

# CITY OF HUNTSVILLE, TEXAS

Andy Brauninger, Mayor

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Russell Humphrey, Ward 2, 2022 Chairman  
Pat Graham, At-Large Position 4  
Daiquiri Beebe, Ward 1  
Jon Strong, Ward 4



## HUNTSVILLE CITY COUNCIL FINANCE COMMITTEE AGENDA TUESDAY, December 20, 2022 - 8:30 A.M. CITY COUNCIL CONFERENCE ROOM HUNTSVILLE CITY HALL, 1212 AVENUE M, HUNTSVILLE, TEXAS 77340

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary's office (936.291.5413), two working days prior to the meeting for appropriate arrangements.

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### 1. CALL TO ORDER

### 2. DISCUSSION/CONSIDERATION

The Finance Committee will hear presentations, discuss and may consider recommendations to the City Council on the following items.

- a. Consider and approve minutes of the November 15, 2022 Finance Committee meeting
- b. Budget Amendments
- c. Discussion of Capital Improvements Projects (CIP) Plan – including financing sources

### 3. ADJOURNMENT

It is possible that a quorum of the City Council may be present, but the Council will not be deliberating or taking any action at this meeting. Councilmembers in attendance who are not members of the Finance Committee will not offer comment or otherwise participate in the Finance Committee meeting.

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### CERTIFICATE

I, Kristy Doll, City Secretary, do hereby certify that the above notice was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.HuntsvilleTX.gov](http://www.HuntsvilleTX.gov), in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: December 15, 2022

TIME OF POSTING: 4:30 PM

*Kristy Doll*

Kristy Doll, City Secretary

TAKEN DOWN:

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## Finance Committee Minutes

November 15, 2022

Members Present: Russell Humphrey, Pat Graham, Jon Strong, and Daiquiri Beebe

Staff Present: Aron Kulhavy, Steve Ritter, Kathlie Jeng-Bulloch, Darryle Slaven, and Penny Joiner

The agenda items discussed were:

- Approved the minutes from the October 4, 2022, meeting.
- Two budget amendments were discussed for consideration to be placed on the full city council agenda for tonight - November 15th.
  - FY 23 fee schedule changes
  - 2 projects - River Oaks and West Greenbriar
- Three budget amendments were discussed for consideration to be placed on the the City Council agenda for December 6, 2022.
  - FY 22 PEB payments for 2 retirees last year.
  - Police grant for mobile finger printing devices
  - Police grant for digital evidence management software
  - Victim Services Coordinator grant - increase FY 23 budget based on award



## Budget Amendments FY 22-23

### Council 12/20/2022

|                  |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |
|------------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| <b>Exhibit A</b> |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |
|                  |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |
|                  |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |
|                  | Increase:    | Auction Proceeds Revenue - Equipment Replacement Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$ 75,374 |
|                  | Increase:    | Motor Vehicles Purchases - Equipment Replacement Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$ 75,374 |
|                  |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |
|                  | Explanation: | <p>The costs for replacing the Police patrol vehicles has risen significantly in the last couple of years. The scheduled replacement of 8 of the vehicles in the 22 - 23 fiscal year is approximately \$70,000 more than what was originally budgeted for their purchase. Additionally, replacement of 3 work trucks for various Departments are about \$7,100 over budget. Lastly, on the positive side, total cost for replacement of 5 other vehicles being purchased were about \$2,200 under budget. Net, overall, the Fund needs \$75,374 of additional budget for these purchases. Auction of vehicles and other equipment in the Equipment Replacement Fund in fiscal year 22 - 23 has provided about \$170,000 of additional monies to the Fund. Of this \$170,000 around \$90,000 to \$100,00, can be attributed to the auction of police vehicles and other equipment funded from General Fund operations. These auction funds are available to cover the extra cost of the police vehicles or other vehicles and equipment if approved by Council.</p> |           |
|                  |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |
|                  |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |
|                  |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |

