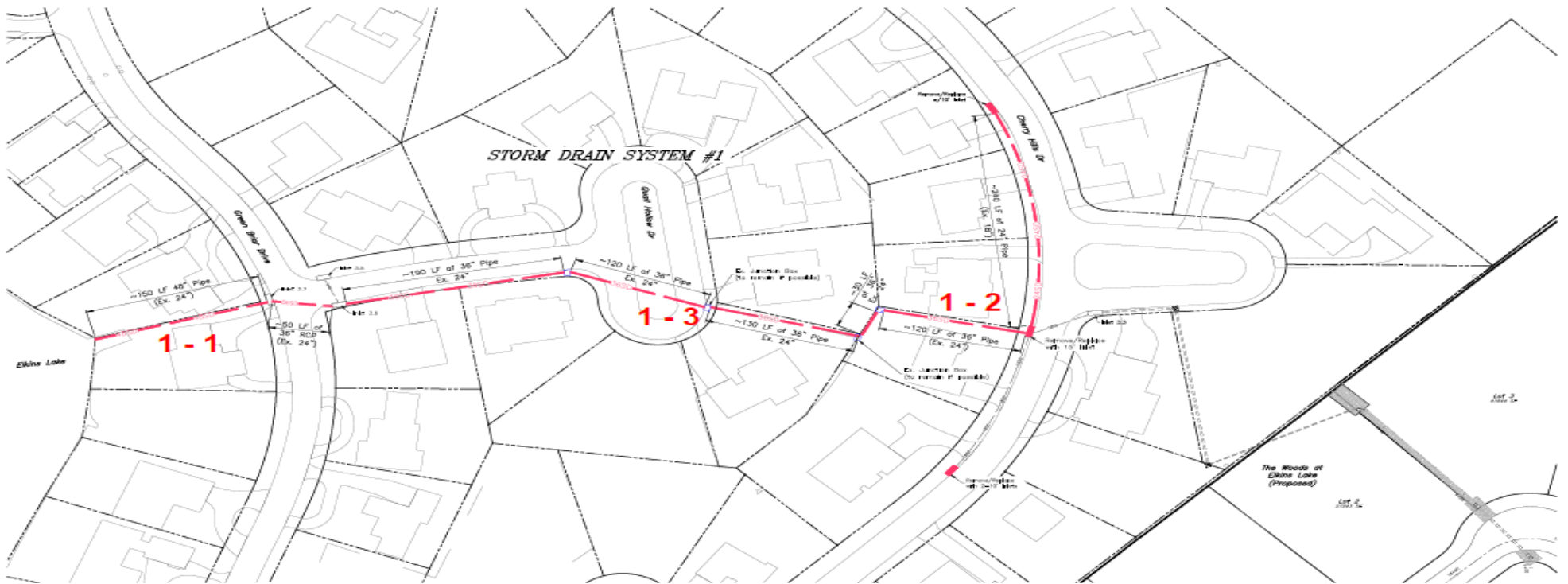
by

Dr. Kathlie S. Jeng-Bulloch, P.E., D.WRE, CFM

City Engineer



Jeff Robertson Plan and Estimated Cost



The Woods at Elkins Lake - Existing Drainage System #1
Reference is made to the
Engineer's Opinion of Probable Construction Costs
July 26, 2023

Item	Description	Quantity	Unit Price	Total
1	Storm Drain Pipe (36" RCP)	1,100	\$15.00	\$16,500.00
2	Storm Drain Manhole (12' dia)	1	\$10,000.00	\$10,000.00
3	Storm Drain Inlet (12' dia)	1	\$1,000.00	\$1,000.00
4	Storm Drain Outlet (12' dia)	1	\$1,000.00	\$1,000.00
5	Storm Drain Valve (12" dia)	1	\$1,000.00	\$1,000.00
6	Storm Drain Access (12' dia)	1	\$1,000.00	\$1,000.00
7	Storm Drain Repair (12' dia)	1	\$1,000.00	\$1,000.00
8	Storm Drain Replacement (12' dia)	1	\$1,000.00	\$1,000.00
9	Storm Drain Installation (12' dia)	1	\$1,000.00	\$1,000.00
10	Storm Drain Maintenance (12' dia)	1	\$1,000.00	\$1,000.00
11	Storm Drain Inspection (12' dia)	1	\$1,000.00	\$1,000.00
12	Storm Drain Testing (12' dia)	1	\$1,000.00	\$1,000.00
13	Storm Drain Cleaning (12' dia)	1	\$1,000.00	\$1,000.00
14	Storm Drain Repair (12' dia)	1	\$1,000.00	\$1,000.00
15	Storm Drain Replacement (12' dia)	1	\$1,000.00	\$1,000.00
16	Storm Drain Installation (12' dia)	1	\$1,000.00	\$1,000.00
17	Storm Drain Maintenance (12' dia)	1	\$1,000.00	\$1,000.00
18	Storm Drain Inspection (12' dia)	1	\$1,000.00	\$1,000.00
19	Storm Drain Testing (12' dia)	1	\$1,000.00	\$1,000.00
20	Storm Drain Cleaning (12' dia)	1	\$1,000.00	\$1,000.00
21	Storm Drain Repair (12' dia)	1	\$1,000.00	\$1,000.00
22	Storm Drain Replacement (12' dia)	1	\$1,000.00	\$1,000.00
23	Storm Drain Installation (12' dia)	1	\$1,000.00	\$1,000.00
24	Storm Drain Maintenance (12' dia)	1	\$1,000.00	\$1,000.00
25	Storm Drain Inspection (12' dia)	1	\$1,000.00	\$1,000.00
26	Storm Drain Testing (12' dia)	1	\$1,000.00	\$1,000.00
27	Storm Drain Cleaning (12' dia)	1	\$1,000.00	\$1,000.00
28	Storm Drain Repair (12' dia)	1	\$1,000.00	\$1,000.00
29	Storm Drain Replacement (12' dia)	1	\$1,000.00	\$1,000.00
30	Storm Drain Installation (12' dia)	1	\$1,000.00	\$1,000.00
31	Storm Drain Maintenance (12' dia)	1	\$1,000.00	\$1,000.00
32	Storm Drain Inspection (12' dia)	1	\$1,000.00	\$1,000.00
33	Storm Drain Testing (12' dia)	1	\$1,000.00	\$1,000.00
34	Storm Drain Cleaning (12' dia)	1	\$1,000.00	\$1,000.00
35	Storm Drain Repair (12' dia)	1	\$1,000.00	\$1,000.00
36	Storm Drain Replacement (12' dia)	1	\$1,000.00	\$1,000.00
37	Storm Drain Installation (12' dia)	1	\$1,000.00	\$1,000.00
38	Storm Drain Maintenance (12' dia)	1	\$1,000.00	\$1,000.00
39	Storm Drain Inspection (12' dia)	1	\$1,000.00	\$1,000.00
40	Storm Drain Testing (12' dia)	1	\$1,000.00	\$1,000.00
41	Storm Drain Cleaning (12' dia)	1	\$1,000.00	\$1,000.00
42	Storm Drain Repair (12' dia)	1	\$1,000.00	\$1,000.00
43	Storm Drain Replacement (12' dia)	1	\$1,000.00	\$1,000.00
44	Storm Drain Installation (12' dia)	1	\$1,000.00	\$1,000.00
45	Storm Drain Maintenance (12' dia)	1	\$1,000.00	\$1,000.00
46	Storm Drain Inspection (12' dia)	1	\$1,000.00	\$1,000.00
47	Storm Drain Testing (12' dia)	1	\$1,000.00	\$1,000.00
48	Storm Drain Cleaning (12' dia)	1	\$1,000.00	\$1,000.00
49	Storm Drain Repair (12' dia)	1	\$1,000.00	\$1,000.00
50	Storm Drain Replacement (12' dia)	1	\$1,000.00	\$1,000.00
51	Storm Drain Installation (12' dia)	1	\$1,000.00	\$1,000.00
52	Storm Drain Maintenance (12' dia)	1	\$1,000.00	\$1,000.00
53	Storm Drain Inspection (12' dia)	1	\$1,000.00	\$1,000.00
54	Storm Drain Testing (12' dia)	1	\$1,000.00	\$1,000.00
55	Storm Drain Cleaning (12' dia)	1	\$1,000.00	\$1,000.00
56	Storm Drain Repair (12' dia)	1	\$1,000.00	\$1,000.00
57	Storm Drain Replacement (12' dia)	1	\$1,000.00	\$1,000.00
58	Storm Drain Installation (12' dia)	1	\$1,000.00	\$1,000.00
59	Storm Drain Maintenance (12' dia)	1	\$1,000.00	\$1,000.00
60	Storm Drain Inspection (12' dia)	1	\$1,000.00	\$1,000.00
61	Storm Drain Testing (12' dia)	1	\$1,000.00	\$1,000.00
62	Storm Drain Cleaning (12' dia)	1	\$1,000.00	\$1,000.00
63	Storm Drain Repair (12' dia)	1	\$1,000.00	\$1,000.00
64	Storm Drain Replacement (12' dia)	1	\$1,000.00	\$1,000.00
65	Storm Drain Installation (12' dia)	1	\$1,000.00	\$1,000.00
66	Storm Drain Maintenance (12' dia)	1	\$1,000.00	\$1,000.00
67	Storm Drain Inspection (12' dia)	1	\$1,000.00	\$1,000.00
68	Storm Drain Testing (12' dia)	1	\$1,000.00	\$1,000.00
69	Storm Drain Cleaning (12' dia)	1	\$1,000.00	\$1,000.00
70	Storm Drain Repair (12' dia)	1	\$1,000.00	\$1,000.00
71	Storm Drain Replacement (12' dia)	1	\$1,000.00	\$1,000.00
72	Storm Drain Installation (12' dia)	1	\$1,000.00	\$1,000.00
73	Storm Drain Maintenance (12' dia)	1	\$1,000.00	\$1,000.00
74	Storm Drain Inspection (12' dia)	1	\$1,000.00	\$1,000.00
75	Storm Drain Testing (12' dia)	1	\$1,000.00	\$1,000.00
76	Storm Drain Cleaning (12' dia)	1	\$1,000.00	\$1,000.00
77	Storm Drain Repair (12' dia)	1	\$1,000.00	\$1,000.00
78	Storm Drain Replacement (12' dia)	1	\$1,000.00	\$1,000.00
79	Storm Drain Installation (12' dia)	1	\$1,000.00	\$1,000.00
80	Storm Drain Maintenance (12' dia)	1	\$1,000.00	\$1,000.00
81	Storm Drain Inspection (12' dia)	1	\$1,000.00	\$1,000.00
82	Storm Drain Testing (12' dia)	1	\$1,000.00	\$1,000.00
83	Storm Drain Cleaning (12' dia)	1	\$1,000.00	\$1,000.00
84	Storm Drain Repair (12' dia)	1	\$1,000.00	\$1,000.00
85	Storm Drain Replacement (12' dia)	1	\$1,000.00	\$1,000.00
86	Storm Drain Installation (12' dia)	1	\$1,000.00	\$1,000.00
87	Storm Drain Maintenance (12' dia)	1	\$1,000.00	\$1,000.00
88	Storm Drain Inspection (12' dia)	1	\$1,000.00	\$1,000.00
89	Storm Drain Testing (12' dia)	1	\$1,000.00	\$1,000.00
90	Storm Drain Cleaning (12' dia)	1	\$1,000.00	\$1,000.00
91	Storm Drain Repair (12' dia)	1	\$1,000.00	\$1,000.00
92	Storm Drain Replacement (12' dia)	1	\$1,000.00	\$1,000.00
93	Storm Drain Installation (12' dia)	1	\$1,000.00	\$1,000.00
94	Storm Drain Maintenance (12' dia)	1	\$1,000.00	\$1,000.00
95	Storm Drain Inspection (12' dia)	1	\$1,000.00	\$1,000.00
96	Storm Drain Testing (12' dia)	1	\$1,000.00	\$1,000.00
97	Storm Drain Cleaning (12' dia)	1	\$1,000.00	\$1,000.00
98	Storm Drain Repair (12' dia)	1	\$1,000.00	\$1,000.00
99	Storm Drain Replacement (12' dia)	1	\$1,000.00	\$1,000.00
100	Storm Drain Installation (12' dia)	1	\$1,000.00	\$1,000.00

- General Notes:
1. This plan is intended for informational purposes only and not for construction.
 2. Existing data has been furnished from City of Huntsville GIS Data. All data to be marked on survey as part of construction documents for this work.
 3. City of Huntsville Engineering Department - 1000 West - Design Storm Frequency has been used to determine required size for stormwater.
- Legend:
- Storm Drain Pipe to be Replaced
 - Storm Drain Inlet to be Replaced



STORM DRAIN REHAB
Elkins Lake
Subdivision
HUNTSVILLE, WALKER COUNTY, TEXAS
JULY 2023
Scale: 1" = 40'
Prepared by: Jeff Robertson, P.E.
1000 West - Suite 100
Huntsville, Texas 77340
Phone: 832-2000
Fax: 832-2000
Email: jrobertson@jeffrobertson.com



Jeff Robertson

Plan and Estimated Cost

The Woods at Elkins Lake – Existing Drainage System #1

MBESI PROJ #: 1048-0033

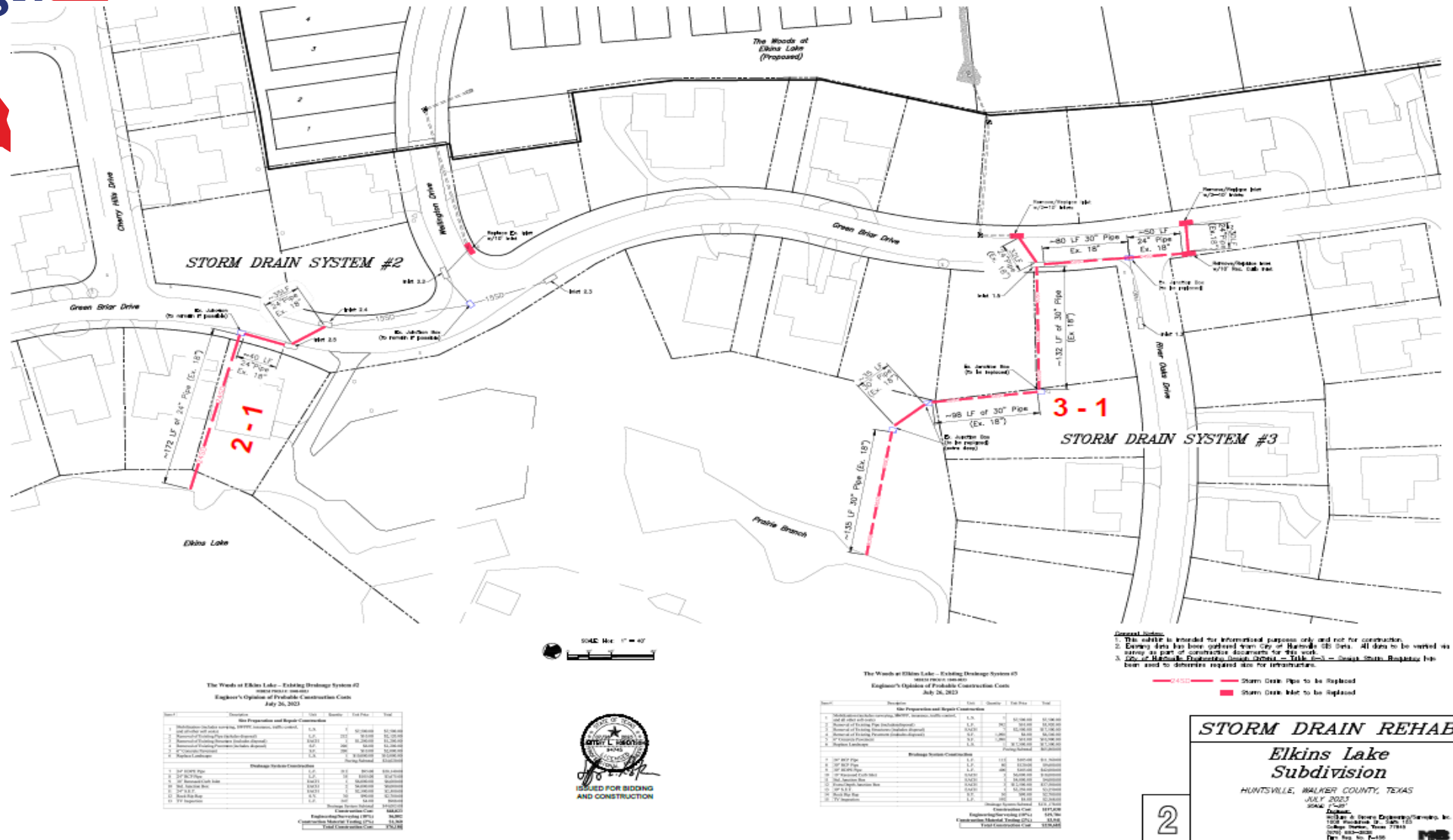
Engineer's Opinion of Probable Construction Costs

July 26, 2023

Item #	Description	Unit	Quantity	Unit Price	Total
Site Preparation and Repair Construction					
1	Mobilization (includes surveying, SWPPP, insurance, traffic control, and all other soft costs)	L.S.	1	\$7,500.00	\$7,500.00
2	Removal of Existing Pipe (includes disposal)	L.F.	1,030	\$10.00	\$10,300.00
3	Removal of Existing Structures (includes disposal)	EACH	3	\$1,200.00	\$3,600.00
4	Removal of Existing Pavement (includes disposal)	S.F.	990	\$6.00	\$5,940.00
5	6" Concrete Pavement	S.F.	990	\$10.00	\$9,900.00
6	Replace Landscape	L.S.	1	\$25,000.00	\$25,000.00
Paving Subtotal					\$62,240.00
Drainage System Construction					
7	24" HDPE Pipe	L.F.	240	\$95.00	\$22,800.00
8	36" HDPE Pipe	L.F.	470	\$120.00	\$56,400.00
9	36" RCP Pipe	L.F.	150	\$135.00	\$20,250.00
10	48" RCP Pipe	EACH	150	\$175.00	\$26,250.00
11	10' Recessed Curb Inlet	EACH	2	\$6,000.00	\$12,000.00
12	Std. Junction Box	EACH	4	\$4,000.00	\$16,000.00
13	48" S.E.T.	EACH	1	\$4,500.00	\$4,500.00
14	Rock Rip Rap	S.Y.	30	\$90.00	\$2,700.00
15	TV Inspection	L.F.	1,010	\$4.00	\$4,040.00
Drainage System Subtotal					\$164,940.00
Construction Cost					\$227,180
Engineering/Surveying (10%)					\$22,718
Construction Material Testing (2%)					\$4,544
Total Construction Cost					\$254,442