| Kathlie 8 1 2022 (2023-2033 CIP 10 Year Plus via Mls - 8 1 2022), see 2022-2027 CIP 5 Year Plus with detail break down for Miscellaneous W and WW item with original \$ needed) |  |  |  |  |  |  |  |  |  |  |  |  |  |  | City Funds | ksj |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | A                                                                                                                                                                              | B        | C         | D        | E        | F        | G        | H        | I         | J          | K               | L             | M        | N         | O                                                                                                                                                                                                                                                                                                                                        | P | Q | R | T               | U                                                                                     | V | W | X | Y | Z | AA |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------|----------|----------|----------|----------|----------|-----------|------------|-----------------|---------------|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---|---|-----------------|---------------------------------------------------------------------------------------|---|---|---|---|---|----|
|  | Kathlie 8 1 2022 (2023-2033 CIP 10 Year Plus via Mls - 8 1 2022) are 2022-2027 CIP 5 Year Plus with detail break down for Miscellaneous W and WW item with original \$ needed) |          |           |          |          |          |          |          |           |            |                 |               |          |           |                                                                                                                                                                                                                                                                                                                                          |   |   |   | City Funds      | ksj                                                                                   |   |   |   |   |   |    |
|  | Note: values are in \$1,000s                                                                                                                                                   | FY 22-23 | FY 23-24  | FY 24-25 | FY 25-26 | FY 26-27 | FY 27-28 | FY 28-29 | TOTAL     | City Funds | Grants/Reimburs | Revenue Bonds | GO Bonds | TOTAL     |                                                                                                                                                                                                                                                                                                                                          |   |   |   |                 |                                                                                       |   |   |   |   |   |    |
|  |                                                                                                                                                                                |          |           |          |          |          |          |          |           |            |                 |               |          |           |                                                                                                                                                                                                                                                                                                                                          |   |   |   | City Funds - WW |                                                                                       |   |   |   |   |   |    |
|  | Wastewater CIP                                                                                                                                                                 |          |           |          |          |          |          |          |           |            |                 |               |          |           |                                                                                                                                                                                                                                                                                                                                          |   |   |   | FY 22-23        |                                                                                       |   |   |   |   |   |    |
|  | Miscellaneous Wastewater line Replacement 6 projects with Half in designing and construction starts May 2023                                                                   | \$ 306   | \$ 689    |          |          |          |          |          | \$ 995    | \$ 995     |                 |               |          | \$ 306    | Miscellaneous Wastewater line Replacement 6 projects with Half in designing and construction starts May 2023 ( 1502 to 1412 Sam Hou Ave, 608 Sam Hou to 505 Ave M, 16th St-Sam Hou Ave to Ave M, 1726 Ave Q to 1711 Ave R, Sowell/Gospel Hill , 1798 Smith Hill to Roosevelt, 14th & Ave L 500-546 Normal Park, CIP Fund Half in design) |   |   |   | \$ 306          |                                                                                       |   |   |   |   |   |    |
|  | Wastewater Masterplan & Model Updates                                                                                                                                          | \$ 200   | \$ -      | \$ -     | \$ -     | \$ -     | \$ -     |          | \$ 200    | \$ 200     | \$ -            | \$ -          | \$ -     | \$ 200    | (CIP FUNDS) Last update was completed in 2016 City funds in the amount of \$350,000 budgeted on FY 2021/2022.                                                                                                                                                                                                                            |   |   |   | \$ 200          |                                                                                       |   |   |   |   |   |    |
|  | McGarry Creek Lift Station Expansion                                                                                                                                           | \$ 1,275 | \$ -      | \$ -     | \$ -     | \$ -     | \$ -     |          | \$ 1,275  | \$ 1,275   | \$ -            | \$ -          | \$ -     | \$ 1,275  | (ARP FUNDS) CIP - Proj #22 - Table 15-2 - Lift Station upgrade Grant Reimbursement amount of \$2,800,000 budgeted in FY 2021/2022. Revised from adding \$2.17M to \$1.7M (4.98-2.80)                                                                                                                                                     |   |   |   | \$ 1,275        | LAN in design, Construction starts May 2023                                           |   |   |   |   |   |    |
|  | Tanyard Creek Lift Station Expansion                                                                                                                                           | \$ 300   | \$ 3,100  | \$ -     | \$ -     | \$ -     | \$ -     |          | \$ 3,400  | \$ 3,400   | \$ -            | \$ -          | \$ -     | \$ 3,400  | CIP - Proj #19 - Table 15-2 - Lift Station upgrade and FM Replacement. There is no design done. Revised/aplnt \$3.1 M, to \$200K design FY23 and construction \$2.8 M FY24                                                                                                                                                               |   |   |   | \$ 300          |                                                                                       |   |   |   |   |   |    |
|  | Replace 24" w/ 42" trunk-AJ-10 Sewer line -Const-                                                                                                                              | \$ -     | \$ -      | \$ -     | \$ -     | \$ -     | \$ -     |          | \$ -      | \$ -       | \$ -            | \$ -          | \$ -     | \$ -      | (2021 REVENUE BOND) CIP - Proj #7 - Table ES-8 - FNI Study                                                                                                                                                                                                                                                                               |   |   |   | \$ -            | Enprotec/Hobbs & Todd 90% design, if Rev only for \$20M, remove \$375K from \$20.370K |   |   |   |   |   |    |
|  | Elkins Lake #2 (EL 2) Lift Sta Rehab + FM Replace                                                                                                                              | \$ -     | \$ 100    | \$ 400   | \$ -     | \$ -     | \$ -     |          | \$ 500    | \$ 486     | \$ -            | \$ -          | \$ -     | \$ 486    | Renewal Proj #LS 6 - Table ES-10 - FNI Study + 1,500 FM Replacement. Delay 1 year based on 6/29/22 meeting                                                                                                                                                                                                                               |   |   |   | \$ -            |                                                                                       |   |   |   |   |   |    |