Jeff Robertson Plan and Estimated Cost





Jeff Robertson

Plan and Estimated Cost

The Woods at Elkins Lake – Existing Drainage System #2

MBESI PROJ #: 1048-0033

Engineer's Opinion of Probable Construction Costs

July 26, 2023

Item #	Description	Unit	Quantity	Unit Price	Total
Site Preparation and Repair Construction					
1	Mobilization (includes surveying, SWPPP, insurance, traffic control, and all other soft costs)	L.S.	1	\$7,500.00	\$7,500.00
2	Removal of Existing Pipe (includes disposal)	L.F.	212	\$10.00	\$2,120.00
3	Removal of Existing Structures (includes disposal)	EACH	1	\$1,200.00	\$1,200.00
4	Removal of Existing Pavement (includes disposal)	S.F.	200	\$6.00	\$1,200.00
5	6" Concrete Pavement	S.F.	200	\$10.00	\$2,000.00
6	Replace Landscape	L.S.	1	\$10,000.00	\$10,000.00
Paving Subtotal					\$24,020.00
Drainage System Construction					
7	24" HDPE Pipe	L.F.	212	\$95.00	\$20,140.00
8	24" RCP Pipe	L.F.	35	\$105.00	\$3,675.00
9	10' Recessed Curb Inlet	EACH	1	\$6,000.00	\$6,000.00
10	Std. Junction Box	EACH	2	\$4,000.00	\$8,000.00
11	24" S.E.T.	EACH	1	\$2,500.00	\$2,500.00
12	Rock Rip Rap	S.Y.	30	\$90.00	\$2,700.00
13	TV Inspection	L.F.	247	\$4.00	\$988.00
Drainage System Subtotal					\$44,003.00
Construction Cost					\$68,023
Engineering/Surveying (10%)					\$6,802
Construction Material Testing (2%)					\$1,360
Total Construction Cost					\$76,186



Jeff Robertson

Plan and Estimated Cost

The Woods at Elkins Lake – Existing Drainage System #3

MBESI PROJ #: 1048-0033

Engineer's Opinion of Probable Construction Costs

July 26, 2023

Item #	Description	Unit	Quantity	Unit Price	Total
Site Preparation and Repair Construction					
1	Mobilization (includes surveying, SWPPP, insurance, traffic control, and all other soft costs)	L.S.	1	\$7,500.00	\$7,500.00
2	Removal of Existing Pipe (includes disposal)	L.F.	592	\$10.00	\$5,920.00
3	Removal of Existing Structures (includes disposal)	EACH	7	\$2,500.00	\$17,500.00
4	Removal of Existing Pavement (includes disposal)	S.F.	1,090	\$6.00	\$6,540.00
5	6" Concrete Pavement	S.F.	1,090	\$10.00	\$10,900.00
6	Replace Landscape	L.S.	1	\$17,500.00	\$17,500.00
Paving Subtotal					\$65,860.00
Drainage System Construction					
7	24" RCP Pipe	L.F.	112	\$105.00	\$11,760.00
8	30" RCP Pipe	L.F.	80	\$120.00	\$9,600.00
9	30" HDPE Pipe	L.F.	400	\$105.00	\$42,000.00
10	10' Recessed Curb Inlet	EACH	3	\$6,000.00	\$18,000.00
11	Std. Junction Box	EACH	1	\$4,000.00	\$4,000.00
12	Extra Depth Junction Box	EACH	3	\$12,500.00	\$37,500.00
13	30" S.E.T.	EACH	1	\$3,250.00	\$3,250.00
14	Rock Rip Rap	S.Y.	30	\$90.00	\$2,700.00
15	TV Inspection	L.F.	592	\$4.00	\$2,368.00
Drainage System Subtotal					\$131,178.00
Construction Cost					\$197,038
Engineering/Surveying (10%)					\$19,704
Construction Material Testing (2%)					\$3,941
Total Construction Cost					\$220,683



Area 1-1

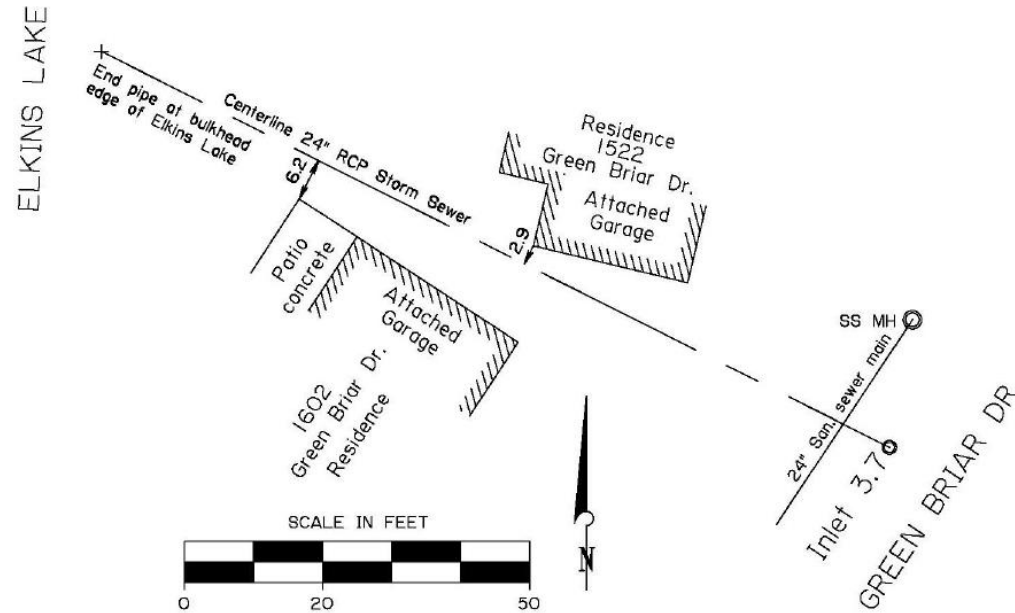


24" SS Main and Other Large Pipe Pass Through Storm Junction Box/Inlet # 3.7





Area 1-1



NW side of Green Briar Dr & Qualil Hollow Dr
2.9' & 6.2' from Centerline of 24" to Building Foundations.



Area 1-2



830 and 904 Cherry Hills Drive

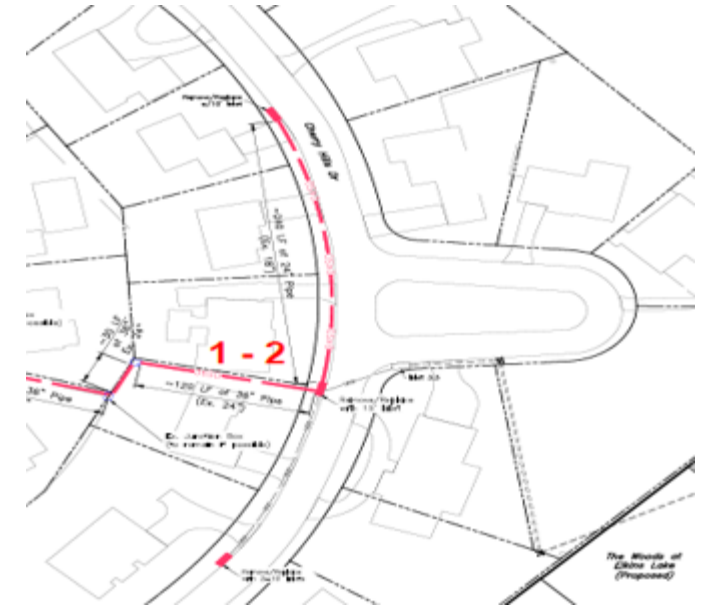
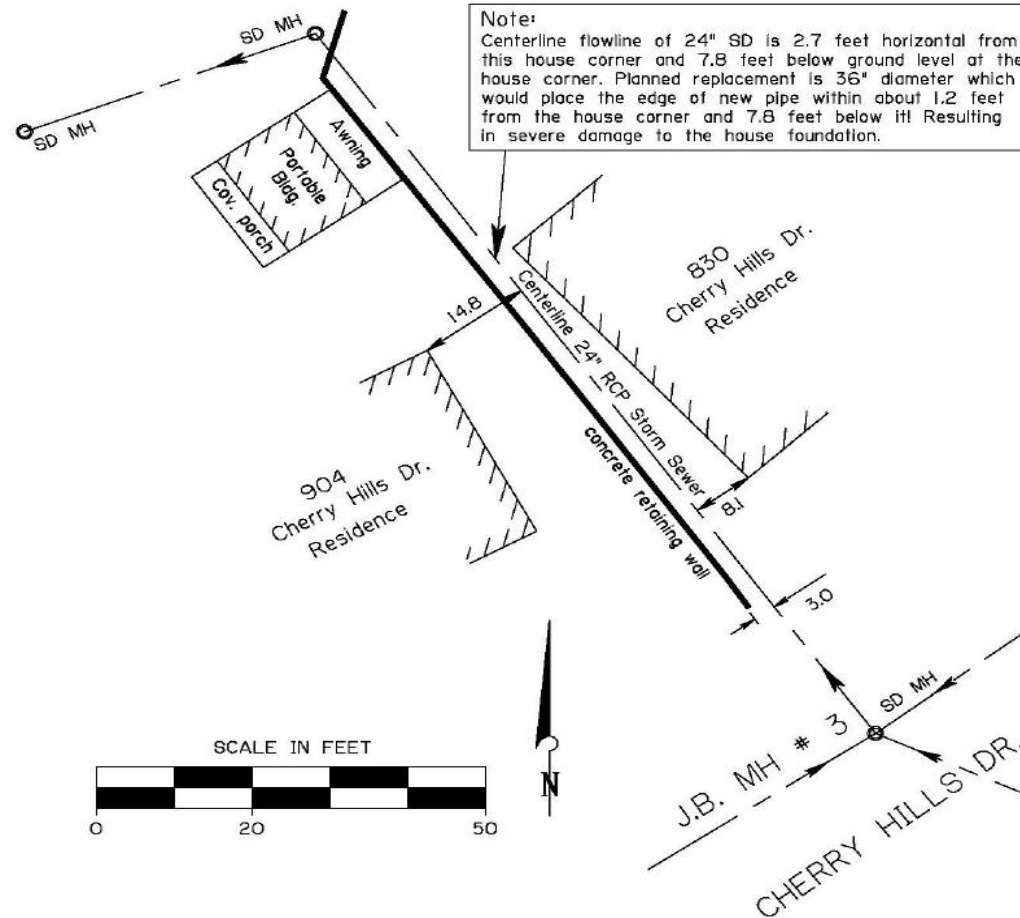