|  | AJ-08 Basin Rehabilitation and Renewal                                                                                                                                         | \$ -     | \$ 330    |          | \$ 1,407 | \$ -     | \$ -     |          | \$ 1,737  | \$ 1,665   | \$ -            | \$ -          | \$ -     | \$ 1,665  | Renewal Proj #B4 - Table ES-9 - FNI Study Delay 1 year based on 6/29/22 meeting                                                                                                                                                                                                                                                          |   |   |   | \$ -            |                                                                                       |   |   |   |   |   |    |
|  | RC-04 Basin Rehabilitation & Renewal                                                                                                                                           | \$ -     | \$ 309    |          | \$ 1,402 | \$ -     | \$ -     |          | \$ 1,711  | \$ 1,640   | \$ -            | \$ -          | \$ -     | \$ 1,640  | Renewal Proj #B8 - Table ES-9 - FNI Study Delay 1 year based on 6/29/22 meeting                                                                                                                                                                                                                                                          |   |   |   | \$ -            |                                                                                       |   |   |   |   |   |    |
|  | N. B. Davidson WWTP Rehabilitation Project                                                                                                                                     | \$ -     | \$ 15,000 | \$ -     | \$ -     | \$ -     | \$ -     |          | \$ 15,000 | \$ -       | \$ -            | \$ 15,000     | \$ -     | \$ 15,000 | (TWDB CWSRF FUNDS) Rehabilitation of N.B. Davidson WWTP Delay 1 year based on 6/29/22 meeting. Move Fiber \$250K to Treatment Plant                                                                                                                                                                                                      |   |   |   | \$ -            |                                                                                       |   |   |   |   |   |    |
|  | Elkins Lake #3 (EL 3) Lift Station Rehabilitation                                                                                                                              | \$ -     | \$ 80     | \$ 348   | \$ -     | \$ -     | \$ -     |          | \$ 428    | \$ 310     | \$ -            | \$ -          | \$ -     | \$ 310    | Renewal Proj #LS 5 - Table ES-10 - FNI Study City funds in the amount of \$417,000 budgeted in FY 2021/2022 Delay 1 year based on 6/29/22 meeting. Move Fiber \$146K to Lift Station                                                                                                                                                     |   |   |   | \$ -            |                                                                                       |   |   |   |   |   |    |
|  | Elkins Sewer line Rehabilitation - Various sizes                                                                                                                               | \$ -     | \$ 150    | \$ 300   | \$ -     | \$ -     | \$ -     |          | \$ 450    | \$ 400     | \$ -            | \$ -          | \$ -     | \$ 400    | Sizes 6" to 12" - Various locations in Elkins - In areas outside the pavement, mostly creek / lake sides Approx. 1,600 LF Delay 1 year based on 6/29/22 meeting                                                                                                                                                                          |   |   |   | \$ -            |                                                                                       |   |   |   |   |   |    |
|  | Fiber - Robinson Creek WWTP, Elkins Lake Dam LS, Status Visitor Center, and Lift Stations at Park Rod, Bayes, McCoy's and Sterlingbrook                                        |          |           | \$ 475   |          |          |          |          | \$ 475    | \$ 475     |                 |               |          | \$ 475    | Move Fibert projects from General CIP to WW                                                                                                                                                                                                                                                                                              |   |   |   | \$ -            |                                                                                       |   |   |   |   |   |    |
|  | Fiber - Fire Station #4, Tanyard Creek Lift Station, Simmons St. LS, and McDonalk Creek LS; Airport and Hitching Post airport LSs, McGarry Creek, TxDot #1, #2                 |          |           |          | \$ 200   |          |          |          | \$ 200    | \$ 200     |                 |               |          | \$ 200    | Move Fibert projects from General CIP to WW                                                                                                                                                                                                                                                                                              |   |   |   | \$ -            |                                                                                       |   |   |   |   |   |    |
|  | Moffett Springs Rd Area Sewer Line Extension                                                                                                                                   | \$ -     | \$ 200    | \$ 400   | \$ -     | \$ -     | \$ -     |          | \$ 600    | \$ 600     | \$ -            | \$ -          | \$ -     | \$ 600    | Approximately 5,500 LF of 6" & 8" - Split it into Ph 1 & 2, each 2,750 LF Delay 1 year based on 6/29/22 meeting                                                                                                                                                                                                                          |   |   |   | \$ -            |                                                                                       |   |   |   |   |   |    |
|  | Elkins Lake Equestrian Center Lift Station Rehab                                                                                                                               | \$ -     | \$ -      | \$ 79    | \$ 301   | \$ -     |          |          | \$ 380    | \$ 371     | \$ -            | \$ -          | \$ -     | \$ 371    | Renewal Proj #LS 2 - Table ES-10 - FNI Study Delay 1 year based on 6/29/22 meeting                                                                                                                                                                                                                                                       |   |   |   | \$ -            |                                                                                       |   |   |   |   |   |    |
|  | AJ-10 Basin Rehabilitation and Renewal                                                                                                                                         | \$ -     | \$ -      |          |          |          |          |          | \$ -      | \$ 1,946   | \$ -            | \$ -          | \$ -     | \$ 1,946  | Renewal Proj #B5 - Table ES-9 - FNI Study Delay 1 year based on 6/29/22 meeting                                                                                                                                                                                                                                                          |   |   |   | \$ -            |                                                                                       |   |   |   |   |   |    |
|  | Bayes (BA) Lift Station Rehabilitation                                                                                                                                         | \$ -     | \$ -      | \$ 96    | \$ 479   | \$ -     |          |          | \$ 575    | \$ 574     | \$ -            | \$ -          | \$ -     | \$ 574    | Renewal Proj #LS 4 - Table ES-10 - FNI Study Delay 1 year based on 6/29/22 meeting                                                                                                                                                                                                                                                       |   |   |   | \$ -            |                                                                                       |   |   |   |   |   |    |
|  | 13th St (Ave O to Ave M)                                                                                                                                                       | \$ -     | \$ -      | \$ -     |          | \$ 40    | \$ 200   |          | \$ 240    | \$ 220     | \$ -            | \$ -          | \$ -     | \$ 220    | (CIP FUNDS) 13th St (Ave O to Ave M) - 1,000 LF 8" Sewer / 3 MHs Delay 1 year based on 6/29/22 meeting                                                                                                                                                                                                                                   |   |   |   | \$ -            |                                                                                       |   |   |   |   |   |    |