Retaining Wall runs between 830 Cherry Hill Dr.
And Retaining Wall.



Area 1-2

Survey of existing 24" dia. RCP storm sewer and adjacent structures



Centerline of 24" Storm
2.7' Horizontal from the House Corner
7.8' below Ground Level of the House Corner
Proposed 36" will be Even Closer to the House
And the Existing Retaining Wall



Page 47 of 73



Area 2-1



1628 and 1630 Green Briar Dr.
Large Southern Magnolia tree on the top of 24" CMP





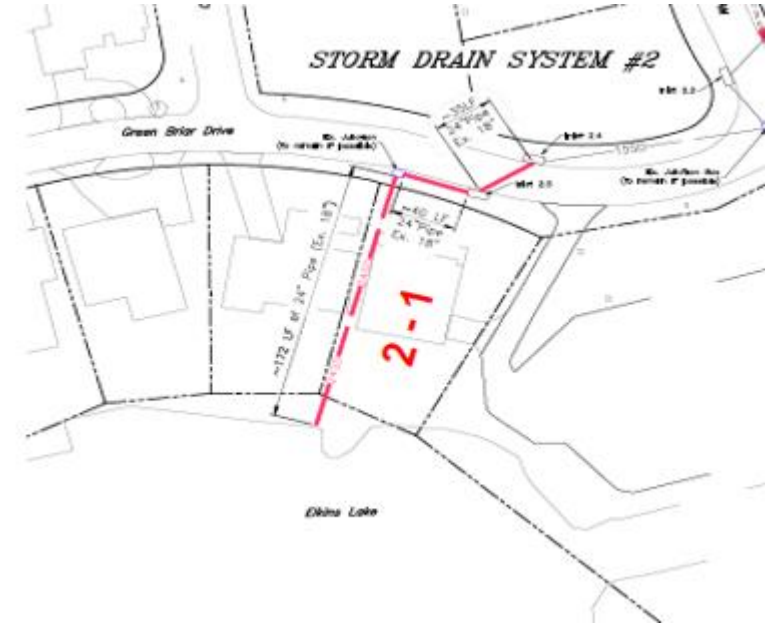
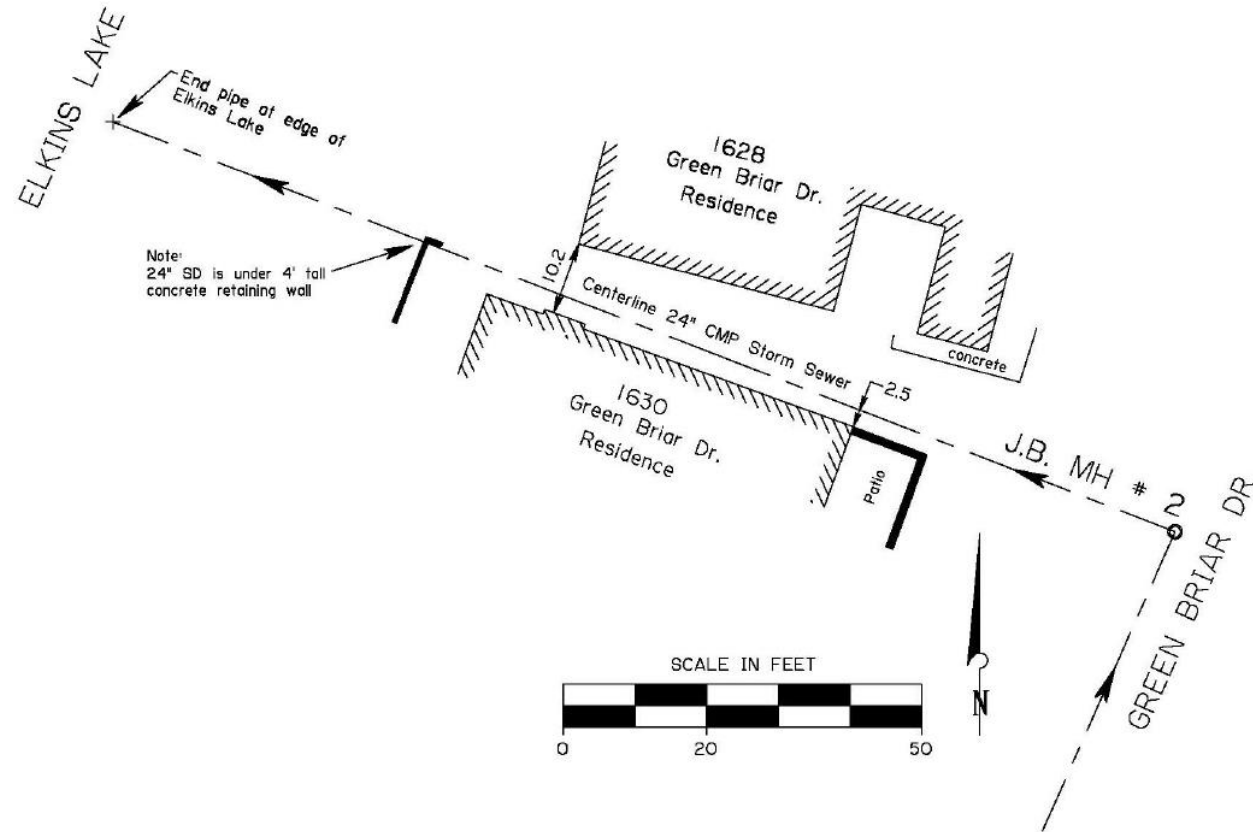
Area 2-1



1628 and 1630 Green Briar Dr.
Underground Electric Service,
Multi-level retaining structures on 1630 Green Briar,
Top half of the pipe is rusted almost non-existent.