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Note: Values are in \$1,000s

|     | A                                                                                                                                                                             | B        | C        | D        | E        | F        | G        | H        | I     | J          | K                   | L                | M        | N     | O | P | Q | R | T | U          | V   | W | X | Y | Z                    | AA |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|----------|----------|----------|-------|------------|---------------------|------------------|----------|-------|---|---|---|---|---|------------|-----|---|---|---|----------------------|----|
|     | Kathlie 8 1 2022 (2023-2033 CIP 10 Year Plus via Mto - 8 1 2022) are 2022-2027 CIP 5 Year Plus with detail break down for Miscellaneous W and WW item with original S needed) |          |          |          |          |          |          |          |       |            |                     |                  |          |       |   |   |   |   |   | City Funds | ksj |   |   |   |                      |    |
|     | Note: values are in \$1,000s                                                                                                                                                  | FY 22-23 | FY 23-24 | FY 24-25 | FY 25-26 | FY 26-27 | FY 27-28 | FY 28-29 | TOTAL | City Funds | Grants/<br>Reimburs | Revenue<br>Bonds | GO Bonds | TOTAL |   |   |   |   |   |            |     |   |   |   |                      |    |
| 3   |                                                                                                                                                                               |          |          |          |          |          |          |          |       |            |                     |                  |          |       |   |   |   |   |   |            |     |   |   |   |                      |    |
| 100 |                                                                                                                                                                               |          |          |          |          |          |          |          |       |            |                     |                  |          |       |   |   |   |   |   |            |     |   |   |   | City Funds - General |    |