Area 2-1



Centerline 24" Storm is 2.5' from 1630 Green Briar House



Area 3-1



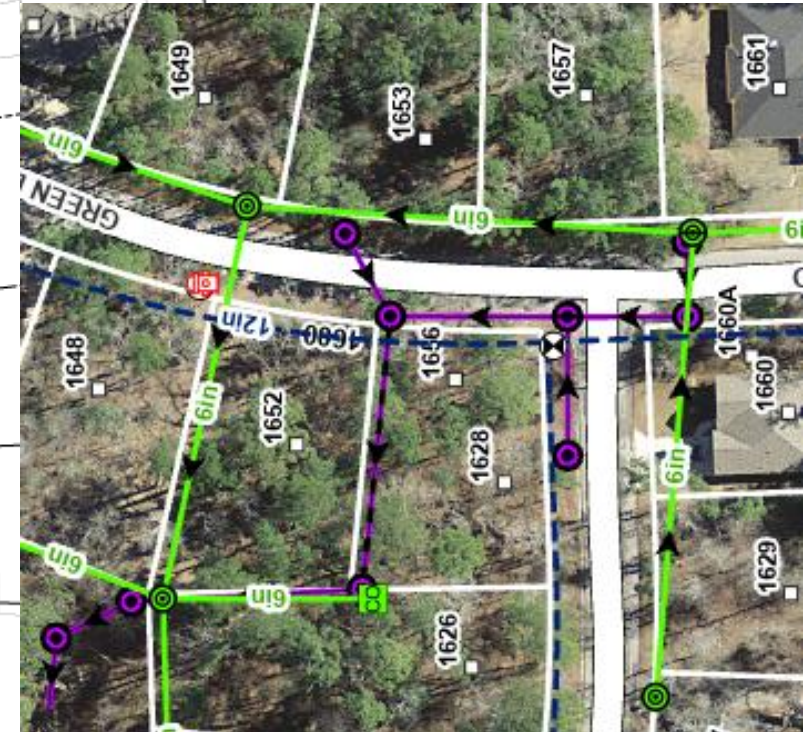
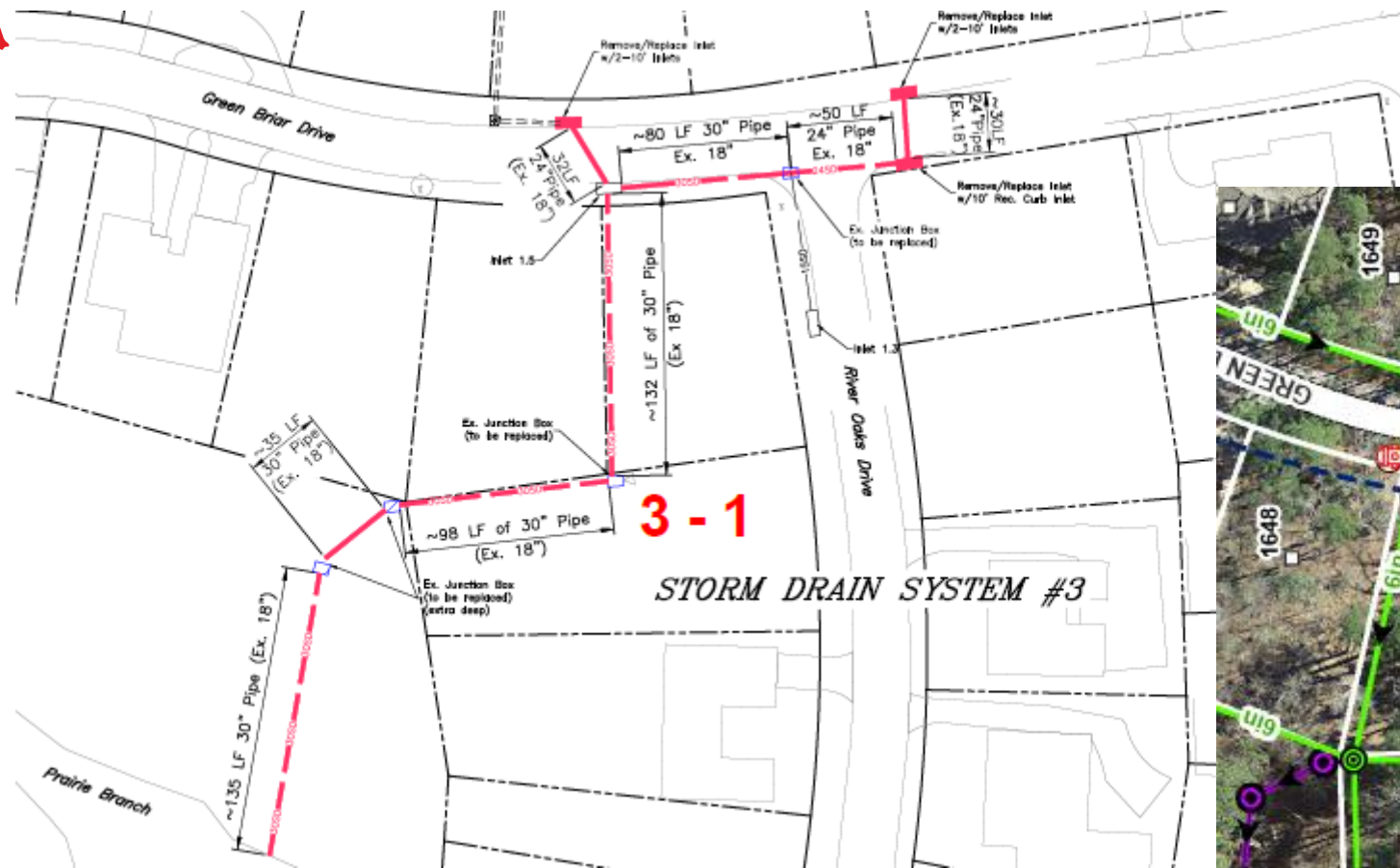
MH #8 near Back Common Corner of 1652 and 1656 Green Briar Dr. 18" near property line, with 10' Utility Easement. Other Utilities Lines near it.



Storm Water Breach in Line due to Severe Erosion, And Lack of Vertical Support.



Area 3-1





Area 3-1





CITY COUNCIL AGENDA

10/17/2023

Agenda Item Number: 1.j.

Agenda Item: Consider authorizing the City Manager to enter into an agreement for the purchase of safety work boots.

Initiating Department/Presenter: City Manager

Presenter:

Sam Masiel, Assistant City Manager

Recommended Motion: Authorize the City Manager to enter into an agreement for the purchase of safety work boots.

Strategic Initiative: Goal #6: Finance - Provide a sustainable, efficient and fiscally sound government through conservative fiscal practices and resource management.

Discussion: The City provides work boots for all employees that spend time out in the field. This is a steel toe boot with slip resistant tread. Employees that participate in this program are required to sign a boot slip voucher that deducts the amount of the boots from their paycheck. The two vendors that bid on this item were Cavender's and Boot Barn. The awarded 3-year contract with the local Cavender's is in the amount of \$66,000, (\$22,000 per year), which is a budgeted item for the Risk Management department.

This contract shall be effective for a period of one (1) year from the date of purchase order on or around November 1, 2023 – October 31, 2024. The City may request a two (2) year option to renew. First renewal November 1, 2024 – October 31, 2025, and second renewal November 1, 2025 – October 31, 2026. This option to extend is contingent on budget availability and City Council approval and set to expire October 31, 2026. However, should the budget not be approved, the contract will terminate effective September 30 of each year.

Previous Council Action:

Financial Implications: Budget Item 101-150-52031 in the amount of \$22,000.

Approvals:

Associated Information:

1. Bid Tab - Bid NO. 23-61 Safety Work Boots

Bid Tabulation**Project Name: Bid NO. 23-61 Safety Work Boots****Location: 1220 11th Street Huntsville, TX 77340****Date: October 5, 2023 Time: 3:00 PM**

Cavender's						
Line Item	Brand Name	Model Number	Available in store (Yes/No)	MSRP Price	MSRP % Discount	Price after MSRP Discount / Final Price
1	Justin Boot	JUSE4684 (Steel Toe)	Yes	\$ 144.99	\$20 off MSRP in Store	\$ 124.99
2	Justin Boot	JUSE4682 (Steel Toe)	Yes	\$ 144.99	\$20 off MSRP in Store	\$ 124.99
3	Twisted X	XMHKBW01 (Non-Steel)	Yes	\$ 174.99	\$20 off MSRP in Store	\$ 154.99
4	Justin Boot	JUSE4681 (Non-Steel Toe)	Yes	\$ 134.99	\$20 off MSRP in Store	\$ 114.99
5	Justin Boot	JUSE4683 (Non-Steel Toe)	Yes	\$ 134.99	\$20 off MSRP in Store	\$ 114.99
6	Ariat Boot	AR006961 (Steel Toe)	Yes	\$ 209.99	\$20 off MSRP in Store	\$ 189.99
7	Ariat Boot	AR1005888 (Non-Steel Toe)	Yes	\$ 199.99	\$20 off MSRP in Store	\$ 179.99
8	Ariat Boot	AR0010148 (Non-Steel Toe) ANY	Yes	\$ 169.99	\$20 off MSRP in Store	\$ 149.99
9	All Other Regular Price Boots	ANY	Yes	ANY	10% off MSRP in Store	
10	Mink Oil	MF3986	Yes	\$ 6.00	10% off MSRP in Store	\$ 5.40

Boot Barn						
Line Item	Brand Name	Model Number	Available in store (Yes/No)	MSRP Price	MSRP % Discount	Price after MSRP Discount / Final Price
1	All Brands				15.00%	
2	ASTM Standard/OSH A 29 CFR					



CITY COUNCIL AGENDA

10/17/2023

Agenda Item Number: 1.k.

Agenda Item: Consider authorizing the City Manager to approve the Additional Services to RPS for the IH-45 Segment 2A Widening and Utility Relocation with Betterment Project – Project 18-03-01.

Initiating Department/Presenter: Engineering

Presenter:

Kathlie Jeng-Bulloch, City Engineer

Recommended Motion: To authorize the City Manager to approve the Additional Services in the amount of \$137,100.00 for IH-45 Segment 2A Widening and Utility Relocation with Betterment Project (Water Fund 701, Wastewater Fund 702) – Project 18-03-01.

Strategic Initiative: Goal #4, Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Discussion: The City has several waterline and sanitary sewer line segments within the TxDOT right-of-way in the IH-45 Segment 2A widening project limit that needed to be relocated to remove potential conflicts with highway construction and to provide necessary clearances to the new roadway surface.

The City's utility relocation design consists of upsized waterlines and sanitary sewer lines in several locations. The upsizing is necessary to accommodate anticipated future growth.

The cost of utility relocation design and construction for all relocations with similar sizes and types to the existing ones is 100% reimbursable from TxDOT to the City. Upsizing water and sewer lines of the City's choice to accommodate future growth will be considered as "Elective Betterment" by TxDOT, and the increased cost for such upsizing should be met by the City.

The original construction cost was \$5,615,884.06. TxDOT will reimburse approximately \$4,942,000 and the City's remaining portion of the construction cost would be \$674,000. Change Order No 1 was received and approved on May 27, 2021, in the total amount of \$25,155.26; the total construction cost became \$5,641,039.32. Change Order No. 2 was approved in March 2022, in the total amount of \$451,579.43. TxDOT will reimburse the city \$302,601.21 and the City's share is \$148,978.22.

An Additional Services for Engineering (\$69,900) was approved which related to the directive by TxDOT to prepare a final supplemental document that encompasses all changes to the project during construction. This Additional Services for Engineering will be reimbursed 100% by TxDOT. At the TxDOT requested, the City will prepare the Contract Documents, provide Bidding Phase Services, Project Management and Coordination, Construction Management via RPS Group for the relocation of the existing 12" water line across IH 45 near Boettcher Dr. The scope of these additional services will also include Supplemental Documents and As-Built Drawings for a total amount of \$137,100.00.

All fees included in this proposal are fully reimbursable through TxDOT and will be included in the revised supplement to TxDOT.

Previous Council Action:

1. The City Council approved the engineering agreement with RPS Infrastructure, Inc. at the August 7, 2018, meeting.
2. Amendment A to the original RPS agreement was approved at the February 19, 2019, meeting.
3. Amendment B to the original RPS agreement was approved at the September 1, 2020, meeting.
4. The City Council authorized the City Manager to enter into a Utility Agreement with TxDOT for cost reimbursement at the October 6, 2020, meeting.
5. The City Council authorized the City Manager to award the construction for IH-45 Segment 2A Utility Relocation Project – Project No. 18-03-01 at the December 1, 2020, meeting.
6. The City Council authorized the City Manager to execute Change Order Number 2 at the March 1, 2022, meeting.
7. The City Council authorized the city Manager to execute Additional Services in the amount of \$69,900.00 at the October 4, 2022, meeting.

Financial Implications: ☒Item is budgeted: 701-7255 and 702-7185 **In the amount of:** \$137,100.00

Approvals:

Associated Information:

1. Bulloch City of Huntsville Additional Services 09.20.2023 mm
2. Conflict A



575 N. Dairy Ashford
Suite 700
Houston, Texas 77079
T +1 281 589 7257

September 20, 2023

Dr. Kathlie S. Jeng-Bulloch, P.E., D.WRE, C.F.M.
City Engineer
Director of Engineering Department
City of Huntsville
448 SH 75 N
Huntsville, Texas 77320

Re: Proposal for Design, Bidding, and Construction Management for 12" Water Line Conflict
IH-45 Segment 2A Utility Relocations in Huntsville, Texas
RPS No. 008025

Dear Dr. Jeng-Bulloch:

RPS appreciates the opportunity to provide the City of Huntsville (City) with this proposal for additional design, bidding, and construction phase services for the referenced project. The IH-45 Segment 2A Utility Relocations project was constructed in 2022. However, Jacobs made a change in their drainage plans that created a new conflict that was not included in the construction contract. TxDOT prefers that the City complete the last conflict as soon as possible and have confirmed that all costs associated with the design and construction are reimbursable.

In order to bid the project, RPS will prepare a full set of plans and technical specifications utilizing City standards and front-end documents. Once the project has been bid and awarded, it is anticipated that the project will begin construction in January 2024 with a duration of three (3) months.

SCOPE OF ADDITIONAL CIVIL ENGINEERING SERVICES

RPS is prepared to provide professional engineering services including plan, cost estimate revisions and TxDOT supplemental revisions. The scope of services for various aspects of the project is outlined below.

Task 1 - Project Management and Coordination

Project management and coordination is necessary to review the overall design and communicate with the TxDOT utility coordinator and other stakeholders. RPS will continue to document and maintain records along with task management and workload scheduling based on the updated utility conflict list. RPS will continue attending meetings and conference calls as needed to complete the project and move forward with bidding.

Task 2 – Preparation of Contract Documents

RPS will submit the 100% submittal package, including plans and technical specifications to the City for final review. We estimate the following additional level of effort:

1. Prepare 100% Plans – Cover Sheet, General Notes, Project Layout, Quantity Summary Sheet, Horizontal and Vertical Control, Horizontal Alignment Data, Plan and Profile Sheets, Stormwater Pollution Prevention Sheets, Traffic Control Details, Utility Details, Trench Safety Details, Pavement Details, and Miscellaneous Details. We expect the plans to be approximately twenty (20) sheets.
2. Prepare Contract Documents including the City's front-end documents and technical specifications.
3. Provide revised cost estimate.
4. Update TxDOT supplemental that includes design and construction changes for all Segment 2A utility relocations.

Task 3 – Bidding Phase

1. Provide an electronic copy and four (4) hard copies of Bid Documents to the City Purchasing Manager.
2. Participate in the pre-bid conference for prospective bidders.
3. Receive, review and answer questions received from plan holders and issue addenda as required.
4. Attend bid opening.
5. Check bids for errors, responsiveness and tabulate results.
6. Review the qualifications of the apparent low bidder.
7. Issue a recommendation for Award.
8. The City will compile contract documents, obtain necessary signatures and send executed contract to the Contractor.

Task 4 – Construction Management

Construction is estimated to be approximately three (3) months for substantial completion. RPS will provide the following services during the construction of this project:

1. We will facilitate the pre-construction meeting, prepare agenda and meeting notes.
2. Review and take appropriate action on contractor submittals.
3. RPS will schedule and conduct construction progress meetings and provide meeting minutes for distribution. It is anticipated that progress meetings will occur every two (2) weeks to review work progress and schedule, outstanding issues, status of submittals, responses to shop drawings, and any changes to the work.
4. Respond to contractor's requests for information (RFIs) by email.
5. Coordinate change order requests and make recommendations.
6. Review monthly Pay Estimates submitted by Contractor.
7. RPS will maintain records of all decisions, actions, and activities with regard to construction operations (change orders, RFIs, submittals, RFPs, COCC, and as-built coordination).
8. RPS will be responsible for communication between the City, TxDOT, roadway engineer, other stakeholders and the contractor regarding all construction operations.
9. Along with the City and Contractor, attend one (1) inspection at Substantial Completion; prepare punch list and one (1) final inspection. Contractor is responsible for submitting to City of Huntsville, Notification of Substantial Completion and Final Acceptance, and TCEQ NOI/NOT forms.

Task 5 – Inspection

1. RPS will act as the City's on-site representative administering the contract for construction and providing overall project oversight while maintaining record of decisions and changes made in the field.
2. RPS will verify and ensure that the Contractor maintains accurate as-built records.
3. RPS will prepare and maintain weekly progress reports to the Client, photographs, records, and track quantities.
4. RPS will notify the Client if Contractor's work is not in compliance with the Contract Documents.
5. Attend the substantial and final completion walk through with the Contractor.

FEES

The fees for each phase of the project are outlined below and will be billed on a Lump Sum Basis:

<u>Task</u>	<u>Fee Basis</u>	<u>Fee Amount</u>
Task 1 - Project Management and Coordination	Lump Sum	\$ 17,500.00
Task 2 – Preparation of Contract Documents	Lump Sum	\$ 38,000.00
Task 3 – Bidding Phase	Lump Sum	\$ 13,900.00
Task 4 – Construction Management	Lump Sum	\$ 19,500.00
Task 5 – Inspection	Lump Sum	\$ 43,200.00
Reimbursable Expenses	Time & Materials	\$ 5,000.00
Grand Total		\$ 137,100.00*

***All fees included in this proposal are fully reimbursable through TxDOT and will be included in the revised supplemental to TxDOT.**

This proposal is based on the following assumptions:

- The work will be under contract with City of Huntsville.
- Any other design changes that affect our plans will be subject to a proposal for additional services.