Note: Values are in \$1,000s

|    | A                                                                                                                                                                            | B        | C        | D        | E        | F        | G        | H        | I     | J          | K                   | L                | M        | N     | O | P | Q | R | T | U          | V   | W | X | Y | Z                    | AA |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|----------|----------|----------|-------|------------|---------------------|------------------|----------|-------|---|---|---|---|---|------------|-----|---|---|---|----------------------|----|
|    | Kathle 8 1 2022 (2023-2033 CIP 10 Year Plus via Mto - 8 1 2022) are 2022-2027 CIP 5 Year Plus with detail break down for Miscellaneous W and WW item with original S needed) |          |          |          |          |          |          |          |       |            |                     |                  |          |       |   |   |   |   |   | City Funds | ksj |   |   |   |                      |    |
|    | Note: values are in \$1,000s                                                                                                                                                 | FY 22-23 | FY 23-24 | FY 24-25 | FY 25-26 | FY 26-27 | FY 27-28 | FY 28-29 | TOTAL | City Funds | Grants/<br>Reimburs | Revenue<br>Bonds | GO Bonds | TOTAL |   |   |   |   |   |            |     |   |   |   |                      |    |
| 3  |                                                                                                                                                                              |          |          |          |          |          |          |          |       |            |                     |                  |          |       |   |   |   |   |   |            |     |   |   |   |                      |    |
| 12 |                                                                                                                                                                              |          |          |          |          |          |          |          |       |            |                     |                  |          |       |   |   |   |   |   |            |     |   |   |   | City Funds - Airport |    |

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