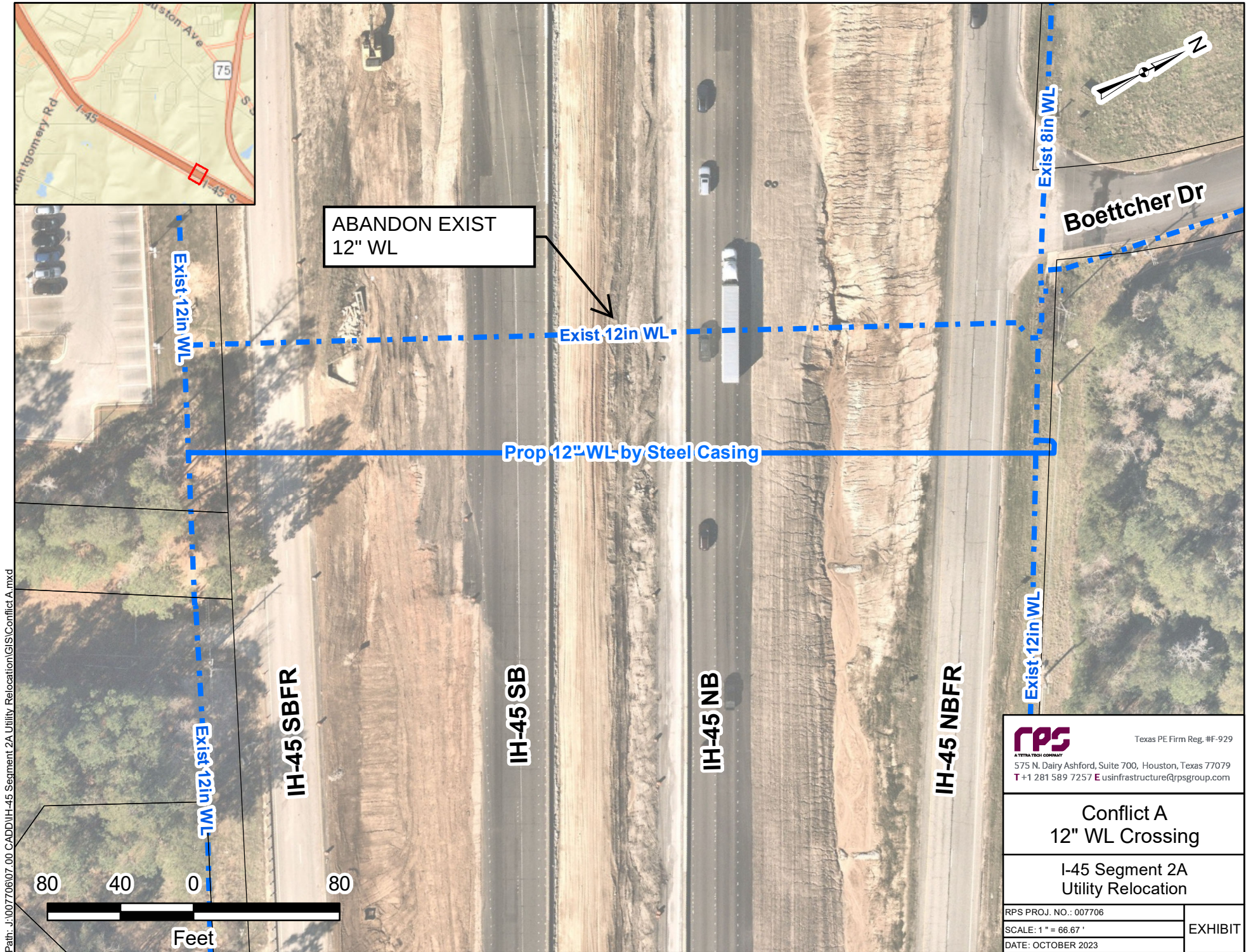
We appreciate the opportunity to submit this proposal to you and look forward to continuing to work with you on this important project. If you have any questions or need additional information, please do not hesitate to call Neha Raval, P.E. or me at your convenience.

Sincerely,



Mike McClung, P.E., C.F.M., ENV SP
Director, Water Business Unit

MM:ng





CITY COUNCIL AGENDA

10/17/2023

Agenda Item Number: 1.I.

Agenda Item: Consider temporarily suspending the Rules of Procedure Section 3.01 requiring a regular City Council meeting on the first Tuesday of the month for the November 7, 2023, Regular City Council meeting.

Initiating Department/Presenter: City Secretary

Presenter:

Kristy Doll, City Secretary

Recommended Motion: Move to temporarily suspend the Rules of Procedure Section 3.01 requiring a regular City Council meeting on the first Tuesday of the month for the November 7, 2023, Regular City Council meeting.

Strategic Initiative: Goal #2, Communications - Provide public information outreach efforts that inform the public of City operations, accomplishments and policies and allows for citizens input on matters of Council policy.

Discussion: Consider canceling the November 7th City Council meeting because it conflicts with the November 7th Elections. There will be a Special Session of the City Council scheduled before the second City Council meeting in November to canvass the election results.

Previous Council Action:

Financial Implications: None

Approvals:

Associated Information:



CITY COUNCIL AGENDA

10/17/2023

Agenda Item Number: 2.a.

Agenda Item: Consider authorizing the City Manager to approve the Additional Service to Enprotec/Hibbs & Todd (eHT) for the AJ - 08 & AJ - 10 Trunk Sanitary Sewer Line Replacements Project Number 21-03-01.

Initiating Department/Presenter: Engineering

Presenter:

Kathlie Jeng-Bulloch, City Engineer

Recommended Motion: Move to authorize the City Manager to approve the Additional Services in the amount of \$700,000.00 for the AJ – 08 & AJ – 10 Trunk Sanitary Sewer Line Replacements Project Number 21-03-01.

Strategic Initiative: Goal #4, Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Discussion: This project includes 5 Segments of trunk sanitary sewer main along Parker Creek, between AJ Brown Wastewater Treatment Plant (WWTP) and TDCJ Byrd Unit at the southwest corner of FM 2821 and FM 247 (see attached map). The 5 Segments to be replaced which were identified in the 2016 Water and Wastewater Condition and Capacity Assessment Studies are:

1. Replace 30" with 48" trunk sanitary sewer main to AJ Brown WWTP (approx. 5,850 linear feet).
2. Replace 30" with 42" trunk sanitary sewer main in the AJ-08 Basin (Segment A, approx. 4,450 linear feet).
3. Replace 30" with 42" trunk sanitary sewer main in the AJ-08 Basin (Segment B, approx. 3,750 linear feet).
4. Replace 30" with 42" trunk sanitary sewer main in the AJ-08 Basin (Segment C, approx. 4,300 linear feet).
5. Replace 24" with 42" trunk sanitary sewer main in the AJ-10 Basin (approx. 6,300 linear feet).

Negotiated fees with eHT for Design Phase Services was \$1,008,000 and for Construction Support Services was \$305,000 (Task 5); Post Construction Phase Services was \$110,000 (Task 6); Special Services for the Record Drawing Development \$90,000 (Task 7.4); Special Services for Construction Material Testing \$125,000 (Task 7.5).

According to the Council Approved Agenda (March 16, 2021), the available budget at that time only covered engineering design of the projects, which was \$1,008,000.

The additional needed authorization proposed from eHT is summarized in the table below:

<u>Original Authorization</u>	
Conceptual Planning and Project Management	\$ 35,000
Preliminary Design	\$ 202,000
Final Design	\$ 513,000
Bidding Phase Services	\$ 42,000
Geotechnical Investigation	\$ 51,000
Surveying	\$ 135,000
Permits	\$ 30,000
Total	\$ 1,008,000
<u>Needed Authorization</u>	
Additional Design Phase Fee	\$ 70,000
Construction Phase Services*	\$ 305,000
Post Construction Phase Services*	\$ 110,000
Record Drawing Development*	\$ 90,000
Construction Materials Testing*	\$ 125,000
Total	\$ 700,000
*These items are unchanged from the original contract	

The only addition to the original approved contract is the “Additional Design Phase Fee of \$70,000”, to include two bridges along the pipeline route to facilitate access for City crews. The additional geotechnical borings, surveying, floodplain permitting were included in this \$70,000 proposal.

Previous Council Action: The City Council approved the design package to Enprotec/ Hibbs & Todd, Inc, (eHT) on March 16th, 2021 for the amount of \$1,008,000.

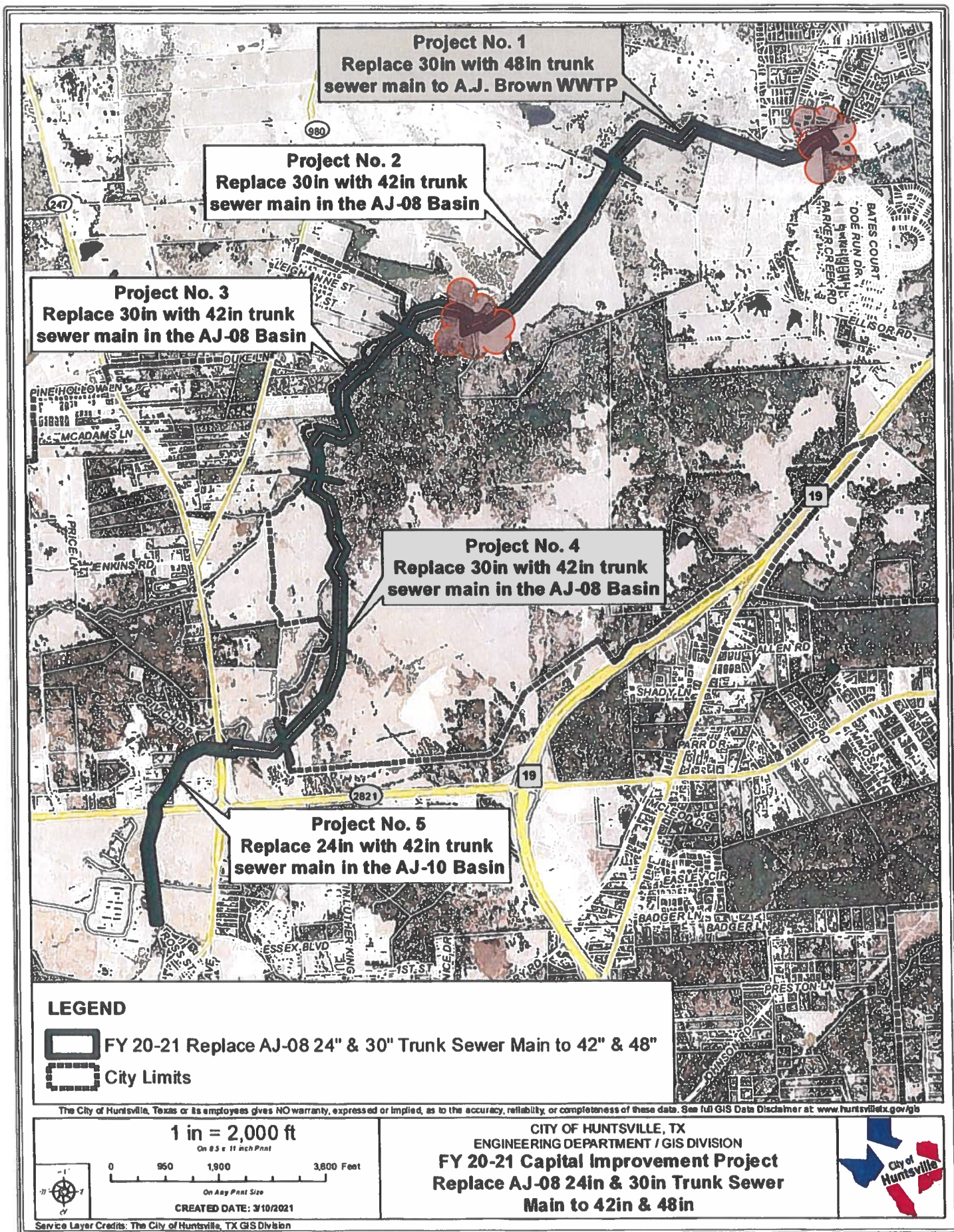
The City Council approved the construction package on September 5, 2023 for the amount of \$16,993,500.00

Financial Implications: ☒Item is budgeted: In the amount of \$1,200,000.00

Approvals:

Associated Information:

1. Project Map with Bridges Crossing
2. eHT Compensation for Services Agenda 3 16 2021
3. eHT June 30 2023 Proposal



COMPENSATION FOR SERVICES

Compensation for the services described in the Scope of Services will be as follows:

1. Owner shall pay Engineer for services set forth in Exhibit 1 (Basic Services), Task 1 (Conceptual Planning and Project Management), Task 2 (Preliminary Design Phase), Task 3 (Final Design Phase), Task 4 (Bidding or Negotiating Phase), Task 5 (Construction Phase Services) and Task 6 (Post Construction Phase Services) at a Lump Sum Amount of \$1,207,000, based on the following distribution of compensation:
 - a. Project No. 1 – Trunk Line CIP Project No. 3: \$317,000, invoiced monthly, based on the following schedule:
 - Task 1: \$7,000
 - Task 2: \$62,000
 - Task 3: \$123,000
 - Task 4: \$42,000 (assumes bidding all five (5) projects together as a single project)
 - Task 5: \$61,000
 - Task 6: \$22,000
 - b. Project No. 2 - Trunk Line CIP Project No. 4: \$218,000, invoiced monthly, based on the following schedule:
 - Task 1: \$7,000
 - Task 2: \$35,000
 - Task 3: \$93,000
 - Task 4: \$0
 - Task 5: \$61,000
 - Task 6: \$22,000
 - c. Project No. 3 - Trunk Line CIP Project No. 5: \$210,000, invoiced monthly, based on the following schedule:
 - Task 1: \$7,000
 - Task 2: \$35,000
 - Task 3: \$85,000
 - Task 4: \$0
 - Task 5: \$61,000
 - Task 6: \$22,000
 - d. Project No. 4 - Trunk Line CIP Project No. 6: \$220,000, invoiced monthly, based on the following schedule:
 - Task 1: \$7,000
 - Task 2: \$35,000
 - Task 3: \$95,000

- Task 4: \$0
 - Task 5: \$61,000
 - Task 6: \$22,000
- e. Project No. 5 - Trunk Line CIP Project No. 7: \$242,000, invoiced monthly, based on the following schedule:
- Task 1: \$7,000
 - Task 2: \$35,000
 - Task 3: \$117,000
 - Task 4: \$0
 - Task 5: \$61,000
 - Task 6: \$22,000
- f. The Lump Sum includes compensation for Engineer's services and services of Engineer's Consultants, if any. Appropriate amounts have been incorporated into the Lump Sum to account for labor, overhead, profit and direct expenses.
- g. The portion of the Lump Sum amount billed for Engineer's services will be based upon Engineer's estimate of the proportion of the total services actually completed during the monthly billing period to the Lump Sum.
2. Owner shall pay Engineer for services set forth in Exhibit 1, Task 7 (Special Services) on a time and materials basis not to exceed \$431,000 as follows:
- a. For labor on an hourly basis in accordance Schedule of Charges. The hourly rate schedule will be adjusted each January 1st beginning January 1, 2022, to reflect cost of living adjustments, limited to a maximum increase of 5% per year.
 - b. Sub-consultants will be billed on the basis of cost times a factor of 1.05.
 - c. Subtask budgets are itemized below. Engineer may alter the distribution of compensation between the identified Subtasks to be consistent with services actually rendered, but shall not exceed the amount of \$431,000 for all Special Services provided under Task 7.
 - 7.1 Geotechnical Investigations: \$51,000.
 - 7.2 Surveying, Easement Preparation, and Utility locates for Trunk Line Upsizing: \$135,000.
 - 7.3 Authorities Having Jurisdiction and Permits: \$30,000.
 - 7.4 Record Drawing Development: \$90,000.
 - 7.5 Construction Materials Testing: \$125,000.



June 30, 2023

Via Email at mmcclure@huntsvilletx.gov

City of Huntsville Engineering Department
448 Highway 75
Huntsville, TX 77320
Attention: Mr. Mark McClure, P.E.

Re: AJ-08 & AJ-10 Trunk Sanitary Sewer Line Replacements #21-03-01

Dear Mark:

We have completed our design for the above-mentioned project and are moving the project into the bidding and construction phase. We appreciate all the help the City has provided during the design phase of the project.

During the course of design, the City requested that eHT add two (2) TxDOT bridges along the pipeline route to facilitate access for City crews. eHT worked with CSF Consulting to add these bridges and incorporate them into the design. This additional scope required additional geotechnical borings, additional surveying, substantial additional coordination with the county for floodplain permitting, and additional design. eHT worked diligently and efficiently to cover these additional scope items within the existing budget, but we were unable to get all of the additional costs covered under the existing authorized amounts. As such, eHT requests an additional \$70,000 for the design and coordination of these additional scope items. The table below summarizes the fees for this project.

Original Authorization	
Conceptual Planning and Project Management	\$ 35,000
Preliminary Design	\$ 202,000
Final Design	\$ 513,000
Bidding Phase Services	\$ 42,000
Geotechnical Investigation	\$ 51,000
Surveying	\$ 135,000
Permits	\$ 30,000
Total	\$ 1,008,000
Needed Authorization	
Additional Design Phase Fee	\$ 70,000
Construction Phase Services*	\$ 305,000
Post Construction Phase Services*	\$ 110,000
Record Drawing Development*	\$ 90,000
Construction Materials Testing*	\$ 125,000
Total	\$ 700,000
*These items are unchanged from the original contract	



Mr. Mark McClure, P.E.
June 30, 2023
Page 2

Please let me know if there are any questions or any additional information is needed in support of this request.

Sincerely,

Enprotec / Hibbs & Todd, Inc.

Jordan S. Hibbs, PE
Vice President

c: **Project File 7905**

P:\Projects\Huntsville, City of\7905 Trunk Sanitary Sewer Main Replacement\2. General Correspondence\230630_Additional Compensation.docx



CITY COUNCIL AGENDA

10/17/2023

Agenda Item Number: 3.a.

Agenda Item: Consider the appointments to the City of Huntsville Housing Authority Board for vacant board positions.

Initiating Department/Presenter: City Council

Presenter:

Andy Brauning, Mayor

Recommended Motion: Move to appoint Huntsville Housing Authority Board members as presented.

Strategic Initiative: Goal #5, Resource Development - Enhance the quality of life for citizens, businesses and visitors by leveraging the human and fiscal resources available to the community.

Discussion: Please see the attached list for appointments to the City of Huntsville Housing Authority Board. Positions on this Board are vacant and need to be filled.

Previous Council Action:

Financial Implications:

Approvals:

Associated Information:

1. Board Appointments 10-17-2023



CITY OF HUNTSVILLE
BOARD AND COMMISSION APPOINTMENTS/REAPPOINTMENTS

BOARD NAME	SEAT #	APPOINT/ REAPPOINT	BOARD MEMBER	TERM EXPIRES
HUNTSVILLE HOUSING AUTHORITY				
	2	Appoint	Rolando Salazar	8/31/2025
	4	Appoint	Cynthia Cooper	8/31/2024



CITY COUNCIL AGENDA

10/17/2023

Agenda Item Number: 6.a.

Agenda Item: City Council will convene in closed session as authorized by Texas Government Code, Chapter 551, Section 551.087 for deliberation regarding economic development negotiations - Project Outlaw and Project 2A

Initiating Department/Presenter: Economic Development

Presenter:

Tammy Gann, Director of Economic Development

Recommended Motion: No action required

Strategic Initiative: Goal #3, Economic Development – Promote and enhance a strong and diverse economy.

Discussion:

Previous Council Action:

Financial Implications:

Approvals:

Associated Information